

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR SPECIAL MEETING OF DECEMBER 14, 2020**

**MEETING HELD ELECTRONICALLY VIA ZOOM
PER MICHIGAN PUBLIC ACT 228 OF 2020**

Clerk Krug called the meeting to order at 7:00 p.m.

ROLL CALL:

Clerk Krug called the roll.

Present: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Absent: Lorraine

Also Present: Attorney Belzer, Operations Manager Broecker, Township Engineer Allen Lawrence

APPOINTMENT OF TEMPORARY CHAIRMAN

With the absence of the Township Supervisor, the first order of business is to appoint a temporary chairman.

Motion to appoint Clerk Krug as Chairman Pro-Tem

Motion by: Goupil

Seconded: Tucker

Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Lorraine

Motion carried.

APPROVAL OF AGENDA:

Motion to approve the 12/14/20 Fenton Township Special Board Meeting agenda as presented.

Motion by: Goupil

Seconded: Tucker

Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Lorraine

Motion carried. The agenda is approved.

PUBLIC HEARINGS:

Community Development Block Grant Community Needs Public Hearing

Chairman Krug opened the public hearing and reported that Fenton Township will receive approximately \$117,000 in Community Develop Block Grant (CDBG) funds for the 2022-24 funding cycle. The purpose of the hearing is to discuss potential uses of the funds. The public may express community development needs, propose projects and/or comment on past CDBG projects. Once the public comment has concluded, the board will conduct further discussions.

There was no public comment. The public hearing was closed.

The board continued the discussion, which included the following potential projects:

Sewer Improvements

- Rehabilitation of Pump Station #26 (Petts Road).

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- Installation of wireless monitoring system for Pump Station #23 (Firestone Drive) and Pump Station #27 (Pomona Court).
- Miscellaneous sewer repairs within the designated low-moderate income area.

Street Improvements

- Asphalt Resurfacing – Butcher Road.
- Asphalt Resurfacing – Firestone Drive & Firestone Court.
- Crack Sealing – Various roads within the designated low-moderate income area.

Scholarships for SLPR program fees

Barrier-Free improvements for the Thompson Road Regional Dog Park

Sidewalk construction adjacent to Fenton Road

Recommendations for project pre-applications will be considered later in this meeting.

NEW BUSINESS:

2022-24 Community Development Block Grant Program - Approval of Project Pre-Applications

Operations Manager Broecker reported that, based on a review of potential projects with Genesee County Community Development staff, consultation with the Township Engineer, and a review of the low-moderate income area map, recommendations for 2022-24 CDBG project pre-applications have been prepared.

For each project approved by the board, Genesee County requires that a project “Pre-Application” be submitted. Once project eligibility has been confirmed, the board will be able to approve the final list of project applications in early 2021.

The recommended projects are:

1. Sewer Improvements

Lawrence Engineering has identified various sanitary sewer system improvements within the designated low-moderate income area that could be accomplished with CDBG funding. These improvements include:

- Full upgrade of pump station #26 (Petts Road). This would convert the station from a dry pit system to a submersible pump station (similar to other recent pump station upgrades). The upgrade would also include the Omnisite wireless monitoring system. Estimated cost is \$98,000.00
- Installation of Omnisite wireless monitoring system on pump station #23 (Firestone Drive) and #27 (Pomona Court). Estimated cost is \$6,000.00
- Repairs of gravity sewer mains in the low-moderate income area. This would require the Township to first complete a video inspection of the lines to determine what repairs are needed, (the video inspection cost of \$30-50,000 would not be eligible for CDBG funding). The potential repair cost is unknown, but for purposes of submitting a pre-application, we will use \$50,000.00.

Total estimated cost for sewer improvements is \$154,000.00.

2. Street Improvements – Asphalt Resurfacing of Butcher Road

The Genesee County Road Commission has suggested using CDBG funds to repave Butcher Road from Fenton Road to Gage Road, (approximately 1 mile in length). Since this road was resurfaced in 2017, and is still in reasonably good condition, I do not expect

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this project to be on our final list. Since it was suggested by GCRC, however, we want to include it in the pre-application process. The estimated cost for this project is \$200,000.00, which would require the allocation of all available CDBG funds.

3. Street Improvements – Asphalt Resurfacing of Firestone Drive & Firestone Court
Firestone Drive and Firestone Court, part of the Alpine Shores subdivision, are in need of repaving. With a preliminary estimated cost of \$400,000-450,000, the Township would not have enough CDBG funds to cover the entire project. The only way to use the funds on Firestone Drive/Court would be to create a special assessment district and assess the remaining costs to the property owners. A special assessment district may or may not be feasible, but I recommend that we include the project in the pre-application process.

4. Street Improvements – Crack Sealing
This project includes crack sealing deemed necessary for any public streets within the low-moderate income. Potential streets include Butcher Road, Pomona Drive, Pomona Court, Firestone Drive, Firestone Court and Crooked Lake Road. The estimated cost for this project is \$20,000.00.

5. Scholarship Program – Southern Lakes Parks & Recreation
This would be a continuation of the project approved for the 2019-21 funding cycle, which would allocate approximately \$10,000 per year to pay SLPR program fees for income eligible citizens. Because of the pandemic, the current program has not yet gotten off the ground, but is expected to begin in 2021. I would suggest monitoring the current program before committing 2022-24 funding but, again, we should complete the pre-application process in case we decide to submit a formal application in the future. Total estimated cost for this project is \$30,000.00.

After board discussion, and as mentioned during the public hearing, the following projects were added to the pre-application list:

- Barrier-Free improvements for the Thompson Road Regional Dog Park
- Sidewalk construction adjacent to Fenton Road within the designated low-moderate income area.

It was noted that the sum total of all recommended projects far exceeds our anticipated allocation, however the township should submit a pre-application for any potential project, even if the board ultimately does not complete the full application.

Motion to approve the submission of CDBG project pre-applications as recommended.

Motion by: Goupil

Seconded: Kesler

Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Lorraine

Motion carried.

BOARD COMMENT:

None

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

None

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ADJOURN: Meeting adjourned at 7:31 p.m.

Robert Krug, Chairman Pro-Tem

Thomas Broecker, Deputy Clerk

Minutes Posted 12/15/20