

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES  
MINUTES FOR REGULAR MEETING OF MAY 2, 2016**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER  
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker, Attorney  
Cooley and Operations Manager Broecker.

Absent: None

**OPENING PRAYER / PLEDGE OF ALLEGIANCE:**

Trustee Goupil offered the opening prayer. Supervisor Mathis led the pledge of allegiance to the flag.

**APPROVAL OF AGENDA:**

Motion to approve the 5/2/16 Fenton Township Board Meeting agenda as presented.

Motion by: Shumaker

Seconded: Lorraine

Ayes: All

Nays: None

Motion carried. The agenda is approved.

**MEETING MINUTES**

The minutes for the 4/18/16 regular meeting stand approved as presented.

**EXPENDITURES:**

Motion to approve invoices and expenditures for all funds totaling \$166,633.29 for payment as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried.

**PUBLIC HEARINGS:**

**Rezoning #R16-001, Amendment to PUD Conditions – Gables of North Shore -  
Kevin Keils, Parcel 06-11-626-018; Public Hearing & 1<sup>st</sup> Reading**

Supervisor Mathis opened a public hearing and first reading for a proposed Zoning Ordinance amendment to revise the PUD conditions for the Gables of North Shore development. One of the current conditions states that all development must be completed within three years of the adoption of the previous amendment. That three year period has expired so the conditions must be further revised to allow the final unit to be constructed. The proposed amendment would require that all development be completed within one year of the effective date of this amendment. The Planning Commission has conducted a public hearing on this proposed amendment and has recommended approval. Treasurer Tucker explained that PUD rezonings typically include development deadlines to avoid legal problems. In this case, there is one remaining building site in the development and the proposed amendment simply gives the owners one year to construct that final unit.

Public Comment:

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George Dyball, Lake Fenton Property Owners Association

Mr. Dyball asked if the other PUD conditions remain in effect. Treasurer Tucker confirmed that they are. The only condition being amended is the deadline for completion.

There was no further comment. The second reading of the proposed ordinance will be conducted at the 5/16/16 meeting.

**REPORTS:**

**Ordinance Enforcement - First Quarter Report**

The board briefly reviewed the first quarter report from Ordinance Enforcement Officer Tom Hosie. Blight and zoning issues had the highest volume of complaints for the quarter.

**COMMUNICATIONS:**

**Household Hazardous Waste & E-Waste Collection Day: May 21, 2016**

The board reviewed a flyer for the Household Hazardous Waste Collection Day. The spring collection day will be Saturday 5/21/16 from 10:00 a.m. to 2:00 p.m. at Grand Blanc High School (West Campus) and the Flint East Water Service Center.

**ADOPTION OF ORDINANCES:**

None

**UNFINISHED BUSINESS:**

**Selection of Township Attorney**

Supervisor Mathis reported that she, Clerk Krug and Treasurer Tucker interviewed all seven applicants for Township Attorney. After discussing the candidates during subsequent committee meetings, they are recommending that the Township hire Jack Belzer as the Township Attorney.

Treasurer Tucker thanked Mr. Cooley for his 45 years of service to Fenton Township. He will be missed.

Motion to retain the law firm of F. Jack Belzer, PC as the designated Township Attorney for the Charter Township of Fenton, as presented.

Motion by: Goupil

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried.

Mr. Belzer thanked the board for appointing him as the Township Attorney. He has considerable experience in municipal law and is looking forward to working with the Township.

Treasurer Tucker noted that the Township received a considerable amount of positive comments and feedback regarding Mr. Belzer from other government agencies.

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**NEW BUSINESS:**

**Proposed Hiring to Fill Part-Time Position**

The board reviewed a memo from Assessor Julia Wilson regarding the staff vacancy in her office. Since Julie Oginsky's retirement in January, the Township has employed a part-time employee, Dawn Collins, on a temporary basis in the Assessing Department. Assessor Wilson believes a part-time employee will be sufficient to meet department needs going forward and she recommends that the Township hire Dawn Collins for the part-time position of Assessing Assistant on a permanent basis. Dawn has over 15 years of assessing experience and has done an excellent job as a temporary employee these past few months.

