

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES  
MINUTES FOR REGULAR MEETING OF FEBRUARY 18, 2019**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER  
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Krug, Tucker, Goupil, Lorraine, Reid and Attorney Belzer.

Absent: Kesler

**OPENING PRAYER / PLEDGE OF ALLEGIANCE:**

Trustee Goupil offered the opening prayer. Supervisor Mathis led the pledge of allegiance to the flag.

**APPROVAL OF AGENDA:**

Clerk Krug asked to add the following item to the New Business section of the agenda:

Appointment to Fenton Township Zoning Board of Appeals

Motion to approve the 2/18/19 Fenton Township Board Meeting agenda as amended.

Motion by: Goupil

Seconded: Lorraine

Ayes: All Present

Nays: None

Absent: Kesler

Motion carried. The agenda is approved.

**MEETING MINUTES:**

The minutes for the 2/4/19 regular meeting stand approved as presented.

**EXPENDITURES:**

Motion to approve invoices and expenditures for all funds totaling \$710,928.86 for payment as presented.

Motion by: Tucker

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Reid

Nays: None

Absent: Kesler

Motion carried.

**PUBLIC HEARINGS:**

None

**REPORTS:**

None

**COMMUNICATIONS:**

**Memo from Southern Lakes Parks & Recreation**

Clerk Krug briefly reviewed a letter from Vince Paris, Director of Southern Lakes Parks and Recreation (SLPR), thanking the board for allocating CDBG funds toward SLPR scholarships.

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**ADOPTION OF ORDINANCES:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**Proposed Fire Protection & Emergency Services Agreement - Tyrone Township  
(Revised)**

The board reviewed a revised fire protection/emergency services agreement with Tyrone Township for 2019-2024. The board previously approved a similar agreement, however Tyrone Township requested revisions regarding changes to call protocols and timing of reports. Attorney Belzer stated that he, Chief Volz and Operations Manager Broecker have reviewed the revised agreement and have no concerns.

Motion to approve the revised *Fire Suppression, Rescue and Emergency Medical Services Agreement* with Tyrone Township, as presented.

Motion by: Goupil

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Reid

Nays: None

Absent: Kesler

Motion carried.

**Proposed Background Check & Drug Screening Services Agreement - ADP**

The board reviewed a proposed agreement with ADP to provide employment background checks and drug screening services for the township. Under the agreement, basic background checks would cost \$40 and drug tests would cost \$30-45, depending on the lab choice. There are no annual fees and the township would only be billed for services received.

Motion to approve the background check and drug screening services agreement with ADP, as presented.

Motion by: Lorraine

Seconded: Tucker

Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Reid

Nays: None

Absent: Kesler

Motion carried.

**Genesee County 9-1-1 Consortium Commission Equipment Agreements**

The board reviewed proposed agreements with the Genesee County 9-1-1 Consortium Commission for use of county owned pagers and computers by the Fenton Township Fire Department.

Motion to approve the pager and computer equipment agreements with the Genesee County 9-1-1 Consortium Commission, as presented.

Motion by: Goupil

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Reid

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Nays: None  
Absent: Kesler

Motion carried.

**Hiring of Temporary Ordinance Enforcement Officer**

The board reviewed a memo from Operations Manager Broecker recommending the hiring of former Ordinance Enforcement Officer Tom Hosie on a temporary, part-time basis, while Pat Shaw is on medical leave. Mr. Hosie is able to work two days per week at Fenton Township and his proposed rate of pay is \$20 per hour.

Treasurer Tucker stated he would prefer utilizing Mr. Hosie as an independent contractor, rather than an employee. After further discussion, the board agreed with this approach.

Motion to retain Thomas Hosie as an independent contractor to provide ordinance enforcement services on a temporary, part-time basis at an hourly rate of \$20.00.

Motion by: Tucker  
Seconded: Lorraine  
Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Reid  
Nays: None  
Absent: Kesler

Motion carried.

**Letter of Retirement - Valerie McDonald**

Supervisor Mathis reported that long-time Fenton Township employee Valerie McDonald has submitted a letter confirming her retirement effective March 7, 2019, which also happens to be her 25-year service anniversary. Board action is required to formally approve her retirement from employment.

Motion to accept, with regret, the retirement/resignation of Valerie McDonald, effective March 7, 2019.

Motion by: Reid  
Seconded: Goupil  
Ayes: Mathis, Krug, Goupil, Lorraine, Reid  
Nays: Tucker  
Absent: Kesler

Motion carried.

**Appointment to Fenton Township Zoning Board of Appeals**

Clerk Krug reported that the township recently advertised for candidates to fill the Zoning Board of Appeals vacancy created by Trustee Reid's appointment to the township board. Supervisor Mathis, Clerk Krug and Treasurer Tucker met with Melissa Farney regarding this appointment prior to tonight's meeting. All three believe Ms. Farney would be an excellent addition to the ZBA and recommend her appointment.

Trustee Lorraine asked Ms. Farney why she feels she is qualified for the ZBA position and what she will do to bring herself up to speed. Ms. Farney acknowledged that she has no experience in government but is willing to attend training and do whatever is necessary to be an effective ZBA member.

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Motion to appoint Melissa Farney to the Fenton Township Zoning Board of Appeals for the term ending November 30, 2020.

Motion by: Krug  
Seconded: Reid  
Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Reid  
Nays: None  
Absent: Kesler

Motion carried.

**BOARD COMMENT:**

None

**PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:**

None

**CLOSED SESSION:**

**Pending Litigation - Polidan/Stephens vs. Fenton Township**

Motion to recess the open meeting for the purpose of convening a closed session to discuss pending litigation in the matter of Polidan & Stephens vs. Fenton Township.

Motion by: Goupil  
Seconded: Lorraine  
Ayes: Mathis, Krug, Tucker, Goupil, Lorraine, Reid  
Nays: None  
Absent: Kesler

Motion carried.

The open meeting was recessed at 8:30 p.m.

The open meeting was reconvened at 8:50 p.m. There were no decisions made or action taken during the closed session.

**ADJOURN:** Meeting adjourned at 8:50 p.m.

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Bonnie Mathis, Supervisor

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Robert Krug, Clerk

**Minutes Posted 2/19/19**