

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF NOVEMBER 23, 2020**

**MEETING HELD BY TELEPHONE CONFERENCE CALL
PER MICHIGAN PUBLIC ACT 228 OF 2020**

Supervisor Lorraine called the meeting to order at 7:30 p.m.

Supervisor Lorraine congratulated the returning board members on their re-election and welcomed the board's newest member, Trustee Kade Katrak.

OPENING PRAYER:

Trustee Goupil offered the opening prayer.

ROLL CALL:

Clerk Krug called the roll.

Present: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Absent: None

Also Present: Attorney Belzer, Operations Manager Broecker, Zoning Administrator Deem, Fire Chief Volz, Township Engineer Allen Lawrence

APPROVAL OF AGENDA:

Supervisor Lorraine requested the removal of the Genesee County Metropolitan Alliance appointments from the agenda. He would like these appointments discussed together with other committee appointments at the next board meeting. Motion to approve the 11/23/20 Fenton Township Board Meeting agenda as amended.

Motion by: Tucker

Seconded: Reid

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried. The agenda is approved.

MEETING MINUTES:

Treasurer Tucker noted a typographical error in the discussion regarding the proposed senior living PUD amendment. He also would like another sentence added to this discussion. The minutes for the 11/9/20 regular meeting stand approved as revised.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$234,096.25 for payment as presented.

Motion by: Tucker

Seconded: Reid

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

None

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COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

PUD Rezoning #R20-003, Gables of North Shore Condominium Association, parcel 06-11-527-029, (vacant land on Bowles Street); R-5 to Gables of North Shore PUD/2nd Reading & Vote on Adoption

Supervisor Lorraine reviewed a proposed Zoning Ordinance amendment to rezone property, add it to a previously approved PUD and revise the PUD conditions for the Gables of North Shore development. The Planning Commission has conducted a public hearing on this proposed amendment and has recommended approval.

It was noted that the board approved motions at the last meeting for Treasurer Tucker and Trustee Reid to abstain from voting due to conflict of interest.

Zoning Administrator Mike Deem briefly reviewed the request, which would rezone the subject property and add it to the existing PUD development for construction of extra accessory buildings for the Gables of North Shore condo owners.

Clerk Krug stated that he believes the proposed use of the property for accessory buildings is inappropriate for the area. Trustee Katrak stated that he can see both sides of the issue and believes that the individuals involved, whether for or against, have acted in good faith.

Motion to adopt an amendment to Zoning Ordinance No. 594 to rezone parcel 06-11-527-029 from R-5 to PUD, to add said parcel to the Gables of North Shore Condominium, and to revise the PUD conditions for said development, as presented.

Motion by: Goupil

Seconded: Kesler

Ayes: None

Nays: Lorraine, Krug, Goupil, Katrak, Kesler

Abstaining: Tucker, Reid

Motion failed. The ordinance is not adopted.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Resolution No. 2020-20, CDBG Program Signature Card

Operations Manager Broecker reported that Genesee County Community Development periodically requires participating communities to update, by resolution, their authorized signature card. Such a resolution has been prepared for board consideration. Operations Manager Broecker presented the following resolution:

RESOLUTION NO. 2020-20

WHEREAS, the Charter Township of Fenton participates in the Genesee County Community Development Program, and

WHEREAS, the Genesee County Community Development Program has requested an updated authorized signature card;

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NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby authorized to request reimbursements from the Community Development Block Grant (CDBG) Program:

Name	Position
Vince L. Lorraine	Township Supervisor
Robert E. Krug	Township Clerk
John R. Tucker	Township Treasurer
Thomas R. Broecker	Operations Manager/Deputy Clerk

Motion to adopt Resolution No. 2020-20 as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried. Resolution declared adopted.

Resolution No. 2020-21, Genesee County Interlocal Agreement - Designated Assessor

Supervisor Lorraine reviewed a proposed interlocal agreement with Genesee County to provide a "Designated Assessor", under PA 660 of 2018. Treasurer Tucker suggested that this issue be delayed until the Assessor can be in attendance to answer questions. The board agreed to table the issue until the end of the meeting in the hopes that Assessor Julia Wilson can join the meeting.

Proposed Miscellaneous Special Assessments - 2020 Property Tax Roll

The board reviewed a listing of miscellaneous special assessments for the 2020 winter property tax roll. The mosquito control assessment was increased to \$30 per parcel. The majority of the special assessments are for street lighting and private road maintenance. Each assessment is reviewed and adjusted each year based on actual and projected costs.

