

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF MAY 6, 2002**

**LAKE FENTON HIGH SCHOOL
11425 TORREY ROAD, FENTON, MICHIGAN**

Clerk Mueller called the meeting to order at 7:30 p.m.

Present: Mueller, Garfield, Krug, Mathis, McKenna, Rowe, Office Manager
Broecker and Attorney Cooley

Absent: Gabrielson

PLEDGE OF ALLEGIANCE:

Clerk Mueller led the pledge of allegiance to the flag.

APPOINTMENT OF CHAIRMAN PRO-TEM:

Motion to appoint Clerk Mueller as Chairman Pro-Tem.

Motion by: Krug

Seconded: Garfield

Ayes: All Present

Nays: None

Absent: Gabrielson

Motion carried.

APPROVAL OF AGENDA:

Motion to approve the 5/6/02 Fenton Township Board Meeting agenda as presented.

Motion by: Krug

Seconded: McKenna

Ayes: All Present

Nays: None

Absent: Gabrielson

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes of the 4/15/02 regular meeting stand approved as presented.

EXPENDITURES:

Trustee Mathis asked if a more detailed expenditure report was available. Office Manager Broecker responded that a report listing each invoice is available and it ranges in size from 15-25 pages. Trustee Mathis asked to receive this detailed report for each board meeting. Motion to approve invoices for payment as presented.

Motion by: McKenna

Seconded: Krug

Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe

Nays: None

Absent: Gabrielson

Motion carried.

PUBLIC HEARINGS:

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None

REPORTS:

Lakeside Market

Treasurer Garfield stated that she had been contacted by a resident regarding the conditions at the Lakeside Market on North Long Lake Road. This property, which fronts Barnum Lake, has erosion problems, an overflowing dumpster, trash blowing into the lake and neighboring yards, and the parking lot is in poor condition. Attorney Cooley explained that the Township had previously issued a ticket to the owner for failure to comply with site plan requirements and for several ordinance violations. The owner pled guilty and the Judge gave him until January 2003 to correct most of the problems (some were extended until 2004). Mr. Cooley suggested that the matter could still be pursued through the Health Department and/or the Drain Commissioner's Office for the ongoing violations. Those departments will be contacted to follow up on the issue.

Fire Department Updates

Trustee Mathis reported that Fire Chief Moulton would like to pursue the installation of dry hydrants throughout the Township. She asked if existing lake easements could be researched to identify potential hydrant locations. This will be researched.

Treasurer Garfield reported that a comment at a previous board meeting regarding a Fire Department training exercise was incorrect. A resident had claimed that the Fenton Township Fire Department had burned an automobile behind Fire Station #2 as a part of a training exercise. A junk car was temporarily located behind the station for training with the Jaws of Life equipment, but there was no burning.

Fenton Township Hall Landscaping

Chairman Mueller asked the board to consider removing the six trees that line the sidewalk at the Fenton Township Civic Community Center. The trees have large thorns and could easily be replaced with more attractive trees. The board agreed to review the matter further before taking any action.

COMMUNICATIONS:

GCRC Traffic Study – Lobdell Road

Chairman Mueller reviewed a recent traffic study conducted by the Genesee County Road Commission for the paved portion of Lobdell Road. A recommendation will be made to the State of Michigan to set the speed limit on that road at 50 mph.

Letter of Resignation – Bert Culpepper

Chairman Mueller reviewed a letter from Planning Commission Chairman Bert Culpepper. Mr. Culpepper has decided to step down from the Planning Commission at the end of his current term of office (May 31, 2002). No board action is necessary at this time since a new member can be appointed to begin the next term. All board members agreed that Mr. Culpepper has been an important and valuable contributor to the progress of Fenton Township. An honorary resolution will be prepared for the next board meeting.

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UNFINISHED BUSINESS-ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS-OTHER:

None

NEW BUSINESS:

Request for Lot Depth-to-Width Variance, Parcel 06-02-200-002

Chairman Mueller reviewed the request for a lot depth-to-width variance. The variance would allow the property (zoned R-3) to be divided into 3 lots. There were no objections from the board.

Motion to grant a lot depth-to-width variance to permit the division of 06-02-200-002, as requested.

Motion by: Krug
Seconded: Garfield
Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe
Nays: None
Absent: Gabrielson

Motion carried.

