

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF MARCH 15, 2021**

**MEETING HELD ELECTRONICALLY VIA ZOOM
PER MICHIGAN PUBLIC ACT 254 OF 2020**

Supervisor Lorraine called the meeting to order at 7:30 p.m.

OPENING PRAYER:

Trustee Goupil offered the opening prayer.

ROLL CALL:

Clerk Krug called the roll.

Present: Lorraine, Krug, Tucker, Goupil, Katrak, Reid

Absent: Kesler

Also Present: Attorney Belzer, Operations Manager Broecker, Township Engineers Allen and Melissa Lawrence

APPROVAL OF AGENDA:

Motion to approve the 3/15/21 Fenton Township Board Meeting agenda as presented.

Motion by: Tucker

Seconded: Reid

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Reid

Nays: None

Absent: Kesler

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 3/1/21 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$520,127.02 for payment as presented.

Motion by: Tucker

Seconded: Katrak

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Reid

Nays: None

Absent: Kesler

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

None

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS:

None

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NEW BUSINESS:

Proposed Meeting Room/TV Studio Upgrade Project - Phase 2

Operations Manager Broecker reviewed a proposal for a second phase of the Meeting Room/TV Studio upgrade project that began a year ago. In 2020, the Township Board approved the purchase of new microphones, large portable TV monitors, an improved sound system and equipment to allow livestreaming of meetings and events. The equipment was purchased and installed as scheduled, however the Township has not yet fully realized the benefits of the new equipment since the COVID-19 pandemic has put all public meetings in “virtual only” mode for the past year. As the Township moves closer to having in-person meetings again, experiences with virtual meetings have created opportunities to enhance meetings even further.

In this proposed “Phase 2” of the upgrade project, the additional equipment purchased would:

- Allow Township Board meetings to be held both in person and virtually via Zoom.
- Provide large TV monitors for both the display of meeting information and the Zoom participants.
- Televis a recording of each meeting on the public access channel that integrates comments from Zoom attendees and also pertinent exhibits and information from the meeting packet.
- Provide each board member with a laptop computer at the meeting table for reliable access to the digital board packet, and individual Zoom access.
- Provide the ability to produce public service announcements and other informational videos for telecast on the public access channel and the YouTube channel.

The board reviewed an equipment list with costs and an updated draft layout showing the approximate location of the TV monitors during meetings. Like the initial phase of the upgrade project approved last year, the approximately \$40,000 needed for this project would come from restricted PEG funds, which can only be used for capital purchases to support the PEG channel and programming. This project would not take any funding away from roads, law enforcement or other essential services. Operations Manager Broecker stated that he believes this project is an exciting opportunity for the Township to update and enhance public access to Township Board meetings, as well as improve overall meeting operations.

Trustee Reid asked if this equipment could potentially be used by groups renting the lower level for business meetings, wedding receptions, etc. Operations Manager Broecker confirmed that this has already been discussed and the plan is to allow users of the lower level facilities to have access to some of the video equipment.

Trustee Katrak asked if the laptop computers on the equipment list would be used for purposes other than board meetings. Operations Manager Broecker stated that board meeting would be the primary use, but the laptops may serve other needs on occasion.

Supervisor Lorraine affirmed his support for the project. He believes the meeting innovations developed during the pandemic are here to stay and will change how meetings are managed going forward. This project will provide the Township with the tools necessary to significantly upgrade our meetings.

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Motion to approve the purchase of computer, TV studio and related equipment at a cost not to exceed \$40,000, to be funded by PEG funds only, as presented.

Motion by: Goupil

Seconded: Reid

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Reid

Nays: None

Absent: Kesler

Motion carried.