Special Levies	Levy
01 Mosquito Control	30.00 per improved parcel

Road Maintenance	
5 Curtwood	600.00 per parcel in district
9 Four Lakes	50.00 "
10 McFarlan	0.00 "
13 Woodhull	50.00 "
14 Latourette	150.00 "
15 Wenwood Parkway	0.00 "
16 Malibu	200.00 "
17 Darts	300.00 "
18 Skyline	100.00 "
20 Wendell	100.00 "
22 Hicks Haven	400.00 "
36 Woodhaven	150.00 "
37 Crystal Cove	50.00 "

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48	Pinewood Trail	130.00	"
55	Wenwood Drive	20.00	"
62	Byram Lake Drive	30.00	"
119	Drain-Lakeside Landing	100.00	"

Street Lights

23	Minnetonka	12.00	"
24	Darts	16.00	"
25	Enid	16.00	"
26	Log Cabin	33.00	"
27	Margaret	23.00	"
28	Wenwood	25.00	"
29	Windsor Beach	51.00	"
30	Pomona	14.00	"
31	Horrell	17.00	"
32	Crooked Lake	20.00	"
33	Golden Shores	23.00	"
38	Hidden Ridge I	58.00	"
39	Fenton Creek	21.00	"
40	Eden Gardens	47.00	"
41	Isle of Bordeaux	98.00	"
45	Pinnacle Shores II	27.00	"
46	Fenton Orchards III	20.00	"
47	Fenton Orchards I	46.00	"
49	Cussewago	15.00	"
56	Malibu	40.00	"
57	Silver Ridge	20.00	"
66	Breeze Pointe	23.00	"
67	Torrey Grove	42.00	"
68	West Silver Villa	40.00	"
74	Scenic View	73.00	"
75	Linden Meadows	52.00	"
76	Wyndham Estates I	34.00	"
77	Wyndham Estates II	34.00	"
78	Lakeview Farms I	52.00	"
83	Hidden Ridge II	43.00	"
84	Audubon Meadows	42.00	"
85	Crystal Cove	54.00	"
86	Pinnacle Shores I	53.00	"
87	River Oaks Hollow	39.00	"
88	Bryson Estates	33.00	"
89	Fentonwood Estates	35.00	"
90	Pine Lake Forest	37.00	"
92	North Shore Estates	67.00	"
93	Pavilion on Pine Lake	52.00	"
95	Loon Lake Highlands	47.00	"
96	Golden Pond II	41.00	"
97	Lakeview Farms II	71.00	"
98	Golfview Pointe	52.00	"
100	Loon Harbor Preserve	27.00	"

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101	Golfview Pointe II	42.00	"
102	Linden Crossings	51.00	"
103	McCully Lake Estates	44.00	"
104	Hidden Ridge III	50.00	"
105	Landings at Crane's Cove	40.00	"
108	Marl	34.00	"
110	Fenton Orchards II	50.00	"
111	Pinnacle Shores III	41.00	"
112	Horizon Airpark	65.00	"
113	Stonybrook Estates	45.00	"
114	Ponemah Lk Estates	43.00	"
117	Springfield Hills	37.00	"
118	Lakeside Acres	39.00	"
120	Byram Ridge	36.00	"

Motion to approve 2020 miscellaneous special assessments as presented.

Motion by: Reid

Seconded: Tucker

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried.

Schedule Public Hearing - 2021 Fenton Township Budget

Operations Manager Broecker noted that a preliminary draft version of the 2021 Fenton Township Budget was previously distributed to the members of the Township Board. A preliminary public hearing draft budget has been completed and was included with this meeting packet. The Township Board is being asked to schedule a public hearing on the proposed 2021 budget for the 12/7/20 meeting. A final public hearing draft budget, which may or may not include additional revisions, will be provided with the 12/7/20 board packet.

Motion to schedule a public hearing on the 2021 Fenton Township Budget to be held at the December 7, 2020 Township Board meeting.

Motion by: Krug

Seconded: Kesler

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried.

Proposed 2021 GIS Services Agreement - North Arrow Technologies, Inc.

Operations Manager Broecker reviewed a proposed GIS Services Agreement with North Arrow Technologies for 2021. The hourly rate for GIS work remains unchanged at \$80. The scope of work in the agreement is very similar to the 2020 agreement, with no change to the total estimated costs. The only revision to the agreement is the termination language, which now allows either party to terminate the agreement, with or without reason, by providing a 30-day written notice. There was no further discussion.

