

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JUNE 20, 2016**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker, Attorney
Belzer and Operations Manager Broecker.

Absent: None

OPENING PRAYER / PLEDGE OF ALLEGIANCE:

Trustee Goupil offered the opening prayer. Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Motion to approve the 6/20/16 Fenton Township Board Meeting agenda as presented.

Motion by: Lorraine

Seconded: Tucker

Ayes: All

Nays: None

Motion carried. The agenda is approved.

Plante & Moran, PLLC-Financial Report for Fiscal Year Ended December 31, 2015

Supervisor Mathis introduced Pam Hill and Amar Rushing of Plante & Moran, PLLC. Ms. Hill and Mr. Rushing reviewed several graphs outlining year-to-year changes in revenues, expenditures and fund balance in the General Fund and cash flows in the Sewer Fund.

Areas highlighted included:

- ⇒ Total fund balance in the General Fund increased by \$118,800 to a total of \$1,535,388. Unassigned fund balance totaled \$993,436, which represents approximately 5 months of budgeted expenditures, which within the recommended range of 3-5 months.
- ⇒ General Fund revenues increased \$13,785 from 2014.
- ⇒ General Fund expenditures increased \$131,761 from 2013, due primarily to Building & Grounds expense and PEG expenditures.
- ⇒ All Special Revenue Funds, (Fire Protection, Solid Waste and Mosquito Control), are financially stable with adequate fund balances.
- ⇒ The Sewer Fund experienced a slight increase in cash reserves due to operating transfers. The fund is still able to cover the operating costs and debt payment obligations, although the reduced cash reserves have resulted in tighter cash flows.

The board thanked Ms. Hill and Mr. Rushing for their report.

MEETING MINUTES

The minutes for the 6/6/16 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$372,299.20 for payment as presented.

Motion by: Tucker

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Seconded: Kesler
Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker
Nays: None
Motion carried.

PUBLIC HEARINGS:

Public Input Session – Proposed Amendment to Fenton Township Parks & Recreation Plan

Supervisor Mathis noted that the township received a \$3,000 grant from the Community Foundation of Greater Flint to cover the cost of amending the Township’s existing Parks & Recreation Plan. The primary focus of the amendment is to incorporate a regional non-motorized pathway system into the plan, although other updates (such as the dog park and revised Thompson Road park layout) will also be included in the amendment. The amended plan will put Fenton Township in a more favorable position when applying for recreation grants.

One required step in the plan amendment process is a public input session for citizens to provide input and comments regarding recreational needs.

Public comment:

The following individuals representing the LAFF (Linden, Argentine, Fenton & Fenton Township) Pathways group spoke in support of adding the non-motorized pathway network to the Township’s parks & recreation plan:

Ron Stack, LAFF Chairperson
Victor Lukasavitz, LAFF Government Relations Chairperson
Jesse Anderson, Red Fox Outfitters co-owner and LAFF member

They pointed out the many benefits of a community-wide network of pathways, including:

- Increased recreation opportunities
- Improved health
- Environmental preservation
- Economic development
- Increased property values
- Better overall quality of life

Several maps were also distributed showing not only the current regional trail plan for the LAFF area, but also extending into the Holly area.

The group has also conducted surveys showing that over 90% of local residents are in favor of non-motorized pathways.

Maggie Yerman, 15163 Restwood Drive
Ms. Yerman is a member of the *Keepers of the Shiawassee*, a group that is actively pursuing a “National Heritage Water Trail” designation for the Shiawassee River. She requested that the water trail be included as a priority in the Township’s parks & recreation plan.

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Cole Merchant

Mr. Merchant's family owns farm on Silver Lake Road, along the proposed trail route. He asked if the federally protected wetland in this area will be considered while developing the pathway. Supervisor Mathis stated that environmental issues would be addressed during the design of the project.

The following individuals spoke in support of adding non-motorized trails/pathways to the Township's parks & recreation plan:

Ginger Virkler
Patti Smith
Annette Walker
David Kemp
Martha Kemp
Megan Manley
Emma Brant
Jennifer Blackwood
Monica Rynearson
Kim Weber

Their reasons for supporting non-motorized pathways include:

- Benefit to the community
- Improved safety
- Safe biking routes for people of all ages
- Improved overall community health

Ross Merchant, 4214 Silver Lake Road

Mr. Merchant expressed concern regarding a 10-foot wide pathway being constructed across the front yards of residents. Silver Lake Road is a very busy road and an alternate route should be considered for the pathway.

It was also noted that the updated site plan for the Thompson Road park property, including the planned dog park, should be considered as part of the plan amendment process.

Supervisor Mathis stated that the information gathered at this meeting will be provided to Rowe Professional Services Company to draft the proposed amendment to the Parks & Recreation Plan. The amendment should be prepared within the next two weeks, at which time the Township will schedule a formal public hearing on the plan amendment, which is tentatively scheduled for the July 25th board meeting.