Trustee Shumaker asked Supervisor Mathis and Operations Manager Broecker for their input regarding the proposed hiring. Both indicated that Ms. Collins has done an excellent job as a temporary employee and is an ideal fit for the office.

Motion to approve the hiring of Dawn Collins for the part-time position of Assessing Assistant, as presented.

Motion by: Tucker

Seconded: Shumaker

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried.

**Appointment to Fenton Township Planning Commission**

Supervisor Mathis reported that the Planning Commission term of David Cypher will expire at the end of May. Mr. Cypher has done a fine job on the Planning Commission and has expressed a desire to be re-appointed. She recommends that he be re-appointed to a 3-year term.

Motion to re-appoint David A. Cypher to the Fenton Township Planning Commission for the term ending May 31, 2019.

Motion by: Tucker

Seconded: Kesler

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried.

**BOARD COMMENT:**

Supervisor Mathis noted that the Township has listed the 2003 Chevrolet Tahoe (former Fire Chief vehicle) on Municibid, an online auction site for governmental agencies.

Clerk Krug reported that a Pancake Dinner fundraiser has been scheduled for Wednesday 5/4/16 at the Fenton Township Civic Community Center from 5:00-8:00 p.m. Funds raised will benefit the Fenton Township Fire Department's carbon monoxide education program, in memory of the Quasarano family.

Trustee Shumaker asked to schedule a workshop meeting. The board agreed to schedule the meeting for Tuesday 6/7/16 at 6:00 p.m.

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**PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:**

David Hawcroft, 3302 Ponemah Drive

Mr. Hawcroft asked about the status of the Lake Huron water pipeline. Supervisor Mathis stated that the project is scheduled to be completed this year.

Mr. Hawcroft asked for updates on the Lake Ponemah Mobile Home Park issues. Supervisor Mathis stated that the Township is continuing to work with the owner to make improvements to the property. Treasurer Tucker also noted that our County Commissioner, State Senator and State Representative recently visited the facility as part of our efforts to improve conditions.

Mr. Hawcroft expressed concerns regarding the new bridge culvert being installed on Silver Lake Road. He is concerned that the bridge will not be able to withstand high water levels or deep freezing. It was suggested that these concerns be shared with the City of Fenton.

Mr. Hawcroft also expressed concern regarding the condition of Ponemah Drive. It was noted that, as a residential street, any improvements other than routine maintenance would have to be accomplished through a Special Assessment District.

Annette Bambach, 14192 Eastview Drive

Ms. Bambach questioned inspection process. Supervisor Mathis clarified that the Ordinance Enforcement Officer, Building Inspector and Fire Chief will inspect homes for code and ordinance compliance. Ms. Bambach stated that she believes the Township needs to do more to help the park residents. Supervisor Mathis reported that she is continuing to work with park owner to make improvements (enclosing dumpsters, removing junk vehicles, etc.). She also offered to meet with Ms. Bambach to review previous inspection reports.

Gary Heaphy, 14202 Eastview Drive

Mr. Heaphy questioned the easement located between the mobile home park and the house owned by the park that is supposed to provide lake access to back lot residents. The easement is chained off to prohibit access. Supervisor Mathis responded that this will be researched.

Terry Garfield, 14008 Eastview Drive

Mr. Garfield stated that the Ordinance Enforcement Officer indicated to him that only unoccupied units can be inspected. Supervisor Mathis responded that all residents are asked if the unit can be inspected. They have the right to refuse the inspection.

Walter Demell, 14022 Eastview Drive

Mr. Demell asked if the trailer used as a medical marihuana grow house is compliant with applicable electrical codes. It was noted that electrical inspections are conducted by the State of Michigan. If there is evidence of electrical issues, an inspection may be requested. Mr. Demell again brought up his concerns regarding having a school bus stop next to a medical marihuana grow facility. He was again advised to voice that concern to the Lake Fenton school board.

Sharon Garfield, 14008 Eastview Drive

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Ms. Garfield expressed concern that repairs made to trailers in an attempt to allow them to pass inspections are done by unlicensed contractors and the quality of the work is substandard.

**ADJOURN:** Meeting adjourned at 9:05 p.m.

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Bonnie Mathis, Supervisor

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Robert Krug, Clerk

**Minutes Posted 5/3/16**