

CHARTER TOWNSHIP OF FENTON ORDINANCE COMPLAINT FORM

Date Report Filed: _____ Complaint No. _____

COMPLAINT INFORMATION

Complainant Name: _____ Telephone: _____
 (Note - if contact information is not provided, the complainant will not receive any response or updates.)

Address: _____

Location of Alleged Violation: _____

Description of Alleged Violation: _____
 (attach additional sheets if necessary)

Date Alleged Violation Occurred: _____

Name of Alleged Violator (if known): _____

Will Complainant Testify in Court if necessary?: Yes No

Complainant Signature: _____

ORDINANCE ENFORCEMENT SECTION

Complaint Received:	<input type="checkbox"/> In Person	<input type="checkbox"/> By Phone	<input type="checkbox"/> Voicemail	<input type="checkbox"/> Initiated by Fenton Twp	<input type="checkbox"/> Other
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If initiated by township or other, explain: _____

Complaint routed to:	<input type="checkbox"/> Ordinance Enf. Officer	<input type="checkbox"/> Building Department	<input type="checkbox"/> Fire Department	<input type="checkbox"/> Other _____
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Investigator assigned: _____ Date assigned: _____

Investigation report: _____

Action Taken	<input type="checkbox"/> Unfounded	<input type="checkbox"/> Exceptionally Cleared
	<input type="checkbox"/> Cleared by Arrest	<input type="checkbox"/> 10 Day Warning Issued
	<input type="checkbox"/> Appearance Ticket Issued	<input type="checkbox"/> Civil Infraction Violation Notice Issued
		<input type="checkbox"/> Civil Infraction Citation Issued

_____ Date Completed:

_____ Investigator's Signature