

AGENDA
CHARTER TOWNSHIP OF FENTON
BOARD OF TRUSTEES REGULAR MEETING
MONDAY JULY 19, 2021 - 7:30 P.M.
FENTON TOWNSHIP CIVIC COMMUNITY CENTER

CALL TO ORDER:

ROLL CALL: Lorraine, Krug, Tucker, Goupil, Katrak, Kesler, Reid

APPROVAL OF AGENDA:

MEETING MINUTES:

Regular Meeting of July 6, 2021

EXPENDITURES:

PUBLIC HEARINGS:

REPORTS:

APM Mosquito Control - Mid-Year Report
Township Upgrade Projects - Status Report

COMMUNICATIONS:

ADOPTION OF ORDINANCES:

UNFINISHED BUSINESS:

NEW BUSINESS:

PEG Grant Application - Linden, Fenton, Lake Fenton & Hartland Schools
Local Road Project - Crack Sealing, Golfview Pointe Subdivision
Support Emergency Operations Plan Update

BOARD COMMENT:

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

(3-minute time limit)

ADJOURN:

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 6, 2021**

**FENTON TOWNSHIP CIVIC COMMUNITY CENTER
12060 MANTAWAUKA DRIVE, FENTON, MICHIGAN**

Supervisor Lorraine called the meeting to order at 7:30 p.m.

OPENING PRAYER / PLEDGE OF ALLEGIANCE:

Trustee Goupil offered the opening prayer. Supervisor Lorraine led the pledge of allegiance to the flag.

ROLL CALL:

Clerk Krug called the roll.

Present: Lorraine, Krug, Goupil, Katrak, Kesler, Reid

Absent: Tucker (attending via Zoom)

Also Present: Attorney Belzer, Operations Manager Broecker, Zoning Administrator Deem, Fire Chief Volz

Present via Zoom: Assessor Wilson

APPROVAL OF AGENDA:

Motion to approve the 7/6/21 Fenton Township Board Meeting agenda as presented.

Motion by: Reid

Seconded: Kesler

Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Tucker

Motion carried. The agenda is approved.

Genesee County Water & Waste Services – County Water & Sewer Master Plan

Supervisor Lorraine introduced John O'Brien, Director for the Water & Waste Services Division of the Genesee County Drain Commissioner's office. Mr. O'Brien reviewed a 5-year segment of the county's 20-year master plan for the District 3 wastewater treatment facility. Anticipated plant improvements include:

- Upgrades to Dissolved Air Flotation (DAF) units
- Dewatering capacity increase
- Sewage pump station improvements
- Force main improvements

The estimated cost of these improvements is approximately \$4.6 million. These costs will be incorporated into the District 3 budget, which also includes the City of Linden, City of Fenton, Tyrone Township and Hartland Township. The budget will be used to determine the rates charged by the county to the member communities.

The board thanked Mr. O'Brien for his report.

MEETING MINUTES:

The minutes for the 6/21/21 regular meeting stand approved as presented.

EXPENDITURES:

Motion to approve invoices and expenditures for all funds totaling \$287,087.43 for payment as presented.

Motion by: Goupil

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 6, 2021**

Seconded: Reid
Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid
Nays: None
Absent: Tucker
Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

Fire Department 2nd Quarter Report

Fire Chief Volz reviewed second quarter statistics for the Fenton Township Fire Department.

<u>Incident Type</u>	<u>Number</u>
Fire, other	1
Building fire	7
Cooking fire, confined to container	1
Mobile property (vehicle) fire, other	3
Passenger vehicle fire	1
Medical assist, assist EMS crew	32
EMS call, excluding vehicle accident with injury	44
Vehicle accident with injuries	6
Motor vehicle accident with no injuries	4
Extrication of victim(s) from vehicle	2
Water & ice related rescue, other	1
Gas leak (natural gas or LPG)	3
Carbon monoxide incident	2
Power line down	4
Arcing, shorted electrical equipment	2
Water problem, other	1
Smoke or odor removal	1
Public service assistance, other	1
Assist police or other governmental agency	8
Unauthorized burning	6
Dispatched & canceled en route	37
No incident found on arrival at dispatch address	5
Authorized controlled burning	2
Smoke scare, odor of smoke	1
Smoke detector activation due to malfunction	1
CO detector activation due to malfunction	1
Unintentional transmission of alarm, other	2
Detector activation, no fire – unintentional	1
Alarm system sounded, no fire – unintentional	3
Carbon monoxide detector activation, no CO	2
Total Number of Incidents:	185 (32 in Tyrone Twp)

The board thanked Chief Volz for his report.

