

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF MAY 16, 2016**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker, Attorney
Belzer and Operations Manager Broecker.

Absent: None

OPENING PRAYER / PLEDGE OF ALLEGIANCE:

Trustee Goupil offered the opening prayer. Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Motion to approve the 5/16/16 Fenton Township Board Meeting agenda as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: All

Nays: None

Motion carried. The agenda is approved.

PRESENTATION:

Southern Lakes Parks & Recreation Annual Report

Supervisor Mathis introduced Vince Paris, the Executive Director of Southern Lakes Parks & Recreation (SLPR). Mr. Paris reviewed SLPR's annual report, highlighting financial and program statistics.

MEETING MINUTES

Treasurer Tucker pointed out a minor typo. The final version of the minutes will be corrected. The minutes for the 5/2/16 regular meeting stand approved as corrected.

EXPENDITURES:

Treasurer Tucker questioned the invoice that was added today. Supervisor Mathis explained that a builder had requested a refund of building and sewer permit fees from permits issued in 2008. The home was never constructed and the builder only recently brought the issue to the Township's attention. The transaction was thoroughly researched and it was confirmed that the fees were never refunded. Motion to approve invoices and expenditures for all funds totaling \$370,742.85 for payment as presented.

Motion by: Tucker

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

None

COMMUNICATIONS:

None

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF MAY 16, 2016**

ADOPTION OF ORDINANCES:

Rezoning #R16-001, Amendment to PUD Conditions – Gables of North Shore - Kevin Keils, Parcel 06-11-626-018; 2nd Reading

Supervisor Mathis reviewed a proposed Zoning Ordinance amendment to revise the PUD conditions for the Gables of North Shore development, which was introduced at the 5/2/16 meeting. One of the current conditions states that all development must be completed within three years of the adoption of the previous amendment. That three year period has expired so the conditions must be further revised to allow the final unit to be constructed. The proposed amendment would require that all development be completed within one year of the effective date of this amendment. There was no further discussion.

Motion to adopt Ordinance No. 787, an amendment to Ordinance No. 736, (an amendment to a previously adopted PUD rezoning amendment to Zoning Ordinance No. 594), to revise the PUD conditions for the previously approved PUD development, as presented.

Motion by: Shumaker

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried. Ordinance declared adopted.

Rezoning #R16-002, Donald L. Doyle, part of parcel 06-24-200-027, (located adjacent to 1221 Petts Road); R-6 to R-3/1st Reading

Supervisor Mathis stated that this is the first reading of a proposed Zoning Ordinance amendment to rezone part of parcel 06-24-200-027 from R-6 to R-3. Treasurer Tucker explained that the applicant wishes to split off approximately 5½ acres from his parcel and sell it to an adjacent property owner. In order for that property owner to combine the land with his existing parcel, they must have the same zoning classification.

Public Comment:

Lynne Fenner, 1235 Crystal Pointe Circle

Ms. Fenner noted that subject property is regulated wetlands and doesn't want anything built on it. Lyne Florida, co-purchaser of the property, indicated that they simply want to enlarge their property and have no plans to develop anything. Ms. Fenner is also concerned that the property is used for a firing range. Trustee Goupil confirmed that property owners can shoot for target practice on their own property. Clerk Krug noted that DNR will confirm safety limits if the shooting is potentially creating a safety hazard.

Sharon, 1215 Crystal Pointe Circle

She is concerned with deer blind on property. It may be within 450 feet of the nearest home. She also has heard there may be a dirt bike track on the property. Ms. Florida confirmed there is no track on the property. It was noted that nothing can be done to disturb the regulated wetlands without a DEQ permit.

There was no further discussion. The second reading of the proposed ordinance will be conducted at the 6/6/16 meeting.

UNFINISHED BUSINESS:

None

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF MAY 16, 2016**

NEW BUSINESS:

PEG Grant Application – FACT Consortium, Linden, Fenton & Lake Fenton Schools

Operations Manager Broecker reported that Lake Fenton, Linden and Fenton school districts, along with the FACT Consortium, have submitted a combined PEG grant application to upgrade and replace video equipment for the high school programs and Channel 191. The FACT Consortium has reviewed and approved the application, and recommended approval of funding up to a maximum of \$180,388.69.

