

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 23, 2009**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Goupil, Hill, Kesler, Operations Manager Broecker
and Attorney Cooley

Absent: Brown

PLEDGE OF ALLEGIANCE:

Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Clerk Krug asked to have the following item added to the New Business section of the agenda:

Proposed RFP – Ambulance Service for Fenton Area

Motion to approve the 11/23/09 Fenton Township Board Meeting agenda as amended.

Motion by: Hill

Seconded: Tucker

Ayes: All Present

Nays: None

Absent: Brown

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 11/2/09 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$607,381.93 for payment as presented.

Motion by: Tucker

Seconded: Hill

Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler

Nays: None

Absent: Brown

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

None

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS:

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Selection of CDBG Projects

Operations Manager Broecker reviewed several recommendations for Community Development Block Grant (CDBG) projects. After lengthy discussion, the following projects were recommended for application:

1. Home Safety Items for Senior Citizens (public service project)

The purchase of home safety items for senior citizens, (smoke detectors, carbon monoxide detectors, deadbolt locks, etc.). Recommended funding: half of the 15% allocated to public service projects (approximately \$6,300).

2. Subsidize child care for newly employed, low-income individuals (public service project)

The structure of this project is yet to be determined since it has not been attempted previously in Genesee County. Recommended funding: half of the 15% allocated to public service projects (approximately \$6,300).

3. Street Improvements – Alpine Shores Subdivision (Direct Benefit)

The Alpine Shores subdivision has requested special assessment petitions to have their streets re-paved. If approved, these funds could be used to pay off the special assessments for those residents who are eligible under the HUD low-moderate income requirements. Recommended funding: \$20,000.

4. Generator – Fenton Township Civic Community Center

The Fenton Township Civic Community Center is the designated storm shelter for residents of the Lake Fenton Mobile Home Park. Subject to an income survey, that should make the purchase of a permanently installed generator at the township hall an eligible project. Recommended funding: \$80,000.

5. ADA Improvements – Fenton Township Civic Community Center Parking Lot

The parking lot at the township hall needs additional handicapped parking spaces in order to be in compliance with current regulations. Recommended funding: \$31,000.

That leaves approximately \$20,000 available for other projects. Some of the other projects discussed for which all information has not been received:

- Subsidization of Southern Lakes Parks & Recreation scholarship program.
- Barrier-free/ADA upgrades to Township Hall restrooms.

These projects may be brought back to the 12/7/09 meeting for additional approval.

Motion to approve the submission of CDBG applications for the following projects:

- Home Safety Items for Senior Citizens (public service project)
- Subsidize child care for newly employed, low-income individuals (public service project)
- Street Improvements – Alpine Shores Subdivision (Direct Benefit)
- Generator – Fenton Township Civic Community Center
- ADA Improvements – Fenton Township Civic Community Center Parking Lot

Motion by: Mathis

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler

Nays: None

Absent: Brown

Motion carried.

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Workshop Meeting Reminder – 11/30/09

Supervisor Mathis reminded the board that a workshop meeting has been scheduled for Monday 11/30/09, beginning at 7:30 p.m.

NEW BUSINESS:

Award of Contract - Snow Removal Services

Operations Manager Broecker reported that the Township received 16 proposals for snow removal services. An analysis of all 16 proposals is included in the meeting packet. The six lowest cost proposals were selected for further review and reference verification. Based on the total costs and reference checks, the board selected The Fenton Groundskeeper for the contract award.

Motion to award the contract for snow removal services to The Fenton Groundskeeper and to authorize the Township Supervisor and Township Clerk to execute said contract on behalf of Fenton Township, as presented.

Motion by: Krug
Seconded: Hill
Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler
Nays: None
Absent: Brown

Motion carried.

Appointment of Representatives – Southern Lakes Parks & Recreation Board of Directors

Supervisor Mathis reported that the 3-year terms of K.C. Baran and Dan Zawlocki as Fenton Township representatives on the Southern Lakes Parks & Recreation (SLPR) Board of Directors will expire at the end of this year. Both have indicated a desire to be re-appointed to another 3-year term. Supervisor Mathis stated that she is very pleased with the job that both Mr. Baran and Mr. Zawlocki have done representing Fenton Township and strongly supports their re-appointment. The board agreed.

Motion to re-appoint K.C. Baran as Fenton Township's representative on the Southern Lakes Parks & Recreation Board of Directors for the term ending December 31, 2012.

Motion by: Mathis
Seconded: Tucker
Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler
Nays: None
Absent: Brown

Motion carried.

Motion to re-appoint Daniel J. Zawlocki as Fenton Township's representative on the Southern Lakes Parks & Recreation Board of Directors for the term ending December 31, 2012.

