

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF DECEMBER 8, 2008**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler, Attorney Cooley and
Operations Manager Broecker

Absent: None

PLEDGE OF ALLEGIANCE:

Supervisor Mathis led the pledge of allegiance to the flag.

Supervisor Mathis advised the audience that this meeting was being recorded for telecast on local public access television.

APPROVAL OF AGENDA:

Trustee Brown asked to have the following item added to the agenda:

Southern Lakes Parks & Recreation Issues

Motion to approve the 12/8/08 Fenton Township Board Meeting agenda as amended.

Motion by: Brown

Seconded: Tucker

Ayes: All

Nays: None

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 11/24/08 regular meeting and 12/1/08 workshop meeting stand approved as presented.

EXPENDITURES:

Motion to approve expenditures for payment as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

PUBLIC HEARINGS:

Proposed 2009 Fenton Township Budget

Supervisor Mathis reported that the proposed 2009 Fenton Township budget was distributed to the board at the last meeting and discussed at the 12/1/08 workshop meeting. It has also been on file at the Township office and posted on the Township's website. Operations Manager Broecker noted that a few revisions had been made to the General Fund proposed budget. Revenue sharing was decreased by 3.2%, election expense was increased by \$2,000 and the cost for building inspection was shifted from salary to contracted services. The board reviewed the entire budget by cost center. It was noted that the proposed budget for the General Fund and Fire Fund are "balanced budgets" (revenues = expenditures). In the Solid Waste Management and Mosquito Control budgets, the expenditures are higher than the revenues since both funds have sufficient fund balances. The Sewer Fund projection includes revenues/cash inflows

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exceeding expenditures/cash outflows by approximately \$500,000. This would bring the cash reserves in the Sewer Fund within the \$1.5-2 million target range.

Public Comment:

Dave Hawcroft, 3302 Ponemah Drive

Mr. Hawcroft asked if the mosquito control budget includes the use of the crop duster plane to treat the swamp areas. He doesn't recall seeing the plane in 2008. Supervisor Mathis confirmed that the aerial larvacide application was indeed done in April 2008 and has been done every year since 2004. It is also planned for 2009.

Robert Caning, 1381 Edgewater Drive

Mr. Caning asked what sewer projects would be funded by the \$1.5 million mentioned during the budget review. Operations Manager Broecker clarified that the \$1.5 million is actually the principal portion of 2009 payments for all existing sewer bonds and is not related to planned projects. Mr. Caning asked if any additional bond issues are planned and, if so, what projects would be funded by the new debt. Operations Manager Broecker responded that the decision to issue additional debt and in what amount has yet to be determined. Mr. Caning also stated that he believes all sewer projects should be approved by the full Township Board and not by the Sewer Committee.

There was no further public comment and the public hearing was closed. A resolution to formally adopt the 2009 budget will be presented at the 12/22/08 meeting.

REPORTS:

None

COMMUNICATIONS:

Southern Lakes Parks & Recreation Issues

Trustee Brown gave a brief history of concerns that have been raised regarding the Southern Lakes Parks & Recreation metropolitan district. He would like the Township to receive and review financial information from SLPR in an effort to better understand the finances of the organization. One of his concerns is that the schools are not being paid rent under the contractual agreements. Trustee Hill concurred with Trustee Brown's concerns but noted that the Township's role is simply to protect the interests of the Township and our residents.

Motion to request, under the Freedom of Information Act, financial information from Southern Lakes Parks & Recreation for the years 2005-2008 including expenditure information, budgets, audits and related documentation.

Motion by: Brown

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

ADOPTION OF ORDINANCES:

Proposed Zoning Ordinance Amendment-Adult Foster Care/2nd Reading

Supervisor Mathis reviewed a proposed amendment to the Zoning Ordinance to establish Adult Foster Care Homes as uses permitted by special use permit in the C-1 and C-2 zoning districts, which was introduced at the 11/24/08 meeting. There was no further discussion.

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Motion to adopt Ordinance No. 703, an amendment to Zoning Ordinance 594 to establish Adult Foster Care Homes as uses permitted by special use permit in the C-1 and C-2 zoning districts, as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried. Ordinance declared adopted.

Proposed Zoning Ordinance Amendment-Commercial Kennels/2nd Reading

Supervisor Mathis reviewed a proposed amendment to the Zoning Ordinance to add commercial dog kennels as a use permitted by special use permit in the AG zoning district, which was introduced at the 11/24/08 meeting. There was no further discussion.

Motion to adopt Ordinance No. 704, an amendment to Zoning Ordinance 594 to add commercial dog kennels as a use permitted by special use permit in the AG zoning district, as presented.

Motion by: Tucker

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried. Ordinance declared adopted.

Proposed Zoning Ordinance Amendment-Fences/2nd Reading

Supervisor Mathis reviewed a proposed amendment to the Zoning Ordinance to clarify provisions regarding fences, which was introduced at the 11/24/08 meeting. There was no further discussion.

Motion to adopt Ordinance No. 705, an amendment to Zoning Ordinance 594 to revise provisions regarding fences, as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried. Ordinance declared adopted.

Proposed Zoning Ordinance Amendment-Site Plan Escrow/2nd Reading

Supervisor Mathis reviewed a proposed amendment to the Zoning Ordinance to add an escrow requirement option to the site plan review process, which was introduced at the 11/24/08 meeting. There was no further discussion.

Motion to adopt Ordinance No. 706, an amendment to Zoning Ordinance 594 to add an escrow requirement option to the site plan review process, as presented.

Motion by: Tucker

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried. Ordinance declared adopted.

UNFINISHED BUSINESS:

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None

NEW BUSINESS:

Letter of Resignation – Building Inspector

Supervisor Mathis reported that Building Inspector Stuart Worthing submitted his resignation last week. The board needs to take formal action to accept the resignation.

