

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JUNE 7, 2021**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Lorraine called the meeting to order at 7:30 p.m.

OPENING PRAYER / PLEDGE OF ALLEGIANCE:

Trustee Goupil offered the opening prayer. Supervisor Lorraine led the pledge of allegiance to the flag.

ROLL CALL:

Clerk Krug called the roll.

Present: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Absent: None

Also Present: Attorney Belzer, Operations Manager Broecker

Present Virtually: Zoning Administrator Deem, Township Engineer Allen Lawrence

APPROVAL OF AGENDA:

Motion to approve the 6/7/21 Fenton Township Board Meeting agenda as presented.

Motion by: Krug

Seconded: Kesler

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 5/17/21 regular meeting stand approved as presented.

EXPENDITURES:

Regarding the invoice for Republic Services, Treasurer Tucker asked if the Township would receive a credit for the missed yard waste services. Operations Manager Broecker confirmed that Republic Services had agreed in principle to a statement credit (amount yet to be determined), which could be passed on to the residents by reducing next year's assessment. Treasurer Tucker also questioned an invoice from W.S. Darley and the MTA dues invoice. Operations Manager Broecker confirmed that the W.S. Darley invoice is for a large 3-way valve used by the Fire Department. The annual MTA dues are approximately \$6,400. Motion to approve invoices and expenditures for all funds totaling \$338,306.88 for payment as presented.

Motion by: Tucker

Seconded: Krug

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

Genesee County/SLPR Agreement – Deer Run Soccer Facility

Supervisor Lorraine reported that the license agreement between Genesee County Parks & Recreation and Southern Lakes Parks & Recreation (SLPR) for the Deer Run soccer

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facility, and the sub-license agreement between SLPR and the Deer Run Soccer Authority (DRSA) have been approved and will go into effect on July 1, 2021.

COMMUNICATIONS:

Michigan Townships Association – Online Education & Training Opportunities

Operations Manager Broecker reviewed information regarding online education and training available through the Michigan Township's Association (MTA). These programs will provide a convenient method for Township officials and staff to take advantage of the wide range of training materials offered by the MTA.

ADOPTION OF ORDINANCES:

Rezoning #R21-004, Adam Shoemaker, Part of Parcel 06-03-400-011 (11394 Torrey Road; to be split off and combined with 11428 Torrey Road); R-3 to C-3; Introduction/1st Reading

Supervisor Lorraine introduced a proposed Zoning Ordinance amendment to rezone part of a parcel on Torrey Road to be split off and combined with 11428 Torrey Road. Zoning Administrator Mike Deem explained that the applicant purchased the subject property to expand his existing site. Rezoning the property is necessary so it can be combined with property that is already zoned C-3.

There was no public comment. The second reading and vote on adoption of the proposed ordinance will be conducted at the 6/21/21 meeting.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Proposal to Redesign/Update Fenton Township Website

The board reviewed a recommendation from Operations Manager Broecker regarding proposals to redesign Fenton Township's website, and provide ongoing hosting and maintenance services.

After reviewing the proposal details and visiting several websites created by each company, it is recommended that the proposal from Municode be accepted and approved. While their proposal is higher in cost, Operations Manager Broecker believes that Municode's deliverables are "a cut above" the other proposals. Examples include:

- Higher volume of content migration - up to 1,500 webpages and 5 years of meeting information.
- 80GB of disk storage space.
- Up to 1 TB of data transfer per month.
- 99.95% up-time guarantee.
- 1-hour response time for support requests.

Additionally, Municode has been in the business of providing service to local governments since 1951. In addition to website design, they offer a variety of other government solutions, including ordinance codification, a document archival tool and policies & procedures software, any or all of which could benefit Fenton Township by being integrated into the website.

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Gregg Huggins of Municode stated that their product is unique in the way it integrates its various government solutions. The search feature will cover all solutions in place, (example: code of ordinances).

Supervisor Lorraine acknowledged and thanked the board for supporting the various initiatives that have been approved so far this year. A considerable amount of time and effort has been put into the process of soliciting and reviewing the website proposals. He believes the Municode proposal, while costlier, will be the best vehicle for improving communications to the Township's residents.

Clerk Krug and Trustee Goupil both expressed concern that the Municode proposal is approximately double the cost of the Revize proposal. Supervisor Lorraine confirmed that the value of the Municode product is worth the extra cost.

Zoning Administrator Deem stated that searching ordinances on a Municode website is much easier than other websites.

Trustee Reid asked if the proposal includes any of the other government solutions offered by Municode. Operations Manager Broecker clarified that the proposal before the board is for the website redesign, hosting and maintenance only. Other services, such as ordinance codification, would be presented separately.

Trustee Katrak asked the cost of ordinance codification. Operations Manager Broecker confirmed that, although codification proposals will be solicited, that has not happened yet.

Treasurer Tucker asked about the technology used to operate the website. Mr. Huggins stated that Municode uses Drupal, which would allow the Township to move the website to a different host without having to rebuild the site.

Treasurer Tucker stated that he has no problem paying more for a better product. Cheaper isn't always better. He also asked the board to look at this project as an investment in our citizens. Our residents would benefit from an improved website more than the Township itself would.

After additional discussion, the consensus of the board was to postpone action on this issue until the next board meeting.

Motion to postpone to 6/21/21 the decision on proposals to redesign, host and maintain Fenton Township's website.

Motion by: Katrak

Seconded: Goupil

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried.

GCRC Catch Basin Repair Cost Proposal – Dollar Lake Drive

Operations Manager Broecker reviewed a Genesee County Road Commission (GCRC) cost proposal to repair a storm drain catch basin on Dollar Lake Drive. Per GCRC policy,

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the cost of the project is shared equally between GCRC and the Township. The Township's estimated share of the cost for this project is \$8,000.

Motion to approve the Genesee County Road Commission cost proposal for the repair of a storm drain catch basin on Dollar Lake Drive, as presented.

Motion by: Goupil

Seconded: Tucker

Ayes: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Motion carried.

BOARD COMMENT:

None

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

Detective Andy Snyder, Genesee County Sheriff Department

Detective Snyder reported that the Memorial Day weekend was relatively quiet with regard to law enforcement activities. There were no major issues or incidents.

ADJOURN: Meeting adjourned at 8:21 p.m.

Vince Lorraine, Supervisor

Robert Krug, Clerk

Minutes Posted 06/08/21