

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF SEPTEMBER 5, 2000**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Clerk Mueller called the meeting to order at 7:30 p.m.

Present: Mueller, Garfield, Ketchmark, Lambert, Mathis, McKenna, Attorney
Cooley and Office Manager Broecker.

Absent: Gabrielson

PLEDGE OF ALLEGIANCE:

Clerk Mueller led the pledge of allegiance to the flag.

APPOINTMENT OF CHAIRMAN PRO-TEM:

Motion to appoint Clerk Mueller as Chairman Pro-Tem.

Motion by: Mathis

Seconded: Garfield

Ayes: All Present

Nays: None

Absent: Gabrielson

Motion carried.

APPROVAL OF AGENDA:

Trustee Ketchmark requested that the 9/9/00 workshop meeting be added to the agenda.

Motion to approve the 9/5/00 Fenton Township Board Meeting agenda as amended.

Motion by: Ketchmark

Seconded: Mathis

Ayes: All Present

Nays: None

Absent: Gabrielson

Motion carried. The agenda is approved.

PRESENTATION:

Robert Foy, General Manager of Genesee County Mass Transportation Authority (MTA), gave an overview of MTA services and statistics. Overall usage of MTA services has been increasing at a rate of 20% per year for the past four years and should continue to grow. A renewal of the countywide levy of 0.4 mills is on the November ballot. The board thanked Mr. Foy for his presentation.

MEETING MINUTES:

The minutes of the 8/21/00 regular meeting and the 8/28/00 special meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices for payment as presented.

Motion by: McKenna

Seconded: Ketchmark

Ayes: Mueller, Garfield, Ketchmark, Lambert, Mathis, McKenna

Nays: None

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Absent: Gabrielson
Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

None

COMMUNICATIONS:

None

UNFINISHED BUSINESS-ADOPTION OF ORDINANCES:

Rezoning #341, Debra Trombly, parcel 06-01-100-001; AG to OS/2nd Reading

Chairman Mueller reviewed the proposed rezoning. It was noted that the Planning Commission has recommended approval of the rezoning, which would provide a buffer between the High Tech/Commercial areas and residential areas. There was no further discussion.

Motion to adopt Ordinance No. 567, an amendment to Zoning Ordinance No. 186 to rezone parcel 06-01-100-001 from AG to OS.

Motion by: McKenna
Seconded: Ketchmark
Ayes: Mueller, Garfield, Ketchmark, Lambert, Mathis, McKenna
Nays: None
Absent: Gabrielson

Motion carried. Ordinance declared adopted.

UNFINISHED BUSINESS-OTHER:

Workshop Meeting – 9/9/00

Chairman Mueller reminded the board of the regular workshop meeting scheduled for Saturday 9/9/00. The board agreed to move the starting time to 9:00 a.m.

NEW BUSINESS:

ZBA Case #1731, Helen Dawson, request to divide platted lot; parcel 06-13-557-002

Chairman Mueller reviewed the requested division of a platted lot. Trustee Lambert reported that the ZBA had recommended approval of the split. It was noted that the ZBA conducted the hearing on this request because the applicant also requested a rear yard setback variance for one of the proposed parcels. Trustee Ketchmark asked how this request differed from a lot split request that was denied at a recent meeting. Trustee Lambert pointed out that the denied application requested a division that would have resulted in non-conforming lots. This request will result in two lots of 20,000 square feet each.

Motion to approve the division of parcels 06-13-557-002 as requested.

Motion by: Lambert
Seconded: Mathis

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Ayes: Mueller, Garfield, Ketchmark, Lambert, Mathis, McKenna
Nays: None
Absent: Gabrielson

Motion carried.

