

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF MAY 4, 2009**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler, Operations Manager
Broecker and Attorney Cooley

Absent: None

PLEDGE OF ALLEGIANCE:

Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Operations Manager Broecker requested that the Identity Theft Prevention Policy be removed from the agenda. The deadline for adopting this type of policy has been extended to 8/1/09 and there is still some question as to whether Fenton Township is required to adopt such a policy. Motion to approve the 5/4/09 Fenton Township Board Meeting agenda as amended.

Motion by: Brown

Seconded: Tucker

Ayes: All

Nays: None

Motion carried. The agenda is approved.

PRESENTATION:

Plante & Moran, PLLC – Financial Report for Fiscal Year Ended 12/31/08

Supervisor Mathis introduced Tadd Harburn of Plante & Moran, PLLC. Mr. Harburn reviewed several graphs outlining year-to-year changes in revenues and expenditures in both the General and Sewer Funds.

Mr. Harburn then reviewed the individual fund statements. Areas highlighted included:

- ⇒ Total fund balance in the General Fund increased by \$131,270 to a total of \$666,207, which represents approximately four months of budgeted expenditures, which within the recommended range of 2½ -4 months.
- ⇒ General Fund revenues increased \$54,239 from 2007, due primarily to property tax revenues and State revenue sharing.
- ⇒ General Fund expenditures decreased \$44,250 from 2007, due primarily to a decrease in the public safety and public works categories.
- ⇒ All Special Revenue Funds, (Fire Protection, Solid Waste and Mosquito Control), are financially stable with adequate fund balances.
- ⇒ The Sewer Fund is generating sufficient revenues to meet the operating costs and debt payment obligations.

Mr. Harburn briefly reviewed Plante & Moran's formal report to the Township Board. He noted that several new reporting requirements have been implemented in recent years. As a result, many of their clients have had to address identified significant deficiencies and/or material weaknesses in their internal control and accounting procedures. One minor mis-posted general ledger entry resulted in one finding of significant deficiency. There were no other internal control deficiencies or material weaknesses in the Township's accounting policies and procedures.

The board thanked Mr. Harburn for his report.

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MEETING MINUTES:

The minutes for the 4/20/09 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$195,813.67 for payment as presented.

Motion by: Tucker

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

Fire Chief Report

Fire Chief John Moulton provided monthly statistics to the board. The Fire Department responded to a total of 44 alarms in April, including 4 in Tyrone Township. Among the alarms were 3 fires, 30 medical, 2 hazardous conditions, 2 service calls, 3 good intent calls, 3 false alarms and 1 weather related.

Quarterly Investment Report

Treasurer Tucker reviewed the quarterly investment report. He noted that the Township recently made changes to their account structures at both banks to increase return and also ensure 100% FDIC coverage.

Shred Event Report

Operations Manager Broecker reported that the community shred event was very successful. Although a customer count was not maintained, Shred-it estimated that over 8,000 pounds of paper was shredded during the 4-hour event. Supervisor Mathis stated that she received several calls from residents thanking the Township for sponsoring the shredding event. The residents were very pleased to have an environmentally responsible way to dispose of personal and confidential documents.

Lake Levels

Supervisor Mathis reported that she attended a meeting with Genesee County Drain Commissioner officials regarding lake levels and flooding. All lakes are at a high level this year due to significant snow melt and rainfall. Several problem areas are being reviewed and she will report more information at a future meeting. Dave Franz noted that the high water levels are also delaying weed treatments for area lakes.

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

Proposed Zoning Ordinance Amendment, Vehicle Modification Establishments/2nd

Reading

Supervisor Mathis reviewed the proposed Zoning Ordinance amendment to establish the use "Vehicle Modification Establishment", to designate the permitted zoning districts for the use and to establish design standards, which was introduced at the 4/20/09 meeting. There was no further discussion.

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Motion to adopt Ordinance No. 708, an amendment to Zoning Ordinance No. 594 to create and provide regulations for the use "Vehicle Modification Establishment" as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried. Ordinance declared adopted.

Proposed Tall Grass Ordinance/1st Reading

Supervisor Mathis reviewed a proposed ordinance to regulate grass height in Fenton Township. Treasurer Tucker stated that the Planning Commission spent considerable time reviewing and modifying the original draft of the ordinance. The proposed ordinance limits grass height to 12 inches on residential and commercial properties less than one acre in size and have a structure. Vacant lots in subdivisions are not subject to the ordinance unless the subdivision is at least 75% developed. The proposed ordinance gives the Township the authority to cut the grass at the owner's expense if voluntary compliance is not achieved. Any unpaid costs will be added to the property tax bill.

There was no public comment. The second reading of the proposed ordinance will be conducted at the 5/18/09 meeting.

UNFINISHED BUSINESS:

2009 Local Road Projects

Operations Manager Broecker reviewed proposals for two local road improvement projects for 2009: Limestone resurfacing for Main Road from Thompson Road to Ray Road and Asphalt resurfacing for Jennings Road from Rolston Road north 1/3 mile. The Township is waiting for an estimate for a potential third project: asphalt surface for Whitaker Road from Harp Drive to the County Park entrance. The projected total cost for the two projects is \$77,600, \$6,930 of which would be offset by matching funds from Genesee County. The Whitaker Road project, if ultimately approved, would require an increase to the 2009 budget.

Motion to approve the following local road projects for 2009, per Genesee County Road Commission proposals:

- Limestone resurfacing – Main Road from Thompson Road to Ray Road.
- Asphalt resurfacing – Jennings Road from Rolston Road approximately 1/3 mile north.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

Schedule Workshop Meeting

After a brief discussion the board decided not to schedule a workshop meeting at this time. All board members were asked to attend the 5/12/09 Planning Commission meeting. Zoning Administrator Doug Piggott will be making a presentation on several key zoning issues, including wind turbines and medical marijuana.

NEW BUSINESS:

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Request for Extension of Preliminary Plat Approval – Pinnacle Shores

Supervisor Mathis reported that Tom Atwell, the developer of the Pinnacle Shores subdivision, has requested an extension to the tentative approval of his preliminary plat for the entire subdivision. The development is being platted in phases. Extension of the preliminary plat approval will allow him to continue with the platting process for the remaining phases.

Motion to grant a one-year extension to the tentative approval of the Preliminary Plat of Pinnacle Shores, as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Hill, Kesler

Nays: None

Motion carried.

Zoning Board of Appeals Appointment

Supervisor Mathis noted that, as mentioned at the last meeting, Trustee Goupil is stepping down from his position on the Zoning Board of Appeals. The Township is required to have one Township Board member on the ZBA. Clerk Krug, who was a ZBA member prior to being elected to the Township Board, has indicated that he is willing and able to serve in this capacity.

Motion to appoint Robert E. Krug as the Township Board representative on the Fenton Township Zoning Board of Appeals.

Motion by: Hill

Seconded: Brown

Ayes: Mathis, Tucker, Brown, Goupil, Hill, Kesler

Nays: Krug

Motion carried.

BOARD COMMENT:

Trustee Hill announced that the Lake Fenton Youth Football program is holding a community-wide sports equipment swap sale on 5/16/09 from 9:00 a.m. to 12:00 noon at the Lake Fenton Middle School. This event will give residents the opportunity to buy and sell used sports equipment.

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 8:35 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 5/5/09