Resolution No. 2021-07, Renewal of Act 342 Agreement with Genesee County Drain Commissioner

Supervisor Lorraine reviewed a proposed amendment to the Township's Storm Water Contract with the Genesee County Drain Commissioner. Melissa Lawrence of Lawrence Engineering explained that this is, in effect, a renewal of the existing contract for the county to provide storm water related services to maintain compliance with our state permit. The budgeted costs for 2020-2025 permit cycle are approximately 25% lower than the 2015-2020 budgeted costs. There was no further discussion. Clerk Krug presented the following resolution:

RESOLUTION NO. 2021-07

WHEREAS, the County of Genesee (the "County") and the cities and townships located within the County identified on Exhibit A attached hereto (hereinafter referred to individually as a "Municipality" or collectively as the "Municipalities") and other units of local government in the County have previously entered into the Genesee County Phase II Regulations Storm Water Management System Contract, dated as of May 1, 2001, as amended by the First Amendment to Genesee County Phase II Regulations Storm Water Management System Contract, the Second Amendment to Genesee County Phase II Regulations Storm Water Management System Contract and the Third Amendment to Genesee County Phase II Regulations Storm Water Management System Contract (as amended, the "Contract"), pursuant to which the County agreed to provide such services as are necessary (defined therein as the "Services") to assist the County, the Municipalities and such other local units of government in complying with the requirements of the Phase II Regulations and in other watershed management activities, including, but not limited to, applying for NPDES permit coverage and planning for and implementing storm water discharge management controls (known as "best management practices") with respect to the following minimum control measures: (a) public education and outreach on storm water impacts; (b) public participation/involvement; (c) illicit discharge detection and elimination; (d) construction site storm water runoff control; (e) post-construction storm water runoff control; and (f) pollution prevention/good housekeeping for municipal operations, and

WHEREAS, the Contract terminated on October 1, 2020 with the intent of the parties to renew, but that was not renewed due to the postponement and cancellation of certain public meetings of the County and the Municipalities following the COVID-19 outbreak and issuance of related statewide orders limiting attendance at various types of gatherings and venues, and

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WHEREAS, the Clerk has presented to the Fenton Township Board a form of fourth amendment to contract dated as of April 1, 2021, among the County of Genesee, acting through its Drain Commissioner, as County Agency, and the Municipalities, which amendment ratifies and confirms the Contract and amends the Contract relative to the provision relative to the provision of services for implementation activities required by the Phase II Storm Water Regulations (the "Phase II Regulations") and the allocation of the costs of such activities among the County and the Municipalities;

NOW, THEREFORE, BE IT RESOLVED:

- 1. The Contract is hereby ratified and confirmed, and the intent of the Charter Township of Fenton to renew and restore the terms of the Contract, as amended through the Third Amendment to Genesee County Phase II Regulations Storm Water Management System Contract, is hereby acknowledged and confirmed.*
- 2. The Township Board of the Charter Township of Fenton hereby approves the Fourth Amendment to Genesee County Phase II Regulations Storm Water Management System Contract to be dated as of April 1, 2021, among the County of Genesee, acting through its Drain Commissioner, as County Agency, and the Municipalities (the "Amendment"), which Amendment provides, among other things, for the provision by the Genesee County Storm Water Management System of services for implementation activities required by the Phase II Regulations, the allocation of the costs of such activities among the County and the Municipalities, and the payment by the County and the Municipalities of their respective share of the cost of the services as set forth in the Amendment.*
- 3. The Township Supervisor and the Township Clerk are authorized and directed to execute and deliver the Amendment for and on behalf of the Charter Township of Fenton.*
- 4. A copy of the Amendment presented on this date and herein approved and authorized to be executed and delivered shall be attached to the minutes of this meeting and made a part thereof and shall be placed on file with the Clerk and made available for examination by any interested person during normal business hours.*
- 5. All resolutions and parts of resolutions, insofar as they may be in conflict herewith, are hereby rescinded.*

Motion to adopt Resolution No. 2021-07 as presented.

Motion by: Krug

Seconded: Tucker

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Reid

Nays: None

Absent: Kesler

Motion carried. Resolution declared adopted.