Hiring Recommendation to Fill Open Position – Secretary/Receptionist

Office Manager Broecker reported that, with the promotion of Julie Lewis to the position of Licensing/Cemetery Coordinator, the second Secretary/Receptionist position is now vacant. Since we received over 40 applications in response to the opening created by Nancy Padgett’s resignation, those same applications and interviews were used as the basis for a recommendation to fill this position. Based on the results of the interview process and reference checks, Office Manager Broecker recommends that Lisa M. Edwards be hired to fill this position. She is well qualified and will make an excellent addition to the office staff.

Trustees Ketchmark and Lambert noted that Ms. Edwards’ résumé lists Dental Hygienist as her career objective and expressed concern that she may be a short-term employee. Office Manager Broecker responded that Ms. Edwards had indicated during her interview that she had decided not to pursue that career path, but would continue in the business program at college. She had not yet updated her résumé to indicate that change.

Motion to approve the hiring of Lisa M. Edwards for the position of Secretary/Receptionist.

Motion by: Garfield
Seconded: McKenna
Ayes: Mueller, Garfield, Ketchmark, Lambert, Mathis, McKenna
Nays: None
Absent: Gabrielson

Motion carried.

Award of Contract – FTCCC Improvements/Driveway Project

Office Manager Broecker reported that four bids for the driveway project had been submitted. Rowe Incorporated has tabulated and verified the bids and recommended that the contract be awarded to Conex Inc., whose low bid of \$30,530.50 was approximately \$2,000.00 under the original estimate.

Trustee Ketchmark voiced concern regarding the large difference between the low and high bids and the possibility of “add-on” costs. Office Manager Broecker responded that the contract will bind Conex to their bid cost, unless unforeseen situations arise that would increase costs. Any such increases would have to be approved by the township.

Motion to award the contract for the Fenton Township Civic Community Center Driveway Improvement Project to Conex, Inc. at a cost of \$30,530.50, per the recommendation of Rowe Incorporated.

Motion by: Ketchmark
Seconded: Garfield
Ayes: Mueller, Garfield, Ketchmark, Lambert, Mathis, McKenna

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Nays: None
Absent: Gabrielson

Motion carried.

Letter of Agreement w/Genesee County Road Commission – Lobdell Road Project

Chairman Mueller reviewed the proposed Letter of Agreement with the Genesee County Road Commission. The Agreement gives the township's approval to proceed with the engineering plans for the paving of Lobdell Road. Fenton Township's estimated cost for this project is \$500,000.00. A final agreement and resolution will be necessary to approve the final version of the project. It was noted that funding would come from the township's General Fund, with the cost being spread over a ten-year period.

Chairman Mueller requested that he be allowed to abstain from voting on this Agreement because he owns a significant amount of frontage on Lobdell Road.

Motion to allow Chairman Mueller to abstain from voting on the Lobdell Road Letter of Agreement due to a possible conflict of interest.

Motion by: McKenna
Seconded: Garfield
Ayes: All Present
Nays: None
Absent: Gabrielson

Motion carried.

Motion to approve the Lobdell Road Improvement Letter of Agreement with the Genesee County Road Commission as presented.

Motion by: Garfield
Seconded: McKenna
Ayes: Garfield, Ketchmark, Lambert, Mathis, McKenna
Nays: None
Abstentions: Mueller
Absent: Gabrielson

Motion carried.

Scheduling of Public Hearing – 2001 Fenton Township Budget

Office Manager Broecker requested that the board formally adopt a motion to set the annual budget hearing for the 9/18/00 meeting. The second regular meeting of September has become the "standard" for this hearing.

Motion to schedule a public hearing for the 2001 Fenton Township Budget to be held at the 9/18/00 regular township board meeting.

Motion by: McKenna
Seconded: Ketchmark
Ayes: Mueller, Garfield, Ketchmark, Lambert, Mathis, McKenna
Nays: None
Absent: Gabrielson

Motion carried.

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PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 8:20 p.m.

Charles Mueller, Chairman Pro-Tem

Thomas Broecker, Deputy Clerk

Minutes Posted 9/6/00