Motion by: Mathis
Seconded: Krug
Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler
Nays: None
Absent: Brown

Motion carried.

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Proposed 2010 Fenton Township Meeting Schedule

Supervisor Mathis stated that a proposed meeting schedule for 2010 has been drafted for board approval. The proposed schedule has Township Board meetings on the first and third Monday of each month except for the first September meeting, which is on the day after Labor Day, and the second November meeting, which is on the fourth Monday. The members of the Planning Commission and ZBA have also been provided a copy of the proposed schedule. The board discussed the first April meeting, which is the day after Easter. After a brief discussion, the board agreed to eliminate the April 5, 2010 meeting, leaving only one meeting in April.

Motion to adopt the 2010 Fenton Township Meeting Schedule as revised.

Motion by: Tucker
 Seconded: Krug
 Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler
 Nays: None
 Absent: Brown

Motion carried.

Resolution No. 2009-38, Sewer Bond Payment Obligations for 2010

Supervisor Mathis reported that the Genesee County Drain Commissioner requires the Township to adopt a resolution each year that designates the source of funds to meet debt service obligations in the next year for bonds issued through Genesee County. A resolution has been prepared for board adoption. Clerk Krug presented the following resolution:

RESOLUTION NO. 2009-38

WHEREAS, the Charter Township of Fenton has a need to pay to the County of Genesee the sum of \$2,034,546.30 to meet the bond principal and interest requirements on all bond obligations for sewer facilities in 2010; and

WHEREAS, there are several means by which the funds can be secured to meet this payment requirement; and

WHEREAS, all various means of securing these funds have been reviewed and considered;

NOW THEREFORE BE IT RESOLVED, by the Charter Township of Fenton, that the monies to meet the principal and interest requirements on all bond obligations for sewer facilities in 2010 will be secured from the following funds.

<i>Funds Already Available</i>	\$ _____
<i>Tap-In Fees to be Collected</i>	\$ <u>150,000.00</u>
<i>Funds from Monthly Rates for Services</i>	\$ <u>1,884,546.30</u>
<i>General Fund</i>	\$ _____
<i>Ad-Valorem Levy</i>	\$ _____
<i>Other</i>	\$ _____
Grand Total:	\$ <u>2,034,546.30</u>

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BE IT FURTHER RESOLVED, that the Township Clerk is hereby directed to forward one (1) copy of this Resolution to the County Agency, and retain one (1) copy for the Fenton Township records.

Motion to adopt Resolution No. 2009-38 as presented.

Motion by: Krug
Seconded: Tucker
Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler
Nays: None
Absent: Brown

Motion carried. Resolution declared adopted.

Schedule Public Hearing – 2010 Fenton Township Budget

Supervisor Mathis noted that a revised 2010 budget draft was provided with this meeting's packet. She reviewed a memo from Operations Manager Broecker requesting that the board schedule a public hearing on the proposed budget for the 12/7/09 regular board meeting.

Motion to schedule a public hearing on the 2010 Fenton Township Budget to be held at the December 7, 2009 Township Board meeting.

Motion by: Mathis
Seconded: Hill
Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler
Nays: None
Absent: Brown

Motion carried.

Proposed RFP – Ambulance Service for Fenton Area

Clerk Krug reviewed a draft version of a *Request for Proposals - Ambulance Service for the Fenton Area*, which was provided by the City of Fenton. The document proposes that the cities of Fenton and Linden and Fenton Township jointly request ambulance service proposals and award an exclusive contract to one ambulance company. Clerk Krug, noting that Fenton Township did not have any input into the RFP document, expressed concern that an exclusive contract is not in the best interests of our community. Trustee Goupil, who is also a Genesee County Sheriff Department Paramedic, agreed with Clerk Krug. Having more than one ambulance company providing service in the community creates competition and improves the overall service being provided.

Motion to not participate in a regional request for proposals for ambulance services.

Motion by: Krug
Seconded: Goupil
Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler
Nays: None
Absent: Brown

Motion carried.

BOARD COMMENT:

None

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

None

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EXECUTIVE SESSION:

Motion to recess the open meeting for the purpose of convening an executive session to review and discuss pending litigation issues.

Motion by: Mathis

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler

Nays: None

Absent: Brown

Motion carried.

The regular meeting was recessed at 8:30 p.m.

RECONVENE:

The regular meeting was reconvened at 8:47 p.m.

NEW BUSINESS (continued):

Motion to proceed as discussed in the executive session with regard to the defense of SME, Inc. in the matter of Settle vs. Fenton Township, et al.

Motion by: Krug

Seconded: Hill

Ayes: Mathis, Krug, Tucker, Goupil, Hill, Kesler

Nays: None

Absent: Brown

Motion carried.

ADJOURN: Meeting adjourned at 8:50 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 11/24/09