

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JUNE 4, 2002**

**LAKE FENTON HIGH SCHOOL
11425 TORREY ROAD, FENTON, MICHIGAN**

Clerk Mueller called the meeting to order at 7:30 p.m.

Present: Gabrielson, Mueller, Garfield, Mathis, Rowe, Office Manager Broecker
and Attorney Cooley

Absent: Krug, McKenna

PLEDGE OF ALLEGIANCE:

Supervisor Gabrielson led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Motion to approve the 6/4/02 Fenton Township Board Meeting agenda as presented.

Motion by: Mueller

Seconded: Garfield

Ayes: All Present

Nays: None

Absent: Krug, McKenna

Motion carried. The agenda is approved.

PUBLIC HEARINGS:

None

MEETING MINUTES:

The minutes of the 5/21/02 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices for payment as presented.

Motion by: Mueller

Seconded: Rowe

Ayes: Gabrielson, Mueller, Garfield, Mathis, Rowe

Nays: None

Absent: Krug, McKenna

Motion carried.

REPORTS:

Fire Department Updates

Treasurer Garfield reported that the Fire Department is pursuing the installation of dry hydrants on lakefront properties throughout the Township. Chief Moulton estimates the cost of each hydrant to be \$1,200-1,400, including installation. He will obtain quotes before proceeding. As discussed at a previous meeting, lake easements and common areas will be researched as potential hydrant sites. Trustee Rowe added that if property owners volunteer their private property for a hydrant installation, that would help our efforts tremendously. It was also noted that the location of a dry hydrant might lower homeowner's insurance premiums for homes in that area.

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Treasurer Garfield stated that the Public Safety Committee is recommending that the following improvements be made for Fire Station #1:

- ◆ Pave the area behind the station
- ◆ Trim / clean up landscaped areas
- ◆ Repair hose tower

These improvements will be pursued and price quotes will be obtained where necessary.

Site Plan Procedures

Noting that the Lakeside Market erosion and trash problems have not yet been corrected, Treasurer Garfield suggested that future site plans not be approved with conditions. Supervisor Gabrielson stated that, while he is in favor of minimizing conditional approvals, the Planning Commission has the authority to grant them. Clerk Mueller pointed out that some site plan conditions make sense, (i.e. asphalt topcoat for streets). It was suggested that a bond could be required to cover the cost of any improvements that are part of a conditional approval. This will be researched and reported back to the board.

COMMUNICATIONS:

None

UNFINISHED BUSINESS-ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS-OTHER:

None

NEW BUSINESS:

Hiring Recommendation to Fill Open Position – Secretary/Receptionist

Office Manager Broecker reported that a classified ad was placed in the Tri-County Times for the open Secretary/Receptionist position. More than 60 résumés were received in response to that advertisement. Of those, a total of eleven candidates were selected for interviews. Of those eleven, four declined an interview when it was determined that the wage scale for the position was too low to meet their requirements. Of the seven candidates that were interviewed, all were very impressive and each was well qualified to fill the position.

Based on the results of the interview process, it is recommended that Leeandra M. Badgley be hired to fill this position. Ms. Badgley has been filling this position for the past several weeks as a temporary employee and has proven herself to be reliable and hard working. She will be an excellent addition to the Fenton Township staff.

Motion to approve the hiring of Leeandra M. Badgley to fill the open position of Secretary/Receptionist.

Motion by: Mueller

Seconded: Rowe

Ayes: Gabrielson, Mueller, Garfield, Mathis, Rowe

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Nays: None
Absent: Krug, McKenna
Motion carried.

Designation of Second Firm as Township Engineer

Supervisor Gabrielson asked the board to consider designating Lawrence Engineering as a second "Township Engineer". This would give the Township more flexibility in assigning engineering projects, particularly the smaller sewer repairs and upgrades that are originating from the Sanitary Sewer Inventory Project. Trustee Mathis stated opposition to this proposed action. She feels that we should use another firm only if Rowe Incorporated is unable to provide the service in a timely manner. Clerk Mueller pointed out that many municipalities utilize more than one firm for professional services. It's more convenient and more efficient. Attorney Cooley pointed out that have a second engineering firm would create some level of competition, which would be to the Township's advantage. The board agreed not to take action on this issue until more information is gathered.

Proposed Budget Amendment

Office Manager Broecker reviewed a proposed amendment to the 2002 General Fund budget. Because of an accounting requirement, the proceeds of the loan for the building renovation project must be recognized as revenue and payments to the contractor must be expensed. Therefore, revenues and expenditures have been increased by \$1,069,200, resulting in no change to the bottom line.

Motion to approve the proposed 2002 Fenton Township Budget amendment as presented.

Motion by: Mueller
Seconded: Rowe
Ayes: Gabrielson, Mueller, Garfield, Mathis, Rowe
Nays: None
Absent: Krug, McKenna
Motion carried.

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 8:20 p.m.

Carl Gabrielson, Supervisor

Charles Mueller, Clerk

Minutes Posted 6/5/02