

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR SPECIAL MEETING OF DECEMBER 9, 2019**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Mathis called the meeting to order at 6:00 p.m.

Present: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Reid and Operations
Manager Broecker

Absent: None

APPROVAL OF AGENDA:

Motion to approve the 12/9/19 Fenton Township Special Board Meeting agenda as presented.

Motion by: Goupil

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Reid

Nays: None

Motion carried. The agenda is approved.

NEW BUSINESS:

Margaret-Ruth Drive Special Assessment District

The board reviewed and discussed several options for assessing the costs of the proposed street improvement special assessment for Margaret Drive and Ruth Drive. After considerable discussion, the board agreed to utilize a method that assesses 1.5 shares for multiple lots combined across the street under a single parcel number, a full share for parcels with homes, a half share for vacant or garage lots under the same ownership as an adjacent home and a full share for vacant parcels not under the same ownership as an adjacent home. It was also confirmed that the costs related to the improvement of Margaret Drive would be assessed against Margaret Drive parcels and the costs related to the improvement of Ruth Drive would be assessed against Ruth Drive parcels.

Motion to approve the following assessment method for the proposed Margaret Drive-Ruth Drive Improvement Special Assessment District:

- Costs for each street to be calculated separately and assessed against properties fronting said street.
- Parcels containing multiple lots extending across the street under a single parcel number = 1.5 shares.
- All other parcels containing a dwelling = 1.0 share.
- All vacant or accessory building parcels under the same ownership as an adjacent dwelling = 0.5 share.
- All vacant parcels not under the same ownership as an adjacent dwelling = 1.0 share.

Motion by: Krug

Seconded: Lorraine

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Reid

Nays: None

Motion carried.

It was also noted that the Genesee County Road Commission has been asked to provide an alternate project scope, if feasible, to lower the cost of the street improvements. This will be reviewed, if available, at the 12/16/19 board meeting.

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Union Request – Holiday Hours

The board reviewed a request from the township employees union regarding the possibility of closing one or more days between Christmas Day and New Year's Day. The days would not be paid holidays and employees would have the option to work, take the day off without pay, or take the day off with pay, using available PTO or Leave Bank hours. After a brief discussion, the board agreed to close the office on Thursday December 26, 2019 only.

Motion to approve the closing of the Fenton Township office Thursday 12/26/19, with employees having the option to work an 8-hour day or take the day off without or with pay, subject to the availability of paid time off.

Motion by: Lorraine

Seconded: Goupil

Ayes: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Reid

Nays: None

Motion carried.

Trash Collection Service Update

Operations Manager Broecker reviewed trash complaint statistics for 2019. Although Republic Services maintains a customer service call center, residents still contact the township if they are not satisfied with the response. The number of complaint calls coming to the township rose sharply in August and has remained high since then. Mr. Broecker met with Gary Hicks of Republic Services to discuss the township's concerns regarding the drastic increase in complaints. Mr. Hicks acknowledged that the overall number of complaints has been very high for the past several months. He stated that a combination of factors, including staffing shortages, truck breakdowns and communication issues between the call center and operations, have contributed to the increase in complaints. Mr. Hicks acknowledged that, while these factors explain the complaint increase, they are not a justification. He stated that Republic has taken steps to improve service, including hiring more drivers, renting additional trucks, adding an additional route supervisor and hiring a clerical employee to communicate complaints from the call center to Operations. Moving forward, he is confident that the number of complaints will decline.

The board directed Operations Manager Broecker to draft a follow-up letter to Republic Services outlining the Township's expectations for improved service and that the Township will continue to monitor the situation.

The board also reviewed an email request from a resident requesting a partial refund of his trash assessment due to missed collections, which required the resident to contact Republic and the Township to resolve. The board agreed that the Township will not issue any refunds. Any such requests should be directed to Republic Services.

Employment Agreements/Compensation Adjustments - Exempt Employees

The board discussed recommendations regarding compensation adjustments for administrative staff. No actions were taken.

PUBLIC COMMENT:

None

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ADJOURN:

Meeting adjourned at 8:15 p.m.

Bonnie Mathis, Supervisor

Robert Krug, Clerk

Minutes Posted 12/10/19