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 6, 2021**

Ordinance Enforcement 2nd Quarter Report

The board reviewed the second quarter report from Ordinance Enforcement Officer Pat Shaw. Tall grass, zoning, blight and junk vehicles were the categories with the highest number of complaints for the quarter.

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

Proposed Amendment to Cemeteries Ordinance; 2nd Reading/Vote on Adoption

The board reviewed a proposed amendment to the Cemeteries Ordinance to revise language regarding the number of persons that can be buried in a single burial plot, which was introduced at the 6/21/21 meeting. Based on discussions at that meeting and further research, the amendment has been revised to allow more than one person to be buried in a single plot in the following circumstances:

- a. A parent and infant.
- b. Two children buried at the same time.
- c. The non-cremated remains of one person and the cremated remains of a second person.
- d. The cremated remains of up to six people.

Motion to adopt Ordinance No. 826, an amendment to Section 7 of Cemeteries Ordinance No. 453, as presented.

Motion by: Krug

Seconded: Katrak

Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Tucker

Motion carried. Ordinance declared adopted.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Proposed Engineering Services Agreement - Lawrence Engineering, PC

Supervisor Lorraine reviewed a proposed engineering services agreement with Lawrence Engineering. Lawrence Engineering has been instrumental in the development and management of the Township's sanitary sewer system since 2003. In his first seven months as Supervisor, Mr. Lorraine has enjoyed working with Lawrence Engineering and has been impressed with their knowledge, expertise and commitment. He believes it to be in the best interest of the Township to formalize the business relationship with Lawrence Engineering with a contract that, among other things, designates Lawrence as the Township Engineer.

Motion to approve the engineering services agreement with Lawrence Engineering, PC, as presented.

Motion by: Krug

Seconded: Kesler

Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Tucker

Motion carried.

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 6, 2021**

Proposed Water Franchise Agreement - DMK Development & City of Linden

Operations Manager Broecker reported that the developers of the senior living facility on Silver Lake Road (DMK Development) approached the City of Linden to obtain municipal water for their development, rather than relying on a private well system. The City of Linden has agreed to extend water service to the subject property and has provided a franchise agreement for approval by DMK and both municipalities.

Motion to approve the Franchise Agreement between Fenton Township, the City of Linden and DMK Development for the City of Linden to provide municipal water to DMK Development's senior living project, as presented.

Motion by: Kesler
Seconded: Reid
Ayes: Lorraine, Katrak, Kesler, Reid
Nays: Krug, Goupil
Absent: Tucker

Motion carried.

Proposed Hiring - Fenton Township Fire Department

Fire Chief Volz recommend that the Township Board approve the hiring of Nicholas Harvey as a member of the Fenton Township Fire Department. Mr. Harvey is a 2020 Fenton High School graduate and a Fenton Township resident. He has passed the pre-employment background check and Chief Volz believes he will be a fine addition the Fire Department.

Trustee Goupil asked how many members are currently on the Fenton Township Fire Department, and what is the optimal number. Chief Volz stated that, for two stations, the optimal number is 25-30. The current roster stands at 18, so our department, as well as other fire departments, are looking for ways to attract new recruits.

Motion to approve the hiring of Nicholas Harvey as a member of the Fenton Township Fire Department, as presented.

Motion by: Goupil
Seconded: Kesler
Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid
Nays: None
Absent: Tucker

Motion carried.

Resolution No. 2021-14, Proposed Street Improvement Special Assessment District for Enid Boulevard

Operations Manager Broecker reported that property owners have filed petitions to create a street improvement special assessment district to repave Enid Boulevard. The signatures on the petitions submitted to date represent 55.80% of the total frontage in the proposed district.

The next step in the process is to conduct a public hearing on the creation of the special assessment district. A resolution has been prepared to schedule such hearing.

