

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF AUGUST 20, 2018**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Goupil, Kesler, Shumaker (arrived 7:34 p.m.),
Attorney Belzer and Operations Manager Broecker.

Absent: Lorraine

OPENING PRAYER / PLEDGE OF ALLEGIANCE:

Trustee Goupil offered the opening prayer. Supervisor Mathis led the pledge of allegiance to the flag.

APPROVAL OF AGENDA:

Motion to approve the 8/20/18 Fenton Township Board Meeting agenda as presented.

Motion by: Tucker

Seconded: Goupil

Ayes: All Present

Nays: None

Absent: Lorraine, Shumaker

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 8/6/18 regular meeting and the 8/13/18 special meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds, including the two invoices held back at the 8/6/18 meeting, totaling \$375,461.82 for payment as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Shumaker

Nays: None

Absent: Lorraine

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

Fenton Township Fire Department - 2nd Quarter Report

The board reviewed 2nd quarter Fire Department statistics:

Total alarms	175 (18 in Tyrone Twp.)
Fires/Explosions	6
EMS	127
Hazardous conditions	7
Service calls	15
Good intent calls	10
False alarms	10

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Attorney Belzer noted that Tyrone Township still has not approved the new Fire/EMS contract with Fenton Township. Operations Manager Broecker will follow up with Tyrone Township.

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

**Resolution No. 2018-24, Proposed Lake Improvement Special Assessment District
- Little Long Lake**

Operations Manager Broecker reported that property owners have filed petitions to create a new special assessment district to continue the lake improvement/weed control project for Little Long Lake. The signatures on the petitions submitted represent 57.64% of the total land area in the proposed district.

The next step in the process is to conduct a public hearing on the creation of the special assessment district. A resolution has been prepared to schedule the public hearing for the 9/4/18 township board meeting. Clerk Krug presented the following resolution:

RESOLUTION NO. 2018-24

WHEREAS, the township board of the Charter Township of Fenton has accepted a petition from the record owners of properties abutting Little Long Lake to establish a special assessment district under the authority of Michigan Public Act 188 of 1954, as amended, for the purpose of continuing a lake improvement project for Little Long Lake, and

WHEREAS, plans and estimates of costs for the foregoing lake improvements have been placed on file in the office of the Township Clerk;

NOW, THEREFORE, BE IT RESOLVED, that this township board does hereby tentatively declare its intent to continue the lake improvement program for Little Long Lake, consisting of the eradication and control of aquatic weeds and services related thereto, and

BE IT FURTHER RESOLVED, that this township board does tentatively designate the special assessment district against which the costs of the improvements are to be assessed as Little Long Lake Improvement Special Assessment District No. 2, which shall include the lands and premises more particularly described as follows:

All parcels of land abutting Little Long Lake

and

BE IT FURTHER RESOLVED, that a hearing on any objections to the improvement, the estimate of costs, and to the special assessment district proposed to be established for the assessment of the cost of such improvement, shall be held on Tuesday September 4, 2018 at a regular meeting of the township board at the Fenton Township

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Civic Community Center, 12060 Mantawauka Drive, Fenton, Michigan, commencing at 7:30 p.m., and

BE IT FURTHER RESOLVED, that the Township Clerk is instructed to give proper notice of such hearing by mailing and publication in accordance with law and statute provided, and

BE IT FINALLY RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Motion to adopt Resolution No. 2018-24 as presented.

Motion by: Krug
Seconded: Tucker
Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Shumaker
Nays: None
Absent: Lorraine

Motion carried. Resolution declared adopted.

Termination of Building Inspection Services Agreement

The board reviewed a letter from Dave Gibson advised the board that he is retiring and is notifying the township of his intent to terminate the building inspection services agreement with the township, effective 9/7/18. Supervisor Mathis stated that Mr. Gibson has done an excellent job for Fenton Township for almost a decade and he will be missed.

Motion to terminate the building inspection services agreement between Fenton Township and D&G of Michigan, Inc., effective September 7, 2018.

Motion by: Tucker
Seconded: Kesler
Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Shumaker
Nays: None
Absent: Lorraine

Motion carried.

Proposed Extension of Sewer Maintenance Agreement

Supervisor Mathis noted that, when the sewer maintenance agreement with Cook Excavating was set to expire last year, the township board considered both a 1-year and 2-year extension, ultimately approving a 1-year extension to expire August 31, 2018. Since then, the board approved the second phase of the pump station upgrade project, which is now under way. Because the Township is still in the middle of this project, the Sewer Committee believes it to be in the best interests of the township to extend the existing agreement for another year. Mr. Cook has agreed to an extension at the same costs as the existing agreement.

Treasurer Tucker asked if the township has a projected timeline for the completion of the pump station upgrade project. Operations Manager Broecker stated that he is not aware of a projected completion date, but would expect the project to be done around mid-2019. Trustee Shumaker suggested that the agreement should only be extended through the end of the pump station project. Since the projected completion date is not yet known, the board agreed to extend the existing agreement through the end of 2018, with the intent of extending further once the anticipated project completion date is known.

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Motion to approve a 4-month extension of the existing Sewer Maintenance Agreement with Cook Excavating, Inc., expiring 12/31/18.

Motion by: Tucker
Seconded: Shumaker
Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Shumaker
Nays: None
Absent: Lorraine

Motion carried.

Proposed Employee Handbook

The board reviewed a proposed new employee handbook for Fenton Township. This document has been reviewed by Attorney Belzer and Attorney Nancy Chinonis. After a brief discussion, it was decided to give the board two weeks to review the document and communicate any concerns and/or recommended revisions. Approval of the handbook will be placed on the 9/4/18 agenda.

MTA Seminar - Managing Your Township Team

The board reviewed a brochure on a 1½ day seminar conducted by the Michigan Townships Association. *Managing Your Township Team* (full day) and *How Boards Make Decisions* (half-day) are being offered September 20-21 in Grand Rapids. Treasurer Tucker stated that, at a minimum, he would like Operations Manager Broecker and Fire Chief Volz to attend. Other board members may also want to consider attending one or both days.

Motion to authorize the cost of attending the September 20-21 MTA seminar for township management and board members, including travel, lodging and meal costs.

Motion by: Krug
Seconded: Kesler
Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Shumaker
Nays: None
Absent: Lorraine

Motion carried.

BOARD COMMENT:

Treasurer Tucker suggested that the board consider a temporary increase in compensation for Fire Department Captain Steve Haiser while he serves as acting Fire Chief. This will be researched and brought back to the 9/4/18 meeting.

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

Dave Hawcroft, 3302 Ponemah Drive
Asked who is filling in for the Fire Chief. Treasurer Tucker confirmed that Captain Steve Haiser was appointed acting Fire Chief by the township board.

ADJOURN: Meeting adjourned at 8:16 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 08/22/18