

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 12, 2012**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine, Operations Manager
Broecker and Attorney Cooley

Absent: None

PLEDGE OF ALLEGIANCE:

Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Clerk Krug asked to have a resolution added to the *New Business* section of the agenda. Motion to approve the 11/12/12 Fenton Township Board Meeting agenda as amended.

Motion by: Brown

Seconded: Tucker

Ayes: All

Nays: None

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 10/29/12 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$395,574.10 for payment as presented.

Motion by: Tucker

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

Election Update

Clerk Krug gave a brief update regarding the 11/6/12 election. Fenton Township's total turnout was approximately 72%, including more than 3,400 absentee ballots. He thanked the office staff and election inspectors for their hard work, which resulted in a problem-free election. Fenton Township was one of the first communities in Genesee County to complete and submit their results.

Clerk Krug also noted that the Genesee County Board of Canvassers has not yet certified the 11/6/12 election results. Therefore, the board members cannot yet take their oath of office for the new term. All elected board members should contact Operations Manager Broecker to make arrangements to be sworn in by 11/20/12.

COMMUNICATIONS:

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 12, 2012**

Senior Safety Program

Supervisor Mathis announced that the Township has restarted the Senior Safety Program to provide household safety devices to senior citizens. Fenton Township residents age 62 or older are eligible to obtain a smoke detector, carbon monoxide detector and fire extinguisher from the Township at no cost, (limit of one of each device per household). Residents who obtained these items during the initial launch of the program in 2010 or 2011 are not eligible to receive them again. The devices are available at the Fenton Township Office, 12060 Mantawauka Drive, Fenton, MI 48430. Office hours are Monday-Thursday 8:00am to 5:00pm and Friday 8:00am to 3:00pm. This program is being financed through a federal Community Development Block Grant awarded to Genesee County and the Township.

GCRC Policy – Fill Dirt from Ditching Operations

Supervisor Mathis reported that the Genesee County Road Commission (GCRC) has implemented a new program where property owners may obtain fill dirt from ditching operations. The GCRC will only approve delivery of fill dirt in the immediate area surrounding a current ditching project. Any property owner who would like to obtain ditching fill dirt must contact the main office of the GCRC at 810-767-4920 to be placed on a fill dirt list. Once notified by the GCRC of the availability of fill dirt, the property owner must then obtain a *Soil Erosion and Sedimentation Control permit* from the office of the Genesee County Drain Commissioner, then a *Zoning Permit for Soil Fill* from the Township. Once both permits are issued, the GCRC will deliver the fill dirt.

ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Proposed Private Road Snow Removal Services Agreement

Operations Manager Broecker reviewed a proposed agreement for Shoemaker Services to provide snow removal services on private roads maintained under a special assessment district. As discussed at the last workshop meeting, the snow removal and ice control were removed from other private road maintenance services to be contracted separately.

Motion to approve the Private Road Snow Removal Services Agreement with Shoemaker Services, Inc. as presented.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

Selection of CDBG Projects

The board reviewed several proposed projects to be funded under the Community Development Block Grant program. The eligibility of a sidewalk has yet to be determined. If it is eligible, it is recommended to use all available CDBG funds for this project. If the sidewalk project is not eligible, the recommendation is to submit applications for street improvements (various streets; direct benefit only), planning updates and subsidizing the Southern Lakes Parks & Recreation scholarship program for low income families.

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 12, 2012**

Motion to authorize the submission of Community Development Block Grant Applications for the following project(s), subject to additional approvals and clarifications from Genesee County:

- Sidewalk Project – North Long Lake Road (\$111,400; 100% of funding)

If the Sidewalk Project is determined to be ineligible, the following projects are approved for application:

- Street Improvements/Direct Benefit: Alpine Shores Subdivision, Dalhart Drive, North Shore Drive, Eleanor Drive, South Horrell Road, (\$41,400; 37.16% of funding).
- Planning Updates: Master Plan Update, Recreation Plan Update, Capital Improvement Plan, (\$55,000; 49.37% of funding).
- Public Service Project - Subsidization of Southern Lakes Parks & Recreation scholarship program, (\$15,000; 13.47% of funding).

Motion by: Brown
 Seconded: Krug
 Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine
 Nays: None

Motion carried.

Proposed Revisions to Fenton Township Fee Schedule

Supervisor Mathis reviewed a proposed revision to the township's fee schedule. The fee for commercial plan review is proposed to be increased from \$350 to the actual cost, with a \$500 minimum. The Building Department has reported that some plan reviews are more extensive than others and some exceed \$350. The proposed increase will ensure that all costs are covered.

Motion to adopt the revised Fenton Township Schedule of Fees, effective November 13, 2012, as presented.

Motion by: Tucker
 Seconded: Kesler
 Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine
 Nays: None

Motion carried.

