

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES  
MINUTES FOR REGULAR MEETING OF MAY 21, 2012**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER  
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine, Attorney Cooley and  
Operations Manager Broecker

Absent: Krug

**PLEDGE OF ALLEGIANCE:**

Supervisor Mathis led the pledge of allegiance to the flag.

**APPROVAL OF AGENDA:**

Motion to approve the 5/21/12 Fenton Township Board Meeting agenda as presented.

Motion by: Tucker

Seconded: Brown

Ayes: All Present

Nays: None

Absent: Krug

Motion carried. The agenda is approved.

**PRESENTATION:**

**Victor Lukasavitz – Fleis & VandenBrink Engineering, Inc.**

Supervisor Mathis introduced Victor Lukasavitz of Fleis & VandenBrink Engineering. Mr. Lukasavitz gave a brief presentation on the services offered by his firm. They currently work with several communities in Genesee County. The board thanked Mr. Lukasavitz for his informative presentation.

**MEETING MINUTES:**

The minutes for the 5/7/12 regular meeting stand approved as presented.

**EXPENDITURES:**

Motion to approve invoices and expenditures for all funds totaling \$349,075.70 for payment as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Absent: Krug

Motion carried.

**PUBLIC HEARINGS:**

None

**REPORTS:**

Supervisor Mathis reported that several detached dock sections floated onto the beach at the Fenton Township Hall. They are currently being stored by the Township until owners come forward to claim them. Proof or evidence of ownership will be required.

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Supervisor Mathis also reported that the “re-hearing” for the Pine Lake Outlet Drain Board of Determination has been scheduled for 6/5/12 at 2:00 p.m. at the Fenton Township Civic Community Center.

**COMMUNICATIONS:**

**Household Hazardous Waste Collection Day – 6/2/12**

Supervisor Mathis reviewed a flyer for the upcoming Household Hazardous Waste and E-Waste collection day on 6/2/12.

**ADOPTION OF ORDINANCES:**

None

**UNFINISHED BUSINESS:**

**Proposed Online Payment Processing Agreement – Official Payments Corporation**

Operations Manager Broecker reviewed the revised payment processing agreement with Official Payments Corporation. The board postponed action on the agreement at the 5/7/12 meeting to clarify several contract issues. Operations Manager Broecker reviewed the following clarifications and changes to the agreement:

- Although there is a \$5,000 fee charged if the agreement is terminated by the Township in the first 12 months, that only applies if it is a “termination for convenience”. If customer fees are raised in the first year, the Township can still terminate with no penalty.
- The Township will not have access to private information provided to Official Payments by the residents, (credit card numbers, etc.), therefore the indemnification language does not create undue risk for the Township.
- The language has been changed so that the agreement is governed by Michigan law.

Motion to approve the Official Payments Services Agreement as presented.

Motion by: Brown

Seconded: Lorraine

Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Absent: Krug

Motion carried.

**NEW BUSINESS:**

**Proposed Employment Agreement – Assessor**

Supervisor Mathis reviewed a proposed 2-year employment agreement to retain Beth Redmond as the Township’s Assessor. Other than the appropriate date changes, the proposed agreement is the same as Ms. Redmond’s previous contract.

Motion to approve the employment agreement for Assessor Beth Redmond as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine

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MINUTES FOR REGULAR MEETING OF MAY 21, 2012**

Nays: None  
Absent: Krug  
Motion carried.

**Resolution No. 2012-04, Proposed Lake Improvement Special Assessment –  
Silvercrest Channel**

Operations Manager Broecker reported that the residents of Silvercrest Drive that front a channel of Silver Lake have petitioned for a special assessment district to provide weed control for their channel. 12 of 15 property owners have signed the petition, representing approximately 78% of the land area in the proposed district. A resolution has been prepared to schedule a public hearing on the creation of the special assessment district. There was no further discussion. Operations Manager Broecker presented the following resolution:

**RESOLUTION NO. 2012-04**

*WHEREAS, the Fenton Township Board has accepted a petition from the record owners of properties abutting the channel on Silver Lake that lies immediately west of Silvercrest Drive to establish a special assessment district for the improvement of said channel through the eradication and control of aquatic weeds, and*

*WHEREAS, it has been determined that the petition has been signed by the record property owners representing over 50% of the land area in the proposed special assessment district, and*

*WHEREAS, plans and estimated costs for the foregoing improvement have been placed on file in the office of the Township Clerk,*

*THEREFORE BE IT RESOLVED, that the Fenton Township Board does hereby tentatively declare its intent to implement an aquatic weed eradication and control program for the channel on Silver Lake that lies immediately west of Silvercrest Drive, and*