Clerk Krug presented the following resolution:

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 6, 2021**

RESOLUTION NO. 2021-14

WHEREAS, the Charter Township of Fenton has accepted petitions from owners of properties benefiting from the proposed improvement of Enid Boulevard to create a special assessment district under the authority of Michigan Public Act 188 of 1954, as amended, for the purpose of asphalt resurfacing Enid Boulevard, a public street in Fenton Township, and

WHEREAS, it has been determined that the petition has been signed by property owners constituting more than 50% of the road frontage of the proposed special assessment district, and

WHEREAS, preliminary plans and estimated costs for the foregoing street improvements have been placed on file in the office of the Township Clerk,

NOW, THEREFORE, BE IT RESOLVED, that the Fenton Township Board does hereby tentatively declare its intent to resurface Enid Boulevard, and

BE IT FURTHER RESOLVED, that the Fenton Township Board does tentatively designate the special assessment district against which the costs of the improvements are to be assessed as the Enid Boulevard Improvement Special Assessment District, which shall include the following parcels of land:

All properties with frontage on Enid Boulevard

and

BE IT FURTHER RESOLVED, that a hearing on any objections to the petitions, to the improvement, the estimate of costs, and to the special assessment district proposed to be established for the assessment of the cost of such improvement, shall be held on Monday August 2, 2021 at a regular meeting of the township board at the Fenton Township Civic Community Center, 12060 Mantawauka Drive, Fenton, Michigan, commencing at 7:30 p.m., and

BE IT FURTHER RESOLVED, that the Township Clerk is instructed to give proper notice of such hearing by mailing and publication in accordance with law and statute provided, and

BE IT FINALLY RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Motion to adopt Resolution No. 2021-14 as presented.

Motion by: Krug

Seconded: Reid

Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid

Nays: None

Absent: Tucker

Motion carried. Resolution declared adopted.

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 6, 2021**

Michigan Townships Association - Principles of Governance

Supervisor Lorraine reviewed a request from the Michigan Townships Association (MTA) to formally adopt the MTA's Principles of Governance, to affirm Fenton Township's commitment to efficient, effective, economical, ethical and accountable local government.

Trustee Reid noted that these principles represent a "common sense" approach to government and she supports their adoption.

Motion to adopt the Michigan Township's Association Principles of Governance for the Charter Township of Fenton.

Motion by: Reid
Seconded: Kesler
Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid
Nays: None
Absent: Tucker

Motion carried.

BOARD COMMENT:

Supervisor Lorraine noted that today marks the 27th anniversary of Operations Manager Broecker's first day of employment with Fenton Township.

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

Steve Grondziak, 2503 Golfview Circle

Mr. Grondziak expressed concern regarding the collection of yard waste by Republic Services. They are not living up to their contract, which he believes to be a sign of poor management. Supervisor Lorraine agreed that yard waste collection has been on ongoing concern this year, but believes Republic is making progress toward getting everything back on schedule. The Township has been, and will continue to monitor the situation on a daily basis.

Pam Handley, 12265 Margaret Drive

Ms. Handley expressed concern that their property was cited for a sight line violation for having a patio and plantings in a wet area near the shoreline. She asked the board to consider revising the ordinance to address these types of situations that are not typical sight line issues. With the assistance of Zoning Administrator Mike Deem, the board discussed various issues and options, however no clear direction was determined. The Township will continue to monitor these types of situations and, if appropriate, develop new guidelines and/or changes to the Zoning Ordinance.

Chris Ward, 15210 Hogan Road

Although the Cider Creek PUD issue has been postponed, Mr. Ward stated that he does not believe the proposed project complies with the Township's Master Plan. He would like to see the Township's rural character preserved.

CLOSED SESSION:

Motion to recess the open meeting for the purpose of convening a closed session to review the proposed collective bargaining agreement with the Fenton Township Employees Union.

Motion by: Krug
Seconded: Kesler
Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF JULY 6, 2021**

Nays: None
Absent: Tucker
Motion carried.

The open meeting was recessed at 9:01 p.m.

RECONVENE:

The open meeting was reconvened at 9:14 p.m. No decisions were made during the closed session.