REPORTS:

Marine Patrol

Trustee Goupil reported that he has spoken to Undersheriff Swanson regarding Marine Patrol services. They will continue discussing budget scheduling in an attempt to maximize the benefit received from the limited funding for marine patrol.

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Retirement Reception for Richard Cooley

Supervisor Mathis stated that the Township plans to host a reception/open house for recently retired township attorney Richard Cooley. After a brief discussion the event was tentatively scheduled for Monday 8/1/16 from 5:00pm to 8:00pm.

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

Proposed Ordinance to Repeal Obsolete Ordinances/1st Reading

Supervisor Mathis reviewed a proposed ordinance to repeal five obsolete ordinances, which was introduced at the 6/6/16 meeting. The ordinances are: Ordinance No. 260, Mobile Home Parks, (adopted 1977); Ordinance No. 403, Wetland Protection, (adopted 1991); Ordinance No. 640, Plumbing Code, (adopted 2005); Ordinance No. 641, Mechanical Code, (adopted 2005); Ordinance No. 642, Electrical Code, (adopted 2005).

There was no further discussion.

Motion to adopt Ordinance No. 789, an ordinance to repeal the following general ordinances due to obsolescence, as presented:

- Ordinance No. 260 (Mobile Home Parks)
- Ordinance No. 403 (Wetland Protection)
- Ordinance No. 640 (Plumbing Code)
- Ordinance No. 641 (Mechanical Code)
- Ordinance No. 642 (Electrical Code)

Motion by: Shumaker

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried. Ordinance declared adopted.

UNFINISHED BUSINESS:

Reminder: Next Meeting July 11, 2016

Supervisor Mathis reminded the board that, due to holidays and election dates, township board meetings for July and August have been scheduled on the 2nd and 4th Mondays. Our next meeting will be in three weeks, which is Monday 7/11/16.

NEW BUSINESS:

Proposed Local Road Project – Hogan Road Ditching

Supervisor Mathis noted that the Township Board previously approved two local road projects for 2016: asphalt resurfacing of Wiggins Road and replacement of storm sewer outlet on Old Linden Road at Dooley Drive. A third project has now been brought forward as a high priority need.

The area of Hogan Road between Lahring and Smith Roads is experiencing drainage problems that negatively impact the quality of the road. The Genesee County Road Commission and the Township Engineer have recommended ditching this section of road, including replacement of driveway culverts as needed, to improve the road.

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The board reviewed a revised cost analysis for 2016 local road projects. Operations Manager Broecker explained that, in order to complete all projects, it will be necessary to amend the road improvement budget for 2016. Local road projects costs for 2014 and 2015 were a combined \$184,000 under budget, therefore the General Fund has sufficient reserves to accommodate a budget increase for this year.

Motion to approve a local road project for ditching and culvert replacement on Hogan Road between Lahring Road and Smith Road as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried.

Proposed Sale of 2003 Chevrolet Tahoe

Supervisor Mathis noted that the township has been attempting to sell the 2003 Chevrolet Tahoe that was previously used as the Fire Chief Vehicle. The vehicle was placed up for auction in April on **Municibid**, an online auction site for governmental agencies. When the auction concluded on 5/19/16 the highest bid was \$3,700, which was \$1,300 below the reserve price of \$5,000, so it did not sell. The Tahoe was then placed in front of Fire Station No. 1 with a "For Sale" sign in the window and we have now received a cash offer of \$5,000.00 for the vehicle. It was noted that the offer is from former Trustee Tony Brown and is the only offer received.

Treasurer Tucker asked Trustee Shoemaker if \$5,000 was an acceptable price. Trustee Shoemaker indicated that the Township may have been able to get a little more for the vehicle if was advertised through Craig's List, however \$5,000 is still a good price and \$800 more than the proposed trade-in.

Motion to approve the sale of the 2003 Chevrolet Tahoe, as is with no warranty, to Tony Brown for a cash price of \$5,000.00. The purchaser shall be responsible for taxes, title, licensing and any other costs.

Motion by: Shumaker

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Shumaker

Nays: None

Motion carried.

BOARD COMMENT:

Trustee Goupil noted that motorists should be made aware that the ramp from Torrey Road to northbound US-23 is in need of repair. This will be brought to the attention of the Genesee County Road Commission and MDOT.

Treasurer Tucker asked if the recent damage to the Lahring Road overpass might be an opportunity to add a pedestrian lane to the bridge when it is repaired. This will be discussed with MDOT as well.

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

Terry Garfield, 14008 Eastview Drive

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Mr. Garfield asked about the status of getting someone from the State of Michigan to meet with them regarding their mobile home park concerns. Clerk Krug responded that he is working on making contact. He had to make a Freedom of Information Act (FOIA) request to obtain the names of the Mobile Home Commission members.

ADJOURN: Meeting adjourned at 9:05 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 6/21/16