

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JUNE 18, 2018**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Attorney Belzer and
Operations Manager Broecker.

Absent: Shumaker

OPENING PRAYER / PLEDGE OF ALLEGIANCE:

Trustee Goupil offered the opening prayer. Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Motion to approve the 6/18/18 Fenton Township Board Meeting agenda as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: All Present

Nays: None

Absent: Shumaker

Motion carried. The agenda is approved.

PRESENTATION:

Beverly Vondra - National Night Out

Supervisor Mathis introduced Beverly Vondra, Treasurer for the City of Linden. Ms. Vondra updated the board on the second annual *National Night Out*, an event to honor local police, fire department and EMS personnel in Fenton, Linden, Fenton Township and Argentine Township. The event will take place on Tuesday 8/7/18 from 5:00 p.m. to 8:00 p.m. at Hyatt Elementary School in Linden. She encouraged board members, as well as the general public, to attend. The board thanked Ms. Vondra for the information.

Plante & Moran, PLLC-Financial Report for Fiscal Year Ended December 31, 2017

Supervisor Mathis introduced Pam Hill and Chrystal Simpson of Plante & Moran, PLLC. Ms. Hill and Ms. Simpson reviewed several graphs outlining year-to-year changes in revenues, expenditures and fund balance in the General Fund and the Township's retiree health care plan.

Areas highlighted included:

- ⇒ Total fund balance in the General Fund increased by \$156,450 to a total of \$1,696,576. Unassigned fund balance totaled \$1,078,285, which represents approximately 4½ months of budgeted expenditures, which within the recommended range of 3-5 months.
- ⇒ General Fund revenues increased \$204,735 from 2016, due primarily to increased building permit revenue, state revenue sharing and the sale of tax-reverted properties.
- ⇒ General Fund expenditures increased \$253,000 from 2016, due primarily to increased spending on road improvements.
- ⇒ All Special Revenue Funds, (Fire Protection, Solid Waste and Mosquito Control), are financially stable with adequate fund balances.
- ⇒ Fenton Township is very well positioned with respect to long-term legacy costs. The Township does no pension liability due to offering only a defined contribution plan. The Township's retiree health care plan (OPEB) is nearly 50% funded, with an unfunded liability of approximately \$370,000.

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Ms. Hill and Ms. Simpson also stated that the Township staff was very well prepared for the audit, pointing out that their audit opinion is dated only three weeks after the fieldwork was completed. The Township staff manages the finances of the township very efficiently and effectively. There were no findings of internal control deficiencies or weaknesses in accounting procedures.

The board thanked Ms. Hill and Ms. Simpson for their report.

MEETING MINUTES:

The minutes for the 6/4/18 regular meeting and 6/4/18 workshop meeting stand approved as presented.

EXPENDITURES:

Treasurer Tucker questioned the invoice for Card Member Services. Operations Manager Broecker verified that the majority of the bill was for hotel accommodations for Assessing employees that attended a conference, and the Fire Chief, who attended arson training. Motion to approve invoices and expenditures for all funds totaling \$393,900.85 for payment as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine

Nays: None

Absent: Shumaker

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

None

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

Rezoning #R18-002, Chad Bugg, part of parcel 06-07-400-003 (12441 Sharp Road);

R-1 to R-3/1st Reading

Supervisor Mathis reviewed a proposed Zoning Ordinance amendment to rezone part of a parcel of land located on Sharp Road from R-1 to R-3.

Chad Bugg explained they need to split their property in order to build another home for his father-in-law. Treasurer Tucker noted that the property is master planned for medium density residential. The Planning Commission has unanimously recommended adoption of the rezoning.

There was no public comment. The second reading of the proposed ordinance will be conducted at the 7/9/18 meeting.

UNFINISHED BUSINESS:

None

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NEW BUSINESS:

Proposed METRO Act Right of Way Permit Extension – AT&T Michigan

The board reviewed a request from AT&T Michigan for a 5-year extension of their existing METRO Act Right of Way Permit. Operations Manager Broecker explained that AT&T Michigan was first granted a METRO Act Permit in 2003 after the METRO Act became law. They subsequently requested and received 5-year extensions in 2008 and 2013. This proposed 5-year extension request, which would expire December 31, 2023, is recommended for approval.

Motion to approve a 5-year extension of the METRO Act Right of Way Permit for AT&T Michigan, as presented.

Motion by: Lorraine
Seconded: Kesler
Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine
Nays: None
Absent: Shumaker

Motion carried.

BOARD COMMENT:

None

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

Ian Shetron, Republican candidate for 51st District State Representative

Mr. Shetron stated that he believes that it is important for candidates to be issue-focused. His primary focuses are reducing the state income tax, pension tax relief, road funding and auto insurance reform. He believes these improvements can be achieved. Mr. Shetron thanked the board for the opportunity to address the meeting.

David Lossing, Democratic candidate for 51st District State Representative

Mr. Lossing previously served 18 years on the Linden City Council, including 12 years as Mayor. Some of his primary issues include: restoring revenue sharing cuts, voluntary balanced calendar for local school districts and to increase per-pupil funding for school districts that implement a balanced calendar. Mr. Lossing thanked the board for the opportunity to address the meeting.

Dave Hawcroft, 3302 Ponemah Drive

Mr. Hawcroft stated that the curve on North Road near the Fenton water plant is becoming dangerous due to large ruts in the shoulder of the road. Supervisor Mathis noted that this section of road is in the City of Fenton. The township will relay the concern to the Fenton DPW.

ADJOURN: Meeting adjourned at 8:12 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 06/19/18