Proposed Special Levies & Miscellaneous Special Assessments – 2012 Property Tax Roll

Operations Manager Broecker presented the special assessments and miscellaneous levies for the 2012 property tax roll. Specific levy and special assessment amounts are as follows:

Mosquito Control \$ 24.00
Solid Waste Collection 120.00

<u>Private Road Maintenance</u>			
Curtwood	120.00	Latourette	50.00
Four Lakes	60.00	Wenwood Pkwy	0.00
McFarlan	0.00	Malibu	0.00
Woodhull	60.00	Darts	25.00
		Skyline	100.00

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 12, 2012**

Wendell	15.00	Linden Meadows	46.00
Hicks Haven	0.00	Wyndham Estates I	30.00
Woodhaven Drive	80.00	Wyndham Estates II	30.00
Crystal Cove Ct.	45.00	Lakeview Farms I	45.00
Pinewood Trail	100.00	Hidden Ridge II	37.00
Wenwood Drive	15.00	Audubon Meadows	36.00
Byram Lake Dr.	30.00	Crystal Cove	58.00
Lakeside Landing Drain	536.00	Pinnacle Shores I	47.00
Street Light Operation		River Oaks Hollow	35.00
Minnetonka	28.00	Bryson Estates	29.00
Darts	51.00	Fentonwood Estates	31.00
Enid	32.00	Pine Lake Forest	33.00
Log Cabin	63.00	North Shore Estates	65.00
Margaret	50.00	Pavilion on Pine Lake	47.00
Wenwood	36.00	Loon Lake Highlands	41.00
Windsor Beach	80.00	Golden Pond II	35.00
Pomona	34.00	Lakeview Farms II	64.00
Horrell	40.00	Golfview Pointe I	45.00
Crooked Lake	46.00	Loon Harbor Preserve	24.00
Golden Shores	55.00	Golfview Pointe II	37.00
Hidden Ridge I	51.00	Linden Crossings	45.00
Fenton Creek	19.00	McCully Lake Estates I	40.00
Eden Garden	42.00	Hidden Ridge III	45.00
Isle of Bordeaux	86.00	Landings at Crane's Cove	35.00
Pinnacle Shores II	25.00	Marl/Farner/Cutler	30.00
Fenton Orchards I	32.00	Fenton Orchards II	44.00
Cussewago	13.00	Pinnacle Shores III	36.00
Malibu	36.00	Horizon Lakes Airpark I	0.00
Silver Ridge	17.00	Stony Brook I	40.00
Breeze Pointe	21.00	Lake Ponemah Estates I	38.00
Torrey Grove	37.00	Springfield Hills	33.00
West Silver Villa	36.00	Lakeside Acres	34.00
Scenic View Dr.	64.00		

Motion to approve 2012 special levies and miscellaneous special assessments as presented.

Motion by: Tucker

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

Schedule Public Hearing on 2013 Fenton Township Budget

Supervisor Mathis reported that the Township needs to schedule a public hearing on the 2013 budget. Operations Manager Broecker noted that a draft version of the 2013 Fenton Township Budget was distributed to the members of the Township Board in late August, and a revised draft has been developed and was e-mailed to the board earlier today. The proposed budget may be revised further prior to the public hearing, which is requested to be scheduled for the 12/3/12 meeting.

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 12, 2012**

Motion to schedule a public hearing on the 2013 Fenton Township Budget to be held at the December 3, 2012 Township Board meeting.

Motion by: Tucker

Seconded: Brown

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

Approval of 2013 Fenton Township Meeting Schedule

The board reviewed the proposed meeting schedule for 2013. After a brief discussion, the board agreed to move the April meetings to the second and fourth Mondays as the first week in April is spring break for the local school districts. The February Planning Commission meeting was also moved from 2/14/13 to 2/21/13. It was also noted that the first September Township Board meeting will be held on Tuesday 9/3/13, the day after Labor Day.

Motion to adopt the 2013 Fenton Township Meeting Schedule as amended.

Motion by: Goupil

Seconded: Krug

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

Resolution No. 2012-29, Honoring Trustee Tony Brown

Clerk Krug noted that this is Trustee Brown's final meeting as a member of the Township Board, as he was recently elected to the Genesee County Board of Commissioners. A resolution has been prepared to honor Mr. Brown for his community service. Clerk Krug presented the following resolution:

RESOLUTION NO. 2012-29

WHEREAS, Tony L. Brown will complete his second term as a Fenton Township Trustee on November 20, 2012 and will assume his new position of Genesee County Commissioner on January 1, 2013, and

WHEREAS, Mr. Brown has been a resident of Fenton Township for many years, during which time he has contributed greatly to the progress and welfare of the community as a member of the Fenton Township Board and the Fenton Township Public Safety Committee, and

WHEREAS, in addition to his governmental positions, Mr. Brown has also been very involved in community activities, most notably as co-founder of the Tri-County League of Debate for middle school students, and Community Parent, Inc., a non-profit corporation founded to provide resources to educate and ensure the safety of all children, and

WHEREAS, Mr. Brown served loyally and faithfully as a Fenton Township Trustee from 2004 to 2012, consistently exhibiting the qualities of vision and leadership throughout his years of public service;

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of the Charter Township of Fenton hereby recognizes Tony Brown for his valuable contributions to our

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 12, 2012**

community and expresses sincere appreciation and gratitude for his dedicated service to the government and citizens of Fenton Township, and wishes him well as he continues his service to the community as a member of the Genesee County Board of Commissioners, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting and a copy provided to Mr. Brown.

Motion to adopt Resolution No. 2012-29 as presented.

Motion by: Krug

Seconded: All

Ayes: Mathis, Krug, Tucker, Brown, Goupil, Kesler, Lorraine

Nays: None

Motion carried.

Trustee Brown thanked the board for the honor. He stated that he is very proud to have served his community these past eight years and has enjoyed his time of public service very much. He looks forward to continuing his community service in his new position.

BOARD COMMENT:

None

PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 8:15 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 11/13/12