Motion to approve the 2021 GIS Services agreement between the Charter Township of Fenton and North Arrow Technologies, Inc. as presented.

Motion by: Goupil

Seconded: Reid

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Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid
Nays: None
Motion carried.

Proposed Master Plan Revision

Zoning Administrator Mike Deem explained that the recent PUD application for a senior living facility on Silver Lake Road has prompted the Planning Commission to recommend the initiation of an amendment to the Township's Master Plan. The prevailing thought is that the future land use map contains an error that should be corrected

Treasurer Tucker further explained that the future land use map revision will be treated as correcting a mistake to allow PUD application to move forward sooner.

Motion to authorize the Fenton Township Planning Commission to initiate the process to revise the Fenton Township Master Plan, taking into consideration the existing PUD application for a senior living facility on Silver Lake Road.

Motion by: Tucker
Seconded: Krug
Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid
Nays: None
Motion carried.

Proposed Fenton Township 2020 Meeting Schedule

Operations Manager Broecker reviewed the proposed meeting schedule for 2021. The proposed schedule includes the following variations:

Township Board

- July 4th falls on a Sunday, making Monday the 5th a federal holiday. The proposed date for the first July meeting is Tuesday 7/6/21.
- The first September meeting is moved to Monday 8/30/21 (5th Monday in August).

Zoning Board of Appeals

- The December meeting is moved to 12/21/20 to avoid the holiday period.

Motion to adopt the 2021 Fenton Township Meeting Schedule, as presented.

Motion by: Goupil
Seconded: Tucker
Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid
Nays: None
Motion carried.

Township Board Meetings - Virtual Meeting Platform Change

Supervisor Lorraine stated that he would like to move future virtual meetings to the Zoom platform, effective with the next meeting. The board agreed with the proposed change.

Resolution No. 2020-22, Honoring Former Supervisor Bonnie Mathis

Supervisor Lorraine acknowledged that Bonnie Mathis recently retired after serving more than 30 years on the Fenton Township Board. While the ongoing pandemic prevented a reception or any other well-deserved celebration of Ms. Mathis' civic career, a resolution has been prepared to honor her for her years of service.

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Operations Manager Broecker presented the following resolution:

RESOLUTION NO. 2020-22

WHEREAS, Bonnie K. Mathis has retired after serving on the Fenton Township Board for more than 30 years, 17 of those years as Fenton Township Supervisor, and

WHEREAS, Ms. Mathis has been a resident of Fenton Township for many years, during which time she has contributed greatly to the progress and welfare of the community, most notably as a member of the Fenton Township Board and as a local business owner, and

WHEREAS, Ms. Mathis, with her thoughtful nature and unparalleled people skills, helped guide Fenton Township through three decades of growth, political turmoil and economic transformation in an ever-changing civic and social landscape, providing the Township with sound governance, while maintaining the highest levels of excellence and professionalism throughout her many years of public service, and

WHEREAS, Ms. Mathis served loyally and faithfully as Township Trustee from 1990 to 2003 and Township Supervisor from 2003 to 2020, exhibiting the qualities of vision and leadership throughout her tenure as an elected official;

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of the Charter Township of Fenton hereby recognizes Bonnie K. Mathis for her valuable contributions to the progress and development of Fenton Township, for her commitment to the entire Fenton Township community, and expresses sincere appreciation and gratitude for her 30 years of dedicated service to the government and citizens of Fenton Township, and

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting and a copy provided to Ms. Mathis.

Motion to adopt Resolution No. 2020-22 as presented.

Motion by: Tucker

Seconded: Krug

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried. Resolution declared adopted.

Resolution No. 2020-21, Genesee County Interlocal Agreement - Designated Assessor, (continued)

As Assessor Julia Wilson was unable to join the meeting, it was suggested that this item be formally postponed to the next board meeting.

Motion to postpone the proposed Genesee County Interlocal Agreement for the Designated Assessor to the 12/7/20 Fenton Township Board meeting.

Motion: Goupil

Seconded: Krug

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

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Motion carried.

BOARD COMMENT:

Treasurer Tucker congratulated Mr. Lorraine on his election to the Township Supervisor position, and on the successful completion of his first meeting as board chairman.

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 8:18 p.m.

Vince Lorraine, Supervisor

Robert Krug, Clerk

Minutes Posted 11/24/20