Motion to accept the resignation of Stuart Worthing, effective December 2, 2008.

Motion by: Brown
 Seconded: Tucker
 Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler
 Nays: None

Motion carried.

Township Board Committee Appointments

Supervisor Mathis noted that the board reviewed the various committee appointments at the 12/1/08 workshop meeting. A new listing of committee appointments has been drafted based on those discussions.

Motion to approve the 2008-2012 Fenton Township Committee Appointments as presented.

Motion by: Tucker
 Seconded: Brown
 Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler
 Nays: None

Motion carried.

2008 Tax Roll Special Assessments & Levies

Operations Manager Broecker presented the special assessments and miscellaneous levies for the 2008 property tax roll. Specific levy and special assessment amounts are as follows:

Mosquito Control \$ 24.00
Solid Waste Collection 123.00

Private Road Maintenance		Byram Lake Dr.	30.00
Curtwood	120.00	Street Light Operation	
Four Lakes	45.00	Minnetonka	24.00
McFarlan	0.00	Darts	43.00
Woodhull	60.00	Enid	26.00
Latourette	50.00	Log Cabin	56.00
Wenwood Pkwy	0.00	Margaret	43.00
Malibu	0.00	Wenwood	31.00
Darts	0.00	Windsor Beach	67.00
Skyline	100.00	Pomona	29.00
Wendell	0.00	Horrell	34.00
Hicks Haven	88.00	Crooked Lake	39.00
Woodhaven Drive	80.00	Golden Shores	45.00
Crystal Cove Ct.	45.00	Hidden Ridge I	41.00
Pinewood Trail	75.00	Fenton Creek	15.00
Wenwood Drive	15.00	Eden Garden	33.00

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Isle of Bordeaux	58.00	Fentonwood Estates	25.00
Pinnacle Shores II	19.00	Pine Lake Forest	26.00
Fenton Orchards I	26.00	North Shore Estates	44.00
Cussegago	10.00	Pavilion on Pine Lake	32.00
Landings at Crane's Cove	18.00	Loon Lake Highlands	32.00
Malibu	28.00	Golden Pond II	29.00
Silver Ridge	14.00	Lakeview Farms II	50.00
Breeze Pointe	13.00	Golfview Pointe I	33.00
Torrey Grove	29.00	Loon Harbor Preserve	23.00
West Silver Villa	29.00	Golfview Pointe II	29.00
Scenic View Dr.	51.00	Linden Crossings	36.00
Linden Meadows	36.00	McCully Lake Estates I	31.00
Wyndham Estates I	24.00	Hidden Ridge III	20.00
Wyndham Estates II	24.00	Fenton Orchards II	35.00
Lakeview Farms I	36.00	Marl/Farner/Cutler	26.00
Hidden Ridge II	30.00	Horizon Lakes Airpark I	0.00
Audubon Meadows	26.00	Pinnacle Shores III	28.00
Crystal Cove	37.00	Stony Brook I	31.00
Pinnacle Shores I	37.00	Lake Ponemah Estates I	34.00
River Oaks Hollow	28.00	Springfield Hills	10.00
Bryson Estates	22.00		

Motion to approve 2008 special assessments and miscellaneous levies as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Brown, Hill, Kesler

Nays: None

Motion carried.

Proposed 2009 GIS Services Agreement – North Arrow Technologies

Operations Manager Broecker reviewed the proposed GIS services agreement with North Arrow Technologies for 2009. In addition to the standard GIS services and updates, North Arrow will also continue to maintain the Township's website. The total projected cost for 2009 is approximately \$59,000.00, the same as the 2008 contract. Trustee Hill stated that he fully supports utilizing local companies for services but wants to know if the hourly rates in the proposed agreement are competitive. Treasurer Tucker stated that he believes the proposed rates are lower than average. Trustee Brown suggested that the Township should still obtain other quotes or comparative rates. After a brief discussion the board agreed to postpone action on the agreement until the 12/22/08 meeting so that the termination language could be revised to give both parties a 30-day termination option. If the subsequent review of comparable costs indicates that the contract should be bid out, the Township would then have the authority to end the contract early.

Supervisor Mathis also suggested that North Arrow Technologies be invited to give a brief presentation to the board at a future meeting.

Appointments to Fenton Township Board of Review

Supervisor Mathis reported that the 2-year terms for the three members of the Township's Board of Review will expire at the end of the year. Jim Hall, Joe Jenio and Bev McKenna all have a great deal of experience on the Board of Review and do an

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outstanding job for Fenton Township. All three have expressed an interest in being re-appointed.

Motion to re-appoint H. James Hall to the Fenton Township Board of Review for the term ending December 31, 2010.

Motion by: Mathis

Seconded: Krug

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

Motion to re-appoint Joseph Jenio to the Fenton Township Board of Review for the term ending December 31, 2010.

Motion by: Mathis

Seconded: Krug

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

Motion to re-appoint Beverly J. McKenna to the Fenton Township Board of Review for the term ending December 31, 2010.

Motion by: Mathis

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

Snow Removal Services Agreement

Operations Manager Broecker reported that the Township recently solicited bids for snow removal services at Township facilities. Three proposals were received, with J&S Landscaping submitting the lowest bid. An agreement has been prepared to formally award the contract to J&S Landscaping.

Motion to approve the Snow Removal Services Agreement between the Charter Township of Fenton and J&S Landscape Construction and Services as presented.

Motion by: Brown

Seconded: Hill

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

BOARD COMMENT:

None

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

Steve Payne, J&S Landscape Construction & Services

Mr. Payne thanked the board for awarding the snow removal contract to his company. He is looking forward to working with the Township.

ADJOURN: Meeting adjourned at 8:30 p.m.

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Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 12/11/08