NEW BUSINESS (continued):

Proposed Collective Bargaining Agreement – Fenton Township Employees Union

Motion to approve the 2021-2025 Collective Bargaining Agreement between the Charter Township of Fenton and the Charter Township of Fenton Employees Union, Local 1918.30, affiliated with Michigan Council #25, AFSCME, AFL-CIO, as presented.

Motion by: Krug
Seconded: Reid
Ayes: Lorraine, Krug, Goupil, Katrak, Kesler, Reid
Nays: None
Absent: Tucker
Motion carried.

ADJOURN: Meeting adjourned at 9:16 p.m.

Vince Lorraine, Supervisor

Robert Krug, Clerk

Minutes Posted 07/07/21



4136 HOLIDAY DRIVE, FLINT MI 48507

Local 810-766-9423

Toll Free 877-276-4714

www.advancedmosquito.com

Mr. Tom Broecker, Operations Manager/Deputy Clerk
& the Fenton Township Board
12060 Mantawauka Dr.
Fenton, MI 48430

July 6, 2021

Dear Tom,

With the July 4th holiday, we have passed the unofficial “halfway” point of Michigan’s mosquito season. The weather this spring and into the early summer months was dry, keeping mosquito activity light. However, recent and forecasted rainfall into July will likely provide conditions for a perfect storm of flood-water mosquitoes.

Our office has fielded a total of 128 calls from township residents to date, with 86 special event/party requests, 27 nuisance mosquito calls accounting for the majority. Total of 105 barriers done and 177.49 miles of roadways have been fogged through 7/2/21.

The township is divided into six routes. Routes are fogged 7-10 days unless mosquito population requires more frequent applications. Green stakes signify off road properties and orange stakes represent “no spray” areas. There are currently 74 off road properties and 29 shutoff zones in the township.

The summary spreadsheet has tabs covering all aspects of work performed in Fenton township through 07/02/2021.

APM appreciates your business, and we look forward to a successful season. If you ever have any questions or need anything, I can be reached at the Flint office (810) 766-9423 or my cell (586) 292-1070

Sincerely,

Charles D Mullins
General Manager
APM Mosquito Control
chuck.mullins@advancedmosquito.com

Mosquitoes are all we do!



4136 HOLIDAY DRIVE, FLINT MI 48507

Local 810-766-9423

Toll Free 877-276-4714

www.advancedmosquutio.com

Synopsis of 2021 season:

April/May: Larvae detected on 3/29/21. Ground backpack treatment of standing water began on 3/29/21 and was completed on 4/22/21. Total of 2377.5 lbs. of Bti by ground to 215 of 251 sites that were breeding. A total of 2,120 lbs. of Vectobac GS was applied via aerial application on 4/20/21. Have received 14 calls to mosquito line through 5/17/21. 7 party cards, 1 info, 3 standing water, and 3 nuisance mosquito calls. The focus of work thus far has been treating standing water. As the temperatures increase, we will see adults emerge. Staking of off-road and shutoff properties will be complete prior to regular route spraying. Spraying will begin the week of 5/24/21, provided mosquito activity warrants and weather conditions are acceptable for truck fogging. Traps will be located at: 15040 Bret Dr & 3422 Ponemah Dr, Fenton MI 48430. And 6036 Lobdell Lake Rd & 11278 Sharp Rd, Linden MI 48451. The township has 6 spray routes with 74 off-roads and 29 shut-off's. In addition to the call list, each off-road resident is notified by phone on the night their property will be sprayed.

June: Was a relatively quiet and dry month, until the last week. The beginning of heavy thunderstorms arrived, with 3.5" recorded on 6/26. Overnight temps were in the 70's, with daytime highs in the upper 80's. Larviciding of flooded grasses and ditches were no match for the amount of rains forthcoming. The trap at 12260 Dollar Lake recorded 8.2" for the month of June. Coquilletidia Perturbans arrived in force at Mueller's trap on 6/24. These are commonly known as cattail mosquitoes and are aggressive biters because the female needs 5-6 bites to collect enough blood for her egg ovulation to complete. They are primarily bird feeders, but much like the Culex mosquito, they are biters of opportunity and if a human or animal is present, they will bite. There are no large quantities of cattails growing in the immediate vicinity in the township, so we presume these are from Lobdell Lake area.

