

CHARTER TOWNSHIP OF FENTON
SCHEDULE OF FEES
EFFECTIVE 1/26/16

CATEGORY	FEE
Residential Building Permits	
Residential Dwelling	\$0.50 per sq ft (min \$100)
Residential Addition	0.50 per sq ft (min \$100)
Accessory Building (garage, shed, pole barn, etc.)	0.40 per sq ft (min \$100)
Remodeling/Alteration/Fire Repair	100.00
Porch or Gazebo	100.00
Deck	100.00
Manufactured Home Set Up (Mobile Home Park)	250.00
Building Permit Deposit (refunded after final approval)	
New Build or Addition	350.00
Accessory Building/Remodeling/Alteration/Fire Repair	250.00
Porch/Gazebo/Deck	100.00
Manufactured Home Set Up (Mobile Home Park)	250.00
Demolition Permit	100.00
Zoning Permit - for structures not requiring a building permit (Fences, sheds, ponds, etc.)	100.00
Re-application (after expiration of original permit and any extensions)	100.00
Cancellation or Transfer of Building Permit	100.00
Residential Grading Plan Review - Initial	200.00
Residential Grading Plan Review - Detailed	500.00
Grading Plan Revisions	100.00
Final Grade Reinspection	100.00
Private Swimming Pool/In-Ground or Above Ground	100.00
Swimming Pool Permit Deposit (refunded after final approval)	200.00
Commercial Building Permits	
New Construction	0.50 per square foot
Remodeling (proof of construction value must be provided)	0.40 per square foot (min \$300)
Building Permit Deposit (refunded after final approval)	
New Construction or Remodeling/Alteration	350.00
Commercial Grading Plan Review by Twp. Engineer	based on actual cost
Sealed Plan Review	Actual cost (\$500 minimum)
Wireless Telecommunications Tower/Antenna	500.00
Miscellaneous Permits & Fees	
Soil Removal/Fill Permit	100.00
Wetland & Drainageway Use Permit	100.00
Sign Permit - Temporary	50.00
Sign Permit - Advertising/Business (per side)	50.00 + .25 per sq ft
Sign Permit - Subdivision (per side)	50.00 + .25 per sq ft
Sign Permit - Billboards	500.00
Reinspection Fee	50.00
Tall Grass Ordinance Administrative Fee	150.00
Satellite Dish/Antenna Tower Permit (Individual)	100.00
Solicitor, Peddler, Transient Merchant & Vendor Permit	100.00
Open Burning Permit (subject to Ord. No. 530)	100.00
Wood Fired Boiler, Stove or Furnace Permit	50.00
Mobile Home Fees (occupied units)	3.00 per month

Licenses

Business License - New Business (includes Zoning Permit, Certificate of Occupancy & Business License)	50.00
Business License - New Business Fire/Safety Inspection (if required)	50.00
Business License - Change to Existing Business	50.00
Business License - Annual Renewal	N/C
Business License - Renewal Fire/Safety Inspection (if required)	50.00
Sewer Contractor License	50.00 per year
Commercial Fertilizer Applicator License	50.00 per year

Public Works

Sewer Connection (Tap-in) Fee - Direct	7,600.00
Sewer Connection (Tap-in) Fee - Indirect	6,000.00
Sewer Use - Flat Rate Residential or Commercial (per unit)	85.00 per month
Sewer Use - Metered (per unit)	63.00 per month
Plus Consumption (1,250cf minimum)	0.0176 per cubic foot
Sewer Use - Late Charges (after 30 days)	1.00% of amount billed
Sewer Connection Inspection	150.00
Sewer Disconnect Inspection	150.00
Sewer Reconnection Fee	500.00
Sewer System Ordinance Waiver Application	50.00
Sewer System Ordinance Appeal (ZBA)	200.00

Assessor's Office

Parcel Split - Metes & Bounds	100.00
Parcel Split - Platted Lots (if public hearing not required)	100.00
Parcel Combination - Platted or Metes & Bounds	100.00
Parcel Split - New Plat or Condominium Development	
First 2 lots/units (i.e. splitting one parcel into two)	100.00
All additional lots/units over 2	25.00 per lot/unit
Property Information (taxes, assessing info, etc.)	1.00 per page
Name & Address Information	
Mailing Labels	0.10 per label
Paper Reports	25.00 + .15 per page over 100
Report on CD or electronic report provided via E-mail	20.00

