

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 16, 2012**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine, Attorney Cooley
and Operations Manager Broecker

Absent: None

PLEDGE OF ALLEGIANCE:

Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Clerk Krug asked to add discussion regarding a public park to the Reports section of the agenda. Motion to approve the 7/16/12 Fenton Township Board Meeting agenda as amended.

Motion by: Brown

Seconded: Tucker

Ayes: All

Nays: None

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 7/2/12 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$381,431.53 for payment as presented.

Motion by: Lorraine

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

Supervisor Mathis reported that recent power outages have resulted in the use of generators to keep sewer pump stations operating. There were no reported backups caused by the power outages.

Clerk Krug reviewed a preliminary concept plan for the development of a township park on property near the intersection of Thompson and Fenton Roads. The proposed park would have baseball diamonds, soccer fields, picnic pavilions, walking trails and other amenities. The property may also be the site of the Township's DPW building. Southern Lakes Parks and Recreation has indicated a willingness to operate the facility once it is built and local youth sports organizations are prepared to construct the baseball diamonds and soccer fields. Clerk Krug is simply seeking a consensus to move the project forward. All board members indicated support for the project.

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COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

Proposed Grading Ordinance Amendment /2nd Reading

Supervisor Mathis reviewed a proposed amendment to the Grading Ordinance regarding fees. The amendment provides for an initial application fee that is less costly than a detailed review fee. If it is determined that a detailed review is necessary, the higher fee will then be charged. If adopted, the Fenton Township Schedule of Fees will need to be revised accordingly. There was no further discussion.

Motion to adopt Ordinance No. 749, an amendment to Grading Ordinance No. 662 to revise provisions regarding fees, as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried. Ordinance declared adopted.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Proposal to Fill Full-Time Clerical Position

Supervisor Mathis reported that the Personnel Committee recently reviewed the staffing structure of the Fenton Township office. An increased workload, combined with two extended medical leaves had created a staffing shortage. After discussing the various issues and options, the committee concluded that the best approach would be to fill a full-time clerical position that has been vacant since 2009. She is proposing to hire Barbara Ryan to fill the position. Ms. Ryan has been employed by Fenton Township on a part-time basis since 2003, is already familiar with all of the job duties, and will do an excellent job in this position. It is also proposed that the part-time position not be replaced, thus resulting in a net increase of ½ FTE (full-time equivalent).

Motion to approve the hiring of Barbara Ryan for the full-time position of Secretary/Receptionist, as presented.

Motion by: Lorraine

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

Proposed Amendments to Fenton Township Schedule of Fees

Supervisor Mathis noted that, with the change to the Grading Ordinance, the fee schedule needs to be revised to reflect those changes. A proposed revised fee schedule is presented for board consideration.

Motion to adopt the revised Fenton Township Schedule of Fees, effective 7/17/12, as presented.

Motion by: Tucker

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 16, 2012**

Seconded: Krug
Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine
Nays: None
Motion carried.

Proposed Amendments to 2012 Fenton Township Budget

Operations Manager Broecker reviewed proposed amendments to the 2012 budget. In the General Fund the most significant amendments involve a reclassification of the cable PEG fees, which was discussed by our auditors at the 6/18/12 meeting. All other proposed amendments are relatively minor, resulting in an \$11,000 decrease to the fund balance. Proposed Fire Fund amendments include increases for station repairs and vehicle repairs, although a surplus is still projected. The only significant change to the Sewer Fund projections is the increase to rental expense due to the fact that the proposed DPW building has not been constructed due to litigation involving the proposed site.

Motion to adopt amendments to the 2012 Fenton Township Budget as presented.

Motion by: Tucker
Seconded: Brown
Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine
Nays: None
Motion carried.

Fire Department Letter of Appreciation

Fire Chief Ryan Volz presented a letter of appreciation acknowledging the efforts of the Genesee County Sheriff Department, State Police, Woody's Towing and many residents who supported the efforts to locate an individual that tragically drowned recently.

BOARD COMMENT:

None

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

Richard Laing, 13320 Spruce Court

Mr. Laing asked about the status of issues raised by Hidden Ridge residents at a recent board meeting, specifically the concept of requiring completion bonds on new construction. Treasurer Tucker indicated that the issues were discussed at the last Planning Commission meeting. The Township understands the concerns of the residents and is continuing to look at the issues. He also noted that, because Hidden Ridge is a condominium development, they have the ability to amend their master deed, by-laws, etc. to implement this requirement themselves. Mr. Tucker also stated that his discussions with local builders indicated that requiring completion bonds would likely "kill" development. The added cost of such a bond would be a significant obstacle for new development.

Three residents of the Eastview Drive area, Sherry Lemere, Staci Hutton and Wayne Remillard, expressed concern regarding the abandoned Frank's Tavern building and the condemned mobile homes in the Lake Ponemah Mobile Home Park. They have witnessed occurrences of illegal drug sales and drug use, and are concerned about the general safety in the area. Supervisor Mathis confirmed that Frank's Tavern has been condemned and is currently in the tax foreclosure process. It will take time, but that building will be addressed. She also reported that the Township had recently

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 16, 2012**

condemned 5 mobile homes in the park and the owner will be required to remove them. The Township will continue to monitor this area.

Dave Hawcroft, 3302 Ponemah Drive

Mr. Hawcroft repeated his past concerns that the City of Fenton's practice of harvesting weeds in the millpond, rather than treating chemically, results in weed fragments floating downstream into Lake Ponemah and re-seeding, which adds to the existing weed problem in the lake. He believes the City of Fenton should only treat with chemicals to eliminate this problem.

ADJOURN: Meeting adjourned at 8:40 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 7/17/12