The allocation of the costs is based on annual PEG fee receipts for each community. The \$180,388.69 will be allocated as follows:

Fenton Township	42.2895%	\$ 76,285.46
City of Fenton	33.0218%	59,567.65
Tyrone Township	15.0783%	27,199.56
City of Linden	9.6104%	17,336.02

In past grant approvals, the actual costs have been somewhat lower than what was approved due to price reductions between the time the proposal was developed and when the equipment was actually ordered. This resulted in all three school districts returning funds to all four municipalities. To avoid that situation, the FACT Consortium has requested that the municipalities approve an “up to” amount to allow the orders to be placed. Payments to the school districts will occur after the actual costs are finalized.

It was also noted that these funds are from the Township’s restricted fund balance. PEG fees can only be used to support PEG television programming.

Trustee Shumaker asked what controls were in place to prevent theft of this electronic equipment. Randen Syjut, PEG Coordinator, confirmed that all three school districts have detailed inventories of all equipment purchases with PEG funds. He is not aware of any issues with missing equipment at any of the schools. Trustee Shumaker also expressed concern that the schools expect these grants to be funded but then charge excessive amounts to Southern Lakes Parks & Recreation for using their facilities. Delaying approval of the PEG grants might create an opportunity to address these concerns with the school districts. The board agreed with Trustee Shumaker’s concerns but questioned whether delaying grant approval would have the desired effect.

Trustee Lorraine questioned why the grants are being requested at this time of year. Operations Manager Broecker stated that the FACT guidelines state that grants are to be submitted in April of each year. That allows all four governmental units to approve the grants in time for the equipment to be ordered, received and installed prior to the start of the next school year.

Motion to approve funding for the PEG Grant applications of the FACT Consortium, Lake Fenton Community Schools, Fenton Area Public Schools and Linden Community Schools up to a total amount of \$76,285.46, as presented.

Motion by: Lorraine

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine

Nays: Shumaker

Motion carried.

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF MAY 16, 2016**

BOARD COMMENT:

None

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

Terry Garfield, 14008 Eastview Drive

Mr. Garfield stated that there is still a big problem with debris and blight in the Lake Ponemah Mobile Home Park. The initial effort to clean up the property has slowed down considerably. Trash is less of a problem but there is still a lot of equipment stored outside. Mr. Garfield stated that he is prepared to sign several formal complaints and submit them to the township.

Al Wilson, 14032 Eastview

Mr. Wilson asked if the school bus stop issue had been addressed. Clerk Krug responded that he spoke to Lake Fenton Superintendent Wayne Wright the day after the last board meeting. Mr. Wright was unaware of the situation and stated that the bus stop will be moved for the next school year. Separately, Supervisor Mathis contacted company that provides bus transportation. They also indicated the location will be changed, possibly before the end of this school year. When asked about not driving school buses on Eastview Drive, the company indicated that there is no spot to turn the bus around.

Mr. Wilson also noted that the owner of the 53-acre parcel adjacent to the mobile home park still hasn't repaired fence or cleaned up trees leaning on fence.

Dave Hawcroft, 3302 Ponemah Drive

Mr. Hawcroft agreed with concerns raised by Mr. Garfield. He also noted that Ponemah Drive has been patched since last meeting. He believes patching is not enough. A large section of the street needs to be reconstructed, not continually patched. He does not support a special assessment district or any project to reconstruct the entire road.

Sharon Garfield, 14008 Eastview Drive

Ms. Garfield asked about repaving Torrey Beach Drive. Operations Manager Broecker confirmed that cost estimates were obtained in 2014 and petitions were attempted to be circulated to initiate a special assessment district to resurface Torrey Beach Drive. The proposed assessment district would have included properties on Eastview Drive and Landings Way, as well as Torrey Beach Drive. The petition process, unfortunately, was never completed. Operations Manager Broecker offered to obtain updated cost estimates and schedule an informational meeting for the property owners.

ADJOURN: Meeting adjourned at 9:11 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 5/17/16