We have completed 105 barriers, sprayed 177.5 miles, treated 1,223 catch basins and larvicided 739 acres through 7/02/21. 128 calls to the mosquito line through 7/02, with 86 party/special event requests and 27 nuisance calls. That will increase dramatically over the next couple of weeks. A massive hatch of Aedes Vexan mosquitoes will happen throughout southeast Michigan in the coming weeks.

Mosquitoes are all we do!

Fenton Township 2021 Mosquito Control Budget Summary

APM Mosquito Control
Advanced Outdoor Spraying Company
www.advancedmosquito.com

APM
 21240 34 Mile Rd
 Armada, MI 48005
 810-766-9423
 877-276-4714

Description	Unit	Unit Price	Proposed	Budget	Actual	Cost	Analysis
I&L Inspection	Site	\$ 12.00	600	\$ 7,200.00	251	\$ 3,012.00	\$ 4,188.00
I&L Treat Aerial	Acre	\$ 31.50	600	\$ 18,900.00	728.00	\$ 22,932.00	\$ (4,032.00)
I&L Treat Ground	Acre	\$ 42.99	585	\$ 25,150.00	739.00	\$ 31,770.87	\$ (6,620.87)
Catch Basin Larviciding	CB	\$ 9.00	1,150	\$ 10,350.00	1,223	\$ 11,007.00	\$ (657.00)
NJLT	Each	\$ 1,225.00	4	\$ 4,900.00	4	\$ 4,900.00	\$ -
Adult Mosquito Disease Tes	Each	\$ 115.00	20	\$ 2,300.00	0	\$ -	\$ 2,300.00
Harborage Adulticide BP	Each	\$ 75.00	276	\$ 20,700.00	105	\$ 7,875.00	\$ 12,825.00
ULV Adulticide	Mile	\$ 40.00	1,500	\$ 60,000.00	177.49	\$ 7,099.60	\$ 52,900.40
				\$ 149,500.00		\$ 88,596.47	\$ 60,903.53

2021 Mosquito Control Program Total Costs through 7/02/2021

\$ 88,596.47

Balance Remaining 2021

\$ 60,903.53

**CHARTER TOWNSHIP OF FENTON
TECHNOLOGY UPGRADE PROJECTS - 2021
STATUS REPORT AS OF July 15, 2021**

Project	Date Approved by Twp Board	Description	Current Status
Computer Network Upgrade	03/01/21	Replace aging server and workstation computers. Upgrade data backup process.	Project completed. Old data server still in use until BS&A conversion in August, 2021.
Financial Software Upgrade	03/01/21	Convert general ledger, accounts payable, cash receipts and utility billing from Fund Balance to BS&A software.	Preliminary data conversions successful. On target for full conversion in August, 2021.
Meeting Room / TV Studio Upgrade	03/15/21	Upgrade existing and add new audio/video/studio equipment to enhance public access to township meetings.	Project completed. First in-person board meeting was held May 17, 2021.
Large Format Printer/Scanner	05/17/21	Purchase large format printer/scanner to replace out-of-service printer and enhance printing/scanning capabilities.	Printer delivered, installed and operational on June 30, 2021.
Website Redesign	06/21/21	Redesign Township's website, combined with website hosting.	Currently working with Municode on initial phase of project. Target for completion is September/October, 2021.

[Once all projects have been completed and all new systems are operational, the office staff will be happy to schedule a "tour" for township board members to see the new equipment and programs in action.]



Memorandum

To: Fenton Township Board

From: Thomas Broecker, Operations Manager/Deputy Clerk

Date: July 14, 2021

Subject: Cable PEG Funding Request

Lake Fenton, Linden, Fenton and Hartland school districts have submitted a combined PEG grant application to upgrade and replace video equipment for creation of PEG Channel video content, (copies of equipment lists attached). The FACT Consortium has reviewed and approved the application, and recommended approval of funding up to a maximum of \$192,000.00.

The allocation of the costs is based on annual PEG fee receipts for each community, (copy attached). The \$192,000.00 will be allocated as follows:

Fenton Township	44.2067%	\$ 80,235.13
City of Fenton	26.8507%	48,734.06
Tyrone Township	16.6435%	40,707.88*
City of Linden	12.2991%	22,322.95

[*Tyrone Township funds 100% of the Hartland Schools grant.]