2021 GCRC Dust Control Contract

Operations Manager Broecker reviewed information regarding the Genesee County Road Commission's dust control program for 2021. The proposed contract includes the first application of liquid calcium chloride on unpaved roads funded equally by the Township and Road Commission, an optional second application funded by the Township, and a

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third application funded by the Road Commission. The Township needs to decide if it wants to fund the June application. The Township can receive two total applications (April/May & September) for approximately \$11,400 or all three applications (April/May, June/July & September) for approximately \$34,200. The board agreed to leave the June application out of the agreement, which is consistent with what has been done for the past several years.

Motion to approve the 2021 Genesee County Road Commission Dust Control Program, including applications of 38% liquid calcium chloride at a rate of 2,000 gallons per mile as follows:

- One application in late April or early May, with the cost divided equally between Fenton Township and the Genesee County Road Commission.
- One application in mid-September, with 100% of the cost paid by the Genesee County Road Commission.

Motion by: Goupil

Seconded: Katrak

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Reid

Nays: None

Absent: Kesler

Motion carried.

Proposed 2021 Local Road Projects

Operations Manager Broecker reviewed cost estimates for the following local road projects:

- Asphalt resurfacing for Ripley Road from Rolston Road to Lahring Road. The total estimated cost of the project is \$185,000. The Township's estimated cost, after applying GCRC 50/50 allocation funds, is \$92,500.
- Asphalt resurfacing for Main Road from North Long Lake Road to Thompson Road. The total estimated cost of the project is \$58,000. The Township's estimated cost, after applying GCRC 50/50 allocation funds, is \$29,000.
- Asphalt paved apron on Hogan Road at Lahring Road (north side). The total estimated cost of the project is \$30,000. The Township's estimated cost, after applying GCRC 50/50 allocation funds, is \$15,000.
- Limestone resurfacing of Fairbanks Road, from Thompson Road to Lahring Road. The total estimated cost of the project is \$85,415. After applying the remaining GCRC 50/50 allocation funds, the Township's estimated cost is \$47,238.
- Limestone resurfacing of Hogan Road from Lahring Road to Smith Road. The total estimated cost of the project is \$61,952.
- Crack sealing of Butcher Road from Fenton Road to Gage Road. The total estimated cost of the project is \$10,000, which is for labor only. Material will be billed separately.

The board reviewed a cost analysis of the proposed projects. If all of the above projects are approved, a budget amendment will be necessary to cover the total cost. The board was reminded that the Township's initial 2020 road project budget was \$350,000, but the financial uncertainties created by the COVID-19 pandemic led to the postponement of the Ripley Road paving project, which reduced the budget to \$200,000. Increasing the 2021 budget from \$200,000 to \$300,000 would allow the Township to put the Ripley Road

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project back on the list. Based on this cost analysis, and discussions with Lawrence Engineering, the projects presented are recommended for approval.

Treasurer Tucker asked if the paving projects including milling off existing pavement. Operations Manager Broecker and Engineer Allen Lawrence clarified that both projects are a 2-inch asphalt overlay on top of existing asphalt, as recommended by GCRC.

Motion to approve the following local road projects for 2021, as presented:

- Asphalt Resurfacing - Ripley Road, Rolston Road to Lahring Road
- Asphalt Resurfacing - Main Road, North Long Lake Road to Thompson Road
- Paved Approach - Hogan Road at Lahring Road (north side)
- Limestone Resurfacing - Fairbanks Road, Thompson Road to Lahring Road
- Limestone Resurfacing - Hogan Road, Lahring Road to Smith Road
- Crack Sealing - Butcher Road, Fenton Road to Gage Road

Motion by: Tucker
Seconded: Krug
Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Reid
Nays: None
Absent: Kesler

Motion carried.

BOARD COMMENT:

None

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 8:06 p.m.

Vince Lorraine, Supervisor

Robert Krug, Clerk

Minutes Posted 03/16/21