

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES  
MINUTES FOR REGULAR MEETING OF FEBRUARY 4, 2013**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER  
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker (arrived 7:35 p.m.), Goupil, Lorraine, Shumaker,  
Operations Manager Broecker and Attorney Cooley

Absent: Kesler

**PLEDGE OF ALLEGIANCE:**

Supervisor Mathis led the pledge of allegiance to the flag.

**APPROVAL OF AGENDA:**

Motion to approve the 2/4/13 Fenton Township Board Meeting agenda as presented.

Motion by: Krug

Seconded: Lorraine

Ayes: All Present

Nays: None

Absent: Kesler, Tucker

Motion carried. The agenda is approved.

**MEETING MINUTES:**

The minutes for the 1/21/13 regular meeting stand approved as presented.

**EXPENDITURES:**

Supervisor Mathis questioned two separate invoices from different vendors for Byram Lake weed control. Operations Manager Broecker confirmed that Byram Lake uses two different vendors to provide different services related to their weed control special assessment. Motion to approve invoices and expenditures for all funds totaling \$197,727.91 for payment as presented.

Motion by: Lorraine

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Shumaker

Nays: None

Absent: Kesler

Motion carried.

**PUBLIC HEARINGS:**

None

**REPORTS:**

None

**COMMUNICATIONS:**

None

**ADOPTION OF ORDINANCES:**

None

**UNFINISHED BUSINESS:**

None

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**NEW BUSINESS:**

**Selection of Candidate to Fill Deputy Assessor Position**

Supervisor Mathis reported that the Personnel Committee recently interviewed two candidates to fill the open Deputy Assessor position. Both candidates were very impressive and possessed the necessary qualifications to fill the position. After careful consideration the Personnel Committee recommends that the Township Board approve the hiring of James N. Glascock for the Deputy Assessor position. He is very well qualified and they are confident he will do a fine job for the Township.

Clerk Krug noted that Mr. Glascock has a great deal of experience in assessing/appraisal, especially field work. Trustee Lorraine noted that Mr. Glascock had changed positions frequently in recent years. Assessor Beth Redmond clarified that he had changed positions within the City of Kalamazoo due to cutbacks and reorganizations.

Motion to approve the hiring of James N. Glascock for the position of Deputy Assessor.

Motion by: Tucker

Seconded: Shumaker

Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Shumaker

Nays: None

Absent: Kesler

Motion carried.

**Proposed 2013 Board of Review Property Tax Hardship Policy**

Supervisor Mathis stated that the Township adopts a revised property tax hardship policy for the Board of Review each year to use in reviewing hardship exemption applications. The proposed 2013 policy is very similar to the policies adopted in previous years, with updated income levels and the addition of allowing an affidavit in place of tax returns.

Trustee Lorraine questioned whether someone who inherited a million dollar home, but still met the income requirements, would be eligible for the exemption. Assessor Redmond clarified that the hardship policy looks at a number of factors in addition to income, (assets, other property owned, etc.) before determining if an exemption is warranted.

Motion to adopt the 2013 Fenton Township Property Tax Financial Hardship Exemption Policy as presented.

Motion by: Tucker

Seconded: Krug

Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Shumaker

Nays: None

Absent: Kesler

Motion carried.

**Proposed Revision to Board of Review Salaries**

Supervisor Mathis reported that the Township has been reviewing the salaries paid to the Board of Review members. Included in the packet is a brief comparison to other townships in Genesee County, and Fenton Township's salaries appear a bit low. She recommends that the board increases the Board of Review salaries from \$100 to \$150

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for a full day and from \$66 to \$80 for a partial day. If approved, this increase would bring the salaries more into line with other Genesee County communities and make them comparable to Election Inspector pay.

Motion to approve an increase of Board of Review salaries to \$150 for a full day and \$80 for a partial day, as presented.

Motion by: Krug  
Seconded: Tucker  
Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Shumaker  
Nays: None  
Absent: Kesler

Motion carried.

**Resolution No. 2013-02, CDBG Signature Card**

Supervisor Mathis reported that Genesee County Community Development periodically requires participating communities to update, by resolution, their authorized signature card. Such a resolution has been prepared for board consideration. Clerk Krug presented the following resolution:

**RESOLUTION NO. 2013-02**

*WHEREAS, the Charter Township of Fenton participates in the Genesee County Community Development Program, and*

*WHEREAS, the Genesee County Community Development Program has requested an updated signature card for officials authorized to request reimbursements from the Community Development Block Grant Program;*

*NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby authorized to request reimbursements from the Community Development Block Grant (CDBG) Program:*

<b><u>Name</u></b>	<b><u>Position</u></b>
Bonnie K. Mathis	Township Supervisor
Robert E. Krug	Township Clerk
John R. Tucker	Township Treasurer
Thomas R. Broecker	Operations Manager

Motion to adopt Resolution No. 2013-02 as presented.

Motion by: Krug  
Seconded: Tucker  
Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Shumaker  
Nays: None  
Absent: Kesler

Motion carried. Resolution declared adopted.

**BOARD COMMENT:**

None

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**PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS:**

None

**ADJOURN:** Meeting adjourned at 7:55 p.m.

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Bonnie Mathis, Supervisor

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Robert Krug, Clerk

**Minutes Posted 2/5/13**