In past grant approvals, the actual costs have been somewhat lower than what was approved due to price reductions between the time the proposal was developed and when the equipment was actually ordered. To avoid the need for the grant recipients to return funds, it is requested that the municipalities approve an “up to” amount to allow the orders to be placed. Payments to the grant recipients will occur after the actual costs are finalized.

Please keep in mind that these funds are from the Township’s restricted fund balance. PEG fees can only be used to support PEG television programming. I respectfully request that the Township Board approved funding of this grant as outlined above. Please contact me if you have any questions prior to Monday’s meeting. Thank you.

2021 PEG Funding Request

Fenton High School

Item	Amount	Cost	TOTAL
24" iMac	30	\$2100	\$63,000
Adobe Enterprise	N/a	\$10,000	\$10,000
			\$73,000

Lake Fenton High School

Item	Amount	Cost	TOTAL
24" iMac	35	\$2100	\$73,500
MacBook Pro	10	\$1500	\$15,000
Adobe Enterprise	N/a	\$10,000	\$10,000
			\$98,500

Linden High School

Item	Amount	Cost	TOTAL
Adobe Enterprise	N/a	\$10,000	\$10,000
			\$10,000

Hartland High School

Item	Amount	Cost	TOTAL
24" iMac	5	\$2100	\$10,500
			\$10,500

TOTAL: \$192,000

**FENTON AREA CABLE TELEVISION CONSORTIUM
 COST ALLOCATION FOR PEG GRANT APPLICATIONS
 2021**

Calculation of Cost Allocation - Municipalities

Annual PEG Fee Receipts (2020 actual)	% of Total	
Fenton Township	116,933	44.2067%
City of Fenton	71,024	26.8507%
Tyrone Township	44,024	16.6435%
City of Linden	32,533	12.2991%
TOTAL	264,514	100.0000%

[* Tyrone Township actual = 55,727; Reduced by 21% for Hartland Schools.]

Allocation of 2021 PEG Grant Applications

Grant Applicant	Grant Amount	Fenton Township	City of Fenton	Tyrone Township	City of Linden
Fenton Area Public Schools	73,000.00	32,270.88	19,601.03	12,149.72	8,978.38
Lake Fenton Community Schools	98,500.00	43,543.58	26,447.96	16,393.81	12,114.66
Linden Community Schools	10,000.00	4,420.67	2,685.07	1,664.35	1,229.91
Hartland Consolidated Schools	10,500.00	0.00	0.00	10,500.00	0.00
Southern Lakes Parks & Recreation	0.00	0.00	0.00	0.00	0.00
FACT/PEG Coordinator	0.00	0.00	0.00	0.00	0.00
TOTAL	192,000.00	80,235.13	48,734.06	40,707.88	22,322.95



Memorandum

To: Fenton Township Board

From: Thomas Broecker, Operations Manager/Deputy Clerk

Date: July 14, 2021

Subject: 2021 Local Road Improvement Projects

The Fenton Township Board approved several 2021 local road improvement projects in March and May of this year. At Monday's meeting, the board will consider approval of the following project:

Crack Sealing

Golfview Pointe Subdivision, (Golfview Circle & Water Green Court)

These streets were identified by GCRC and Lawrence Engineering as suitable for crack sealing this year. Attached is the GCRC cost proposal for this project. Please note that the proposal is for labor only. The cost of the crack sealing material will be invoiced separately. Also included in the packet is a financial analysis that includes previously approved projects, as well as the one being presented for approval. Based on this cost analysis, and discussions with Lawrence Engineering, the project listed above is recommended for approval.

Please contact me if you have any questions prior to Monday's meeting. Thank you.



GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

COST FOR CRACK SEAL

DATE 06/28/2021 TOWNSHIP OF Fenton

ROAD NAME: Golfview Circle (2380') and Water Green Ct (591'), subdivision east off of Torrey Rd

LENGTH: 2951' Miles: 0.56

TYPE OF WORK: Crack Seal

ADDITIONAL *Prices good for the 2020/2021 FY* Final accounting will be based on actual cost

COMMENTS No material cost for this project. Material has already been paid for

SUMMARY OF ESTIMATED TOWNSHIP COST

Estimated Time Needed to Complete Work

Day/Days 1

Check A
Box

GRAND TOTAL \$4,102.50

Township Participation \$4,102.50

GCRC Allocation Funds _____

Participation by Others _____

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

Township's Board Approval _____

Supervisor _____ Date _____

Road Commission's Board Approval _____

Chairperson _____ Date _____

Work Order Number _____

Work Completed _____

District Supervisor _____ Date _____



Engineering Dept Fund Verification	Matching Allocation
Signature	Date
Available Funds	
Engineering Dept. Fund Verification	Other Participation
Signature	Date
Available Funds	



GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT COST FOR CRACK SEAL

TOWNSHIP OF **Fenton**

ROAD NAME: Golfview Circle (2380') and Water Green Ct (591'), subdivision east off of Torrev Rd

LENGTH: 2951'

TYPE OF WORK: Crack Seal

COMMENTS No material cost for this project. Material has already been paid for

I. Labor

LABOR - Regular	QTY	UNIT	UNIT COST	TOTAL
3 Equipment Operator	10	Hr	\$24.95	\$748.50
1 Foreman	10	Hr	\$32.37	\$323.70
LABOR - OT	QTY	UNIT	UNIT COST	TOTAL
3 Equipment Operator	2	Hr	\$37.43	\$224.58
1 Foreman	2	Hr	\$48.55	\$97.10
			Subtotal x (1) Days	\$1,393.88
Sub Total Man Hours	48	Fringe	148.3069%	\$2,067.22
Total Labor & Fringe				\$3,461.10

II. Equipment

Equipment Description	QTY	UNIT	UNIT COST	TOTAL
1 Signal Axle Dump - #1134	12.00	Hr	\$28.07	\$336.84
1 Pickup Truck 2WD #674	12.00	Hr	\$12.69	\$152.28
1 Pickup Truck 4wd - #664	12.00	Hr	\$12.69	\$152.28
Sub Total Equipment Rate				\$641.40
Total Equipment Rate (1) Days				\$641.40

III. Material

Material Description	QTY	UNIT	UNIT COST	TOTAL
Total Material				\$0.00

TOTAL PROJECT COST	\$4,102.50
Date:	Prepared by:
06/28/2021	Angie Carpenter Dan Hudson

**CHARTER TOWNSHIP OF FENTON
2021 LOCAL ROAD IMPROVEMENT PROJECTS
COST ANALYSIS**

Improvement	Road	From/To	Miles	GCRC Cost Estimate	Less: GCRC Supplemental Funds	Less: GCRC 50/50 Allocation Funds	Less: CDBG Funding	Estimated Township Cost	
Approved Projects									
Asphalt Resurfacing	Ripley Road	Rolston Road to Lahring Road	1.01	185,000.00	(35,480.85)	(74,759.57)		74,759.58	
Asphalt Resurfacing	Main Road	North Long Lake Rd to Thompson Rd	0.31	58,000.00		(29,000.00)		29,000.00	
Asphalt Paved Apron	Hogan Road	At Lahring Road (north side)		30,000.00		(15,000.00)		15,000.00	
Crack Sealing*	Butcher Road	Fenton Road to Gage Road	1.06	10,000.00				10,000.00	
Asphalt Resurfacing	Whittaker Road	Owen Road to end of pavement	0.24	52,977.87		(26,488.94)		26,488.93	
Limestone Resurfacing	Fairbanks Road	Thompson Road to Lahring Road	1.52	121,619.05		(60,809.52)		60,809.53	
Limestone Resurfacing	Hogan Road	Lahring Road to Smith Road	1.00	50,839.55		(25,419.78)		25,419.77	
Catch Basin Repair	Dollar Lake Drive			8,000.00				8,000.00	
Projects Presented for Approval 07/19/21									
Crack Sealing*	Golfview Pointe	Golfview Circle & Water Green Court	0.56	4,102.50				4,102.50	
Projects Awaiting Estimates									
Crack Sealing*	TBD			6,000.00				6,000.00	
Catch Basin Repair	Various/TBD			12,000.00				12,000.00	
Crack Sealing	Material Cost			10,000.00				10,000.00	
* Labor Cost Only				Total Project Costs	548,538.97	(35,480.85)	(231,477.81)	0.00	281,580.31
2021 Budget-Local Roads Recommended Budget Amendment								300,000.00	
Projected Net Surplus (Deficit)								18,419.69	



