

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES  
MINUTES FOR REGULAR MEETING OF OCTOBER 15, 2012**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER  
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine, Operations  
Manager Broecker and Attorney Cooley

Absent: None

**PLEDGE OF ALLEGIANCE:**

Supervisor Mathis led the pledge of allegiance to the flag.

**APPROVAL OF AGENDA:**

Supervisor Mathis asked to move the Fire Chief Report ahead of the public hearings. She also asked to add to the new business section a letter of resignation from Deputy Assessor Julia Wilson. Motion to approve the 10/15/12 Fenton Township Board Meeting agenda as amended.

Motion by: Mathis

Seconded: Tucker

Ayes: All

Nays: None

Motion carried. The agenda is approved.

**MEETING MINUTES:**

The minutes for the 10/1/12 regular meeting stand approved as presented.

**EXPENDITURES:**

Motion to approve invoices and expenditures for all funds totaling \$334,875.47 for payment as presented.

Motion by: Tucker

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

**REPORTS:**

**Fire Chief Quarterly Report**

Fire Chief Ryan Volz presented fire department statistics for the third quarter:

Total alarms	175 (15 in Tyrone Township)
Fires	14
EMS	117
Hazardous conditions	4
Service calls	17
Good intent calls	14
False alarms	9

The board thanked Chief Volz for his report.

**PUBLIC HEARINGS:**

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## Public Needs Hearing – 2013 Community Development Block Grant Program

Supervisor Mathis stated that Fenton Township will be receiving approximately \$111,000 in Community Develop Block Grant (CDBG) funds in 2013. The purpose of this hearing is to accept public input and discuss potential uses of the funds.

Public Comment:

The following individuals commented on community needs:

Pat Chillik, 11486 Skyline Drive  
Sandy Williams, 1453 Butcher Road  
Marian Napolitano, 1266 Theresa Drive  
Beth Redmond, 12044 Princewood Drive

Their suggestions for potential projects included:

- Bike/pedestrian path for Fenton Road
- Bike/pedestrian path for North Long Lake Road
- Food bank for low income and/or senior residents

The board discussed the following potential projects:

- Street Improvements (direct benefit only).
  - Alpine Shores Subdivision
  - North Shore Drive
  - Eleanor Drive
  - South Horrell Road
- Non-Motorized pathways
  - North Long Lake Road between Torrey and Fenton Roads
  - Torrey Road between North Long Lake and Lahring Roads
  - Fenton Road between Butcher Road and the Fenton City limits
- Winterization & other home improvements through Genesee County program.
- Loose Senior Citizen Center operations.
- Loose Senior Citizen Center capital improvements.
- Barrier-Free improvements
  - Fenton Township Park
  - Podunk House
- Demolition of blighted structures (if owned by Township or Land Bank).
- Rehabilitation of Podunk House Museum (historical structure).
- Subsidization of Southern Lakes Parks & Recreation scholarship program.
- Development of community park.
- Removal of dead trees.
- Mobile home park improvements.
- Planning Projects
  - Road Improvement Plan
  - Sewer Improvement Plan
  - Capital Improvement Plan
  - Master Plan Update
- Lifeguard for the Fenton Township beach.

The potential projects discussed at this meeting will be reviewed and recommendations will be brought back to a future meeting.

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**REPORTS (continued):**

**Ordinance Enforcement Quarterly Report**

The board reviewed the quarterly report from Ordinance Enforcement Officer Bob Atkinson. Detailed information was also reviewed regarding the removal of vehicles and equipment from property acquired by Fenton Township.

**COMMUNICATIONS:**

None

**ADOPTION OF ORDINANCES:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Proposed Cell Phone Policy**

The board reviewed a proposed cell phone policy. The policy includes a provision that gives the Township Supervisor, Clerk, Treasurer and Operations Manager the option of utilizing a township-owned cell phone or being reimbursed for using a personally owned cell phone for township purposes. It was noted that the proposed reimbursement amount is less than the cost of providing a township-owned phone. The board briefly discussed the proposed policy. The policy would result in some, if not significant, savings.

Motion to approve the Cell Phone Policy as presented.

Motion by: Brown

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

**Schedule Public Hearing for Industrial Facilities Exemption Certificate – Contour Fabricators, Inc.**

Supervisor Mathis reported that CFI Medical Solutions, (Contour Fabricators), has filed an application for an Industrial Facilities Exemption Certificate (property tax abatement) for new equipment at their Fenton Road facility. A public hearing is required before the Township Board can take action on their application.

Motion to schedule a public hearing for October 29, 2012 to consider the application of CFI Medical Solutions for an Industrial Facilities Exemption Certificate for new equipment at their facility located at 14241 Fenton Road.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

**Letter of Resignation – Deputy Assessor**

Supervisor Mathis reported that Deputy Assessor Julia Wilson has submitted her letter of resignation. She is taking a similar position with Grand Blanc Township. Supervisor Mathis stated that Ms. Wilson has been an excellent employee and her knowledge and expertise will be missed. The board wished Ms. Wilson well in her new endeavors.

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Motion to accept, with regret, the resignation of Julia Wilson, effective 10/23/12.

Motion by: Brown

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

**Proposed Amendments to 2012 Fenton Township Budget**

Operations Manager Broecker reviewed proposed amendments to the 2012 budget.

Significant General Fund changes include:

- \$42,300 reduction in property tax and fee revenues due to foreclosure chargebacks
- \$30,000 increase to State revenue sharing
- \$29,000 increase to drain assessments

There are also changes to the Fire Fund and Sewer Fund, based on actual year-to-date figures.

Motion to adopt amendments to the 2012 Fenton Township Budget as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

**BOARD COMMENT:**

Supervisor Mathis reported that a fallen tree knocked out the power at the Hi Land Trail sewer pump station. Repairs are under way.

Regarding concerns previously raised regarding drainage issues on the proposed township park property, Clerk Krug noted that this past weekend's heavy rains did not result in any flooding or excessive amounts of water on the property.

**PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:**

Sandy Williams, 1453 Butcher Road

Ms. Williams asked if there are any grants available for pedestrian paths. It was noted that the Township is continuing to look for ways to fund such improvements.

**ADJOURN:** Meeting adjourned at 8:45 p.m.

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Bonnie Mathis, Supervisor

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Robert Krug, Clerk

**Minutes Posted 10/16/12**