Resolution No. 2002-06, Honoring Retiring Lake Fenton Principal Steven Bingham

Chairman Mueller reported that Steve Bingham, Principal at Lake Fenton's West Shore Elementary School, is retiring. Office Manager Broecker presented the following resolution:

RESOLUTION NO. 2002-06

WHEREAS, Steven H. Bingham is retiring from his position as Principal of Lake Fenton's West Shore Elementary School, and

WHEREAS, Mr. Bingham has been an integral part of the Lake Fenton School District and Fenton Township as a whole for 33 years, during which time he contributed greatly to the education of thousands of students and touched the lives of many people throughout the community, and

WHEREAS, Mr. Bingham has faithfully served the youth of our community since 1969 in a variety of capacities at Lake Fenton Schools, including: Junior High Teacher, Middle School Math and Science Teacher, Football Coach and, since 1989, Principal at West Shore Elementary School, and

WHEREAS, during his 13-year tenure as Principal, Mr. Bingham was committed to the continuous improvement of the educational process, as evidenced by the numerous enhancement projects initiated under his leadership;

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THEREFORE BE IT RESOLVED, that the Fenton Township Board of Trustees hereby recognizes Steven H. Bingham for his valuable contributions to the education of the youth of our community, expresses appreciation and gratitude for his dedicated service to Lake Fenton Community Schools and the entire Fenton Township community, and extends its best wishes to him and his family on the occasion of his retirement, and

BE IT FINALLY RESOLVED, that a copy of this resolution be spread upon the minutes of this meeting and a copy provided to Mr. Bingham.

Motion to adopt Resolution No. 2002-06 as presented.

Motion by: Krug

Seconded: Garfield

Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe

Nays: None

Absent: Gabrielson

Motion carried. Resolution declared adopted. Trustee Krug will present the resolution to Mr. Bingham at his retirement party.

Resolution No. 2002-07, Woodhull Landing Road Improvement Special Assessment District

Office Manager Broecker reported that the residents of Woodhull Landing had submitted a petition to create a special assessment district to pave their street. It was noted that Woodhull Landing is a private drive and all costs would be assessed to the benefiting property owners. The following resolution was presented:

RESOLUTION NO. 2002-07

WHEREAS, the Fenton Township Board has accepted a petition from the record owners of properties which abut Woodhull Landing to establish a special assessment district for the purpose of hard surfacing the aforementioned street, and

WHEREAS, it has been determined that the petition has been signed by the record property owners representing more than 50% of the road frontage in the proposed special assessment district, and

WHEREAS, preliminary plans and estimated costs for the foregoing road improvement have been placed on file in the office of the Township Clerk,

THEREFORE BE IT RESOLVED, that the Fenton Township Board does hereby tentatively declare its intent to hard surface Woodhull Landing, a private street in Fenton Township, and

BE IT FURTHER RESOLVED, that the Fenton Township Board does hereby tentatively establish the boundaries of the proposed special assessment district to include all properties which abut Woodhull Landing, and

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BE IT FINALLY RESOLVED, that the Fenton Township Board will hold a public hearing on the establishment of the proposed special assessment district at its regular meeting to be held on Tuesday May 21, 2002 at the Lake Fenton High School, beginning at 7:30 p.m.

Motion to adopt Resolution No. 2002-07 as presented.

Motion by: Mueller

Seconded: Garfield

Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe

Nays: None

Absent: Gabrielson

Motion carried. Resolution declared adopted.

Resolution No. 2002-08, Curtwood/Silver Ridge Road Improvement Special Assessment District

Office Manager Broecker reported that the residents of Curtwood Drive/Silver Ridge Road had submitted a petition to create a special assessment district to pave their street. All costs would be assessed to the benefiting property owners. The following resolution was presented:

RESOLUTION NO. 2002-08

WHEREAS, the Fenton Township Board has accepted a petition from the record owners of properties which abut Curtwood Drive and Silver Ridge Road to establish a special assessment district for the purpose of hard surfacing the aforementioned streets, and

WHEREAS, it has been determined that the petition has been signed by the record property owners representing more than 50% of the road frontage in the proposed special assessment district, and

WHEREAS, preliminary plans and estimated costs for the foregoing road improvement have been placed on file in the office of the Township Clerk,

THEREFORE BE IT RESOLVED, that the Fenton Township Board does hereby tentatively declare its intent to hard surface Curtwood Drive and Silver Ridge Road, private streets in Fenton Township, and

BE IT FURTHER RESOLVED, that the Fenton Township Board does hereby tentatively establish the boundaries of the proposed special assessment district to include all properties which front on or have legal access to Curtwood Drive and Silver Ridge Road, and

BE IT FINALLY RESOLVED, that the Fenton Township Board will hold a public hearing on the establishment of the proposed special assessment district at its regular

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meeting to be held on Tuesday May 21, 2002 at the Lake Fenton High School, beginning at 7:30 p.m.