*BE IT FURTHER RESOLVED, that the Fenton Township Board does hereby tentatively establish the boundaries of the proposed special assessment district to include the following described properties:*

***Lots 1-14 of the Silver Knoll Estates platted subdivision  
Parcel 06-33-100-013***

*BE IT FINALLY RESOLVED, that the Fenton Township Board will hold a public hearing on the establishment of the proposed special assessment district at its regular meeting to be held on Monday June 4, 2012 at the Fenton Township Civic Community Center, beginning at 7:30 p.m.*

Motion to adopt resolution No. 2012-04 as presented:

Motion by: Tucker  
Seconded: Goupil  
Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine  
Nays: None  
Absent: Krug

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Motion carried. Resolution declared adopted.

**Appointments to Fenton Township Planning Commission**

Supervisor Mathis reported that the terms of three members of the Fenton Township Planning Commission, Scott Hemeyer, Tom Richard and Donna Warren, will expire at the end of May. All have done a fine job for Fenton Township and all three have indicated that they would like to be re-appointed to serve another term.

Motion to re-appoint Scott C. Hemeyer to the Fenton Township Planning Commission for the term ending May 31, 2015.

Motion by: Tucker  
Seconded: Goupil  
Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine  
Nays: None  
Absent: Krug

Motion carried.

Motion to re-appoint Thomas J. Richard to the Fenton Township Planning Commission for the term ending May 31, 2015.

Motion by: Brown  
Seconded: Tucker  
Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine  
Nays: None  
Absent: Krug

Motion carried.

Motion to re-appoint Donna L. Warren to the Fenton Township Planning Commission for the term ending May 31, 2015.

Motion by: Tucker  
Seconded: Kesler  
Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine  
Nays: None  
Absent: Krug

Motion carried.

**Letter of Resignation – Jim Hall**

Supervisor Mathis reported that long-time Board of Review member Jim Hall has submitted his letter of resignation. Jim and his wife are moving out of Fenton Township and he will no longer be eligible to serve in this position. The letter also applies to his appointed position as Dangerous Buildings Hearing Officer. Jim has been a valued member of the Fenton Township Board of Review since 1990, serving most of that time as chairman. He has been a true asset to Fenton Township and he will be missed.

Motion to accept, with regret, the resignation of H. James Hall from the Fenton Township Board of Review and from the position of Fenton Township Dangerous Buildings Hearing Officer.

Motion by: Tucker  
Seconded: Brown  
Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine  
Nays: None  
Absent: Krug

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Motion carried.

**Resolution No. 2012-05, Honoring Jim Hall**

Supervisor Mathis stated that, having just accepted Jim Hall's resignation, a resolution has been prepared to honor Mr. Hall for his years of public service. Operations Manager Broecker presented the following resolution:

**RESOLUTION NO. 2012-05**

*WHEREAS, H. James "Jim" Hall has retired from his positions as a member of the Fenton Township Board of Review and Dangerous Buildings Hearing Officer, and*

*WHEREAS, Mr. Hall has been a resident of Fenton Township for many years, during which time he has contributed greatly to the progress and welfare of the community, most notably as a member of the Fenton Township Board of Review and as Fenton Township's Dangerous Buildings Hearing Officer, and*

*WHEREAS, in addition to his appointed positions, Mr. Hall also worked as an Election Inspector on a regular basis for Fenton Township and has been very active in local charitable activities, and*

*WHEREAS, Mr. Hall served loyally and faithfully as a member of the Fenton Township Board of Review from 1990 to 2012, and as Fenton Township Dangerous Buildings Hearing Officer from 2009 to 2012, consistently exhibiting the qualities of vision and leadership throughout his years of public service;*

*NOW, THEREFORE, BE IT RESOLVED, that the Township Board of the Charter Township of Fenton hereby recognizes Jim Hall for his valuable contributions to our community and expresses sincere appreciation and gratitude for his dedicated service to the government and citizens of Fenton Township, and*

*BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of this meeting and a copy provided to Mr. Hall.*

Motion to adopt Resolution No. 2012-05 as presented.

Motion by: Mathis

Seconded: Brown

Ayes: Mathis, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Absent: Krug

Motion carried. Resolution declared adopted.

**BOARD COMMENT:**

The board briefly discussed Marine Patrol services for 2012. Trustee Goupil will inquire and report back to the board.

**PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:**

None

**ADJOURN:** Meeting adjourned at 8:20 p.m.

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Bonnie Mathis, Supervisor

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Thomas Broecker, Deputy Clerk

**Minutes Posted 5/22/12**