

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR SPECIAL MEETING OF AUGUST 28, 2000**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Gabrielson called the meeting to order at 5:30 p.m.

Present: Gabrielson, Mueller, Garfield, Lambert, McKenna, and Office Manager Broecker.

Absent: Ketchmark (arrived at 5:38 p.m.), Mathis

PLEDGE OF ALLEGIANCE:

Supervisor Gabrielson led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Motion to approve the 8/28/00 Fenton Township Special Board Meeting agenda as amended.

Motion by: McKenna

Seconded: Mueller

Ayes: All Present

Nays: None

Absent: Ketchmark, Mathis

Motion carried. The agenda is approved.

NEW BUSINESS:

Request for Lot Depth-to-Width Variance / Parcel 06-19-100-001

Supervisor Gabrielson reviewed a request for a lot depth-to-width variance to allow parcel 06-19-100-001 to be split into three parcels. It was pointed out that this property was recently rezoned to R-1E and the depth-to-width ratio would be between 6:1 and 7:1. There was no public comment.

Motion to grant a lot depth-to-width variance to allow the requested division of parcel 06-19-100-001, as presented.

Motion by: Mueller

Seconded: McKenna

Ayes: Gabrielson, Mueller, Garfield, Lambert, McKenna

Nays: None

Absent: Ketchmark, Mathis

Motion carried.

Hiring Recommendation to Fill Open Position – Secretary/Receptionist

Office Manager Broecker reported that over 40 applications were received for the open Secretary/Receptionist position at the township office. Based on the interviews conducted, Office Manager Broecker recommends the hiring of Sandra K. Brayton to fill this position. She is well qualified and will make an excellent addition to the office staff.

Motion to approve the hiring of Sandra K. Brayton for the position of Secretary/Receptionist.

Motion by: Mueller

Seconded: Garfield

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Ayes: Gabrielson, Mueller, Garfield, Lambert, McKenna
Nays: None
Absent: Ketchmark, Mathis

Motion carried.

Hiring Recommendation to Fill Open Position – Licensing/Cemetery Coordinator

Office Manager Broecker reported that the internal job posting for Licensing/Cemetery Coordinator received one application, Julie Lewis. He recommends the promotion of Ms. Lewis to this position. She has proven herself to be a reliable and responsible employee in her 1½ years of employment with the township, and will do a fine job in this new position.

Motion to approve the promotion of Julie A. Lewis to the position of Licensing/Cemetery Coordinator.

Motion by: McKenna
Seconded: Garfield
Ayes: Gabrielson, Mueller, Garfield, Lambert, McKenna
Nays: None
Absent: Ketchmark, Mathis

Motion carried.

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 5:40 p.m.

Carl Gabrielson, Supervisor

Charles Mueller, Clerk

Minutes Posted 8/30/00