Motion to adopt Resolution No. 2002-08 as presented.

Motion by: Mueller
Seconded: McKenna
Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe
Nays: None
Absent: Gabrielson

Motion carried. Resolution declared adopted.

PEG Agreement

Trustee McKenna reviewed a proposed Cable PEG Agreement to upgrade the hardware and software for the Public Access Channel (Channel 19). The upgrade will give all communities access to Channel 19 to post information in a more timely manner. Fenton Township's share of the cost is \$8,585.85. It was noted that these funds are not paid from the Township's General Fund, but taken from the 2% PEG fees paid to the Township that can only be used for such purposes.

Motion to approve the PEG Agreement for the Channel 19 upgrade in the amount of \$8,585.85 as presented.

Motion by: McKenna
Seconded: Garfield
Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe
Nays: None
Absent: Gabrielson

Motion carried.

Sanitary Sewer Line Videotaping Project

Chairman Mueller reviewed the sewer videotaping quotes that were discussed at the previous workshop meeting. Based on the information contained in the quotes, he recommended selection Precision Pipe Services Inc. Their cost is \$.40 per linear foot, with a 200 foot minimum per setup.

Motion to contract with Precision Pipe Services Inc. for videotaping of sanitary sewer lines, as presented.

Motion by: McKenna
Seconded: Krug
Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe
Nays: None
Absent: Gabrielson

Motion carried.

Recommendation to Hire Assessing Clerk

Chairman Mueller reviewed a memo from Supervisor Gabrielson recommending the hiring of Julia Oginsky to fill the open clerical position in the Assessor's Department. It

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was noted that Sandra Brayton, who was initially selected for this position, had exercised her option to return to her previous position as Secretary/Receptionist. Treasurer Garfield questioned the need for a third employee in the Assessor's Department. It was noted that the board approved the creation of the new position in January.

Trustee Mathis suggested that all future openings be advertised in the local newspaper. After a brief discussion the board agreed to follow that practice.

Motion to hire Julia M. Oginsky to fill the full-time clerical position in the Assessor's Department.

Motion by: McKenna
Seconded: Rowe
Ayes: Mueller, Krug, Mathis, McKenna, Rowe
Nays: Garfield
Absent: Gabrielson

Motion carried.

Resignation of Fenton Township Employee

Office Manager Broecker reported that Secretary/Receptionist Lisa Edwards had submitted her resignation, effective May 10, 2002. She is returning to school to pursue her college degree on a full-time basis. Ms. Edwards has been an outstanding employee and will be greatly missed.

Motion to accept, with regrets, the resignation of Lisa M. Edwards, effective May 10, 2002.

Motion by: Mueller
Seconded: Mathis
Ayes: Mueller, Garfield, Krug, Mathis, McKenna, Rowe
Nays: None
Absent: Gabrielson

Motion carried.

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

David Hawcroft, 3302 Ponemah Drive

Mr. Hawcroft inquired as to the status of the following items:

- review and amendment of lake-related ordinances
- drainage improvements for Ponemah Drive
- reconstruction of the Dockside Bar and associated access drives

Chairman Mueller will refer these items to Supervisor Gabrielson for follow-up.

Ginger Hawcroft, 3302 Ponemah Drive

Ms. Hawcroft asked about the status of the filling on the In Between Campground property. It was reported that the issue is still in the hands of the DEQ. She also asked about the procedure to re-pave Ponemah Drive. Office Manager Broecker responded that

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special assessment petitions could be requested from the Genesee County Road Commission.

Ed Farrell, 4462 Eleanor Drive

Mr. Farrell asked about the very long dock that was constructed on a lot in the Pavilion on Pine Lake development. It was noted that a DEQ permit would be necessary if the dock was installed through a regulated wetland area. This will be investigated.

ADJOURN: Meeting adjourned at 9:35 p.m.

Charles Mueller, Chairman Pro-Tem

Thomas Broecker, Deputy Clerk

Minutes Posted 5/8/02