General Office

Hall Rental - Deposit	500.00
Reception Hall Rental Fee - Evening Banquet/Reception	
Fenton Township Resident	700.00
Non-Resident	900.00
Reception Hall Rental Fee - Weekday Business Meeting	
Fenton Township Resident or Business	50.00 per hour (minimum \$200)
Non-Fenton Township Resident or Business	75.00 per hour (minimum \$300)
Reception Hall Rental Fee - Association Meetings	
Fenton Township Resident or Business (food served)	50.00 per hour (minimum \$200)
Fenton Township Resident or Business (no food)	50.00 flat rate
Non-Fenton Township Resident or Business	75.00 per hour (minimum \$300)
Main Floor Meeting Room Rental Fee	
Fenton Township Resident or Business	20.00 per hour (2 hr. min.)
Non-Fenton Township Resident or Business	25.00 per hour (2 hr. min.)
Property Information (taxes, assessing info, etc.)	1.00 per page
Photocopies - Black & White (letter or legal size)	0.10 per page
Photocopies - Black & White (tabloid size)	0.15 per page
Photocopies - Color (letter or legal size)	0.20 per page
Photocopies - Color (tabloid size)	0.30 per page
Digital Documents (PDF format; excludes maps & meeting minutes)	0.05 per page
Digital Documents - Meeting Minutes (maximum .05 per page)	0.50 per meeting
Faxing documents - 1 to 4 pages	1.00 +.25 per page over 4

General Office (continued)

Duplication of Meeting Video - DVD	10.00	per DVD
Voter Registration Information		
Mailing Labels	0.10	per label
Paper Reports	25.00	+ .15 per page over 100
Data/Reports on CD	20.00	per report
Electronic Report provided via E-mail	15.00	per report
Fenton Township Zoning Ordinance	30.00	
Fenton Township General Ordinance Manual	30.00	
Fenton Township Land Use Plan	30.00	
Returned Check (NSF) Fee	20.00	

Geographic Information System (GIS)

Document production costs:

Linework only	8.5"x11" (letter size)	3.00	
Linework only	11"x17" (tabloid size)	6.00	
Linework only	17"x22" (C-size)	30.00	
Linework only	24"x30" (D-size)	45.00	
Linework only	36"x42" (E-size)	60.00	
Linework only	Larger than 36"x42"	10.00	per square foot
Enhanced	8.5"x11" (letter size)	5.00	
Enhanced	11"x17" (tabloid size)	10.00	
Enhanced	17"x22" (C-size)	50.00	
Enhanced	24"x30" (D-size)	75.00	
Enhanced	36"x42" (E-size)	100.00	
Enhanced	Larger than 36"x42"	15.00	per square foot
Digital Data - Map(s) on CD (PDF format)		20.00	per map
Digital Data - Aerial Photography		100.00	per section (min. 100.00)
Digital Data - Ortho Photography		1,200.00	per section
Customized GIS documents		65.00	per hour + document cost
Name & Address Information			
Mailing Labels		0.10	per label
Paper Reports		25.00	+ .15 per page over 100
Report on CD		20.00	
Electronic Report provided via E-mail		15.00	

Cemeteries

Cemetery Plot (Single Burial Space)	400.00
Grave Opening/Closing Fee (full-size grave) - Weekday	600.00
Grave Opening/Closing Fee (full-size) - Saturday	650.00
Grave Opening/Closing Fee (full-size) - Sunday/Holiday	900.00
Grave Opening/Closing Fee (cremation)	350.00

Township Board

Special Meeting Fee	500.00
Public Hearing Postponement	500.00
(if requested by applicant and renotification required)	

Zoning Board of Appeals

Special Meeting Fee (in addition to regular fee)	500.00
(applies to all ZBA applications)	
Application Fee - Variance	200.00
Application Fee - Appeal	200.00
Application Fee - Interpretation	200.00
Application Fee - Non-conforming Lot Split	300.00
Home Occupation Permit - Initial	100.00
Home Occupation Permit - Renewal	50.00
Home Occupation Inspection (if required)	50.00

Construction Code / Fire Code Board of Appeals

Application Fee 500.00

Planning Commission

Special Meeting Fee (in addition to regular fee) 500.00

(applies to all Planning Commission applications)

Commercial Site Plan Review

Application Fee 500.00

Site Plan Review by Township Engineer based on actual cost

Sewer Capacity Verification based on actual cost

Rezoning

Application Fee 700.00

Review by Township Planner (if applicable) based on actual cost

Public Hearing Postponement 500.00

(if requested by applicant and renotification required)

Zoning Ordinance Text Amendment (external request)

Application Fee 700.00

Review by Township Planner (if applicable) based on actual cost

New Platted Subdivisions

Application Fee 100.00

Preliminary & Final Plat Approval 10.00 per lot (\$100 minimum)

Site Plan Review by Township Engineer based on actual cost

Sewer Capacity Verification based on actual cost

Final Division of Parcels/Lots see Assessor's Office Section

New Condominium/Apartment Developments:

Application Fee 100.00

Preliminary & Final Site Plan Approval 10.00 per unit (\$100 minimum)

Site Plan Review by Township Engineer based on actual cost

Final Division of Parcels/Units see Assessor's Office Section

Private Road Site Plan Review

Application Fee 300.00

Inspections by Township Engineer based on actual cost

Special Use Permit Application 400.00

Special Use Permit Application (Administratively approved) 125.00

Lot Split - Platted Lots 300.00

Redistribution of Platted Lots 300.00

Rescheduling Fee (i.e. applicant-requested postponement) 100.00