Office of Genesee County Sheriff
Emergency Management/Homeland Security
SHERIFF CHRISTOPHER R. SWANSON

Jeff Wilson
Emergency Management Manager
1002 S. Saginaw St.
Flint, Michigan 48502
(810) 257-3064

July 12, 2021

Supervisor Vince Lorraine
Fenton Township
12060 Mantawauka Drive
Fenton, Michigan 48430

Dear Supervisor Lorraine:

According to our records the current Support Operations Plan (SOP) for Fenton Township is signed by former Supervisor Bonnie Mathis and dated May 17, 2019. It is required by the State of Michigan that a local jurisdiction with a population greater than 10,000 must have a plan that is current (minimum of 4 years old) and signed by the current Chief Executive Official for the jurisdiction. Due to your new appointment as Supervisor, your plan is not considered current.

We are asking Fenton Township to update their SOP so it may be eligible for financial assistance under Section 19 of Public Act 390. Section 19 assistance is funding, or direct state assistance that may be provided to eligible counties and municipalities when the Governor determines that local efforts to protect the health and welfare of the public have been exhausted as a result of a disaster event.

The SOP template is available in the MSP/EHMSD Publication 204-Support Emergency Operations Plan Guide (<https://bit.ly/2Ssp0EQ>). Once the plan has been updated, it should be approved by the township board and signed by the highest elected official.

Once all of the documents are in order, please forward a copy of the plan to our office. Upon receipt and review of the documents they will be forwarded to the Michigan State Police Emergency Management and Homeland Security Division.

If you have any questions, or need assistance, please do not hesitate to call.

Sincerely,

Jeff Wilson
Emergency Management Manager
cc: Lt. Charles Barker MSP/EMHSD

Charter Township of Fenton

SUPPORT EMERGENCY OPERATIONS PLAN

An all-hazards plan supporting the Genesee County Emergency Operations Plan/Emergency Action Guidelines, for use in the event of disaster or severe emergency of natural, human, wartime, technological or terrorism origin.

July 2021

TABLE OF CONTENTS

Promulgation Document.....	i
Approval and Implementation	ii
Record of Revisions	iii
Record of Distribution.....	iv
 <u>Basic Plan:</u>	
Purpose	1
Scope	1
Authorities and References	1
Plan Development and Maintenance	1-2
Situation Overview	2-3
Planning Assumptions.....	3
Concept of Operations	3-4
Organization and Assignment of Responsibilities.....	5-7
 <u>Annexes:</u>	
Overview	8
Annex A, Direction, Control, and Coordination	9-11
Annex B, Communications and Warning	12-13
Annex C, Damage Assessment	14-15
Annex D, Fire Services	16-17
Annex E, Public Information.....	18-19
Annex F, Public Safety.....	20-21

Promulgation Document

Officials of the Charter Township of Fenton, in conjunction with County and State Emergency Management (EM) agencies, have developed this Support Emergency Operations Plan that will enhance the local emergency response capability.

This plan, when used properly and updated, will assist local government officials to accomplish their primary responsibilities of protecting lives and property in their community. This plan and its provisions will become official when it has been signed and dated below by the Chief Executive Official (CEO) of the municipality.

Township Supervisor
Charter Township of Fenton

Date

Approval and Implementation

The Support Emergency Operations Plan, referred to in this document as the Support EOP, describes how the Charter Township of Fenton will handle emergency situations in cooperation with the Genesee County Emergency Management Program. The Support EOP assigns responsibilities to agencies for coordinating emergency response activities before, during, and after any type of emergency or disaster. The Support EOP does not contain specific instructions as to how each department will respond to an emergency; these can be found in the plan annexes or separate Standard Operating Procedures (SOP).

The goal of the Support EOP is to coordinate emergency response efforts to save