

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF AUGUST 2, 2021**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Clerk Krug called the meeting to order at 7:30 p.m.

OPENING PRAYER / PLEDGE OF ALLEGIANCE:

Trustee Goupil offered the opening prayer. Clerk Krug led the pledge of allegiance to the flag.

ROLL CALL:

Clerk Krug called the roll.

Present: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Absent: Lorraine

Also Present: Attorney Belzer, Operations Manager Broecker, Fire Chief Volz

Present via Zoom: Township Engineer Allen Lawrence

APPOINTMENT OF TEMPORARY CHAIRPERSON:

Clerk Krug noted that the absence of the Township Supervisor requires the appointment of a temporary chairperson for tonight's meeting.

Motion to appoint Clerk Krug as temporary chairperson.

Motion by: Goupil

Seconded: Kesler

Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Lorraine

Motion carried.

APPROVAL OF AGENDA:

Motion to approve the 8/2/21 Fenton Township Board Meeting agenda as presented.

Motion by: Tucker

Seconded: Katrak

Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Lorraine

Motion carried. The agenda is approved.

MEETING MINUTES:

The minutes for the 7/19/21 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$798,555.53 for payment as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Lorraine

Motion carried.

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PUBLIC HEARINGS:

Proposed Street Improvement Special Assessment District - Enid Boulevard

Chairman Krug opened a public hearing on the creation of a special assessment district for to repave Enid Boulevard. The total estimated cost of the project is approximately \$280,000.00. The board will accept public comment on the following:

1. The creation of the special assessment district
2. The proposed boundaries of the district
3. The necessity of the improvement
4. The plans for the improvement
5. The cost estimates for the improvement

Public comment:

The following individuals addressed the board:

Seth Ravndal, 13270 Enid Boulevard
Cyndi Perez, 13278 Enid Boulevard
Tom Schehr, 13350 Enid Boulevard
Doug Stranahan, 13374 Enid Boulevard

Their comments/concerns included:

- The alternate proposal to completely reconstruct the street with storm sewers should be considered. Cost shouldn't be the only consideration.
- Not all residents received communications regarding the proposed project from those residents that organized the petition process.
- Concerns with existing drainage problems and whether or not they will be resolved by this proposed project.
- Some residents would prefer more details regarding the proposed improvements.
- Once the project is complete, can weight restrictions be placed on vehicles traveling on the street to minimize future damage?

Operations Manager Broecker explained that the special assessment process requires that the district be created based on estimated costs. Project details will not be available until the project is designed. Treasurer Tucker added that this is a statutory process that the Township is following, not a township policy.

Engineer Allen Lawrence clarified that the proposed project should not be viewed as a "cheap alternative". While it is about 1/3 the cost of a full reconstruction, it will be engineered properly and will be a good value for the cost.

Regarding the weight restriction suggestion. Treasurer Tucker noted that streets built to county standards are designed to withstand heavy vehicles, (garbage trucks, construction traffic, etc.).

Trustee Katrak asked if there is an opportunity to back out of the project once the special assessment district is created. Operations Manager Broecker explained that the board would be required to accept additional comment at the next public hearing if the final cost exceeds the current estimate by more than 10%. Once the district is created, only the Township Board has the authority to dissolve it and/or reject the project.

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Chairman Krug closed the public hearing.

Operations Manager Broecker presented the following resolution:

RESOLUTION NO. 2021-16

WHEREAS, the township board of the Charter Township of Fenton received petitions signed by more than 50% of the total road frontage of the proposed special assessment district described hereinafter, and accordingly, determined to proceed under the provisions of PA 188 of 1954, as amended, to secure plans and estimates of cost together with a proposed special assessment district for assessing the costs of the proposed street improvement project to schedule a public hearing upon the same for this date, and

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public examination and notice of the hearing upon the same was published and mailed in accordance with law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk, and

WHEREAS, in accordance with the aforesaid notices, a hearing was convened on this 2nd day of August 2021, commencing at 7:30 p.m. and all persons given the opportunity to be heard in the matter, and

WHEREAS, as a result of the foregoing, the township board believes the project to be in the best interests of the Township and of the district proposed to be established therefor;

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1. That this township board does hereby determine that the petitions for the Enid Boulevard Improvement Special Assessment District were properly signed by the record owners of land whose road frontage constitutes more than 50% of the total road frontage upon the proposed special assessment district.*
- 2. That this township board does hereby approve the preliminary plans for the repaving of Enid Boulevard with drainage improvements, and the estimate of costs for the completion thereof of \$280,000.*
- 3. That this township board does hereby create, determine and define as a special assessment district to be known as the Enid Boulevard Improvement Special Assessment District, within which the costs of such improvements shall be assessed according to the benefits, the following described area within said township:*

All properties with frontage on Enid Boulevard

- 4. That on the basis of the foregoing, this township board does hereby direct the Supervisor and assessing officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the special assessment district as the benefit to the parcel*

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of land bears to the total benefit to all parcels of land in the special assessment district. When the same has been completed, the Supervisor or assessing officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

5. *That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.*

Motion to adopt Resolution No. 2021-16 as presented.

Motion by: Tucker

Seconded: Kesler

Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Lorraine

Motion carried. Resolution declared adopted.

The next step in the process will be an agreement between the Township and the Genesee County Road Commission to begin the project. Design, engineering and bidding of the project should take place during the fall and winter. Construction would be sometime in 2022.

REPORTS:

None

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Proposed Hiring - Fenton Township Office

Operations Manager Broecker noted that the resignation of Lisa Lawrence in May created a full-time position vacancy at the Township office. Meghan Dzido expressed an interest in assuming election-related duties so she has made the lateral move to Receptionist/Election Coordinator, which left open the position of Receptionist/Social Media Coordinator. The job posting produced a considerable response, with over 130 individuals applying through the Indeed.com site in only four days. After reviewing resumes, a total of 11 interviews were scheduled, with 7 interviews actually conducted, (1 canceled and 3 were "no-shows").

Mr. Broecker's recommendation to fill the position is Monica McAlister. Ms. McAlister has an excellent background in social media management and he believes she will be a great fit for the township office.

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Motion to approve the hiring of Monica McAlister to fill the full-time position of Receptionist/Social Media Coordinator, as presented.

Motion by: Reid
Seconded: Tucker
Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid
Nays: None
Absent: Lorraine

Motion carried.

Proposed Hiring - Fenton Township Fire Department

Fire Chief Volz recommend that the Township Board approve the hiring of Tate Hall as a member of the Fenton Township Fire Department. Mr. Hall is a certified firefighter with prior experience and he has passed the pre-employment background check. Chief Volz believes he will be a fine addition the Fire Department.

Motion to approve the hiring of Tate Hall as a member of the Fenton Township Fire Department, subject to successful completion of all pre-employment requirements, as presented.

Motion by: Goupil
Seconded: Kesler
Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid
Nays: None
Absent: Lorraine

Motion carried.

Purchase Offer - Township Owned Property

Chairman Krug reviewed an offer from Township resident Steve Diller to purchase a small strip of property owned by the Township. The property in question, a 16-foot wide strip of land fronting Crane Lake, came to the Township through the tax reversion process several years ago. It is near, but not contiguous to, the Township's sewer pump station on Horrell Court. The property is directly across the street from Mr. Diller's home and would give him riparian access to Crane Lake.

After considerable discussion regarding the value of the property, whether or not the property should be advertised and potential deed restrictions, the board agreed to postpone action on Mr. Diller's offer to allow additional research and investigation.

Motion to postpone until August 30, 2021 action on the offer to purchase parcel 06-15-501-031.

Motion by: Goupil
Seconded: Kesler
Ayes: Krug, Tucker, Goupil, Katrak, Kesler, Reid
Nays: None
Absent: Lorraine

Motion carried.

BOARD COMMENT:

None

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PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

Steve Grondziak, 2503 Golfview Circle

Mr. Grondziak expressed concern that he could not hear the emergency sirens during the recent tornado warning. Chief Volz will investigate.

Chris Ward, 15210 Hogan Road

Mr. Ward again expressed his opposition to the proposed Cider Creek development. He believes only larger lots should be developed.

ADJOURN: Meeting adjourned at 8:37 p.m.

Robert Krug, Chairman Pro-Tem

Thomas Broecker, Deputy Clerk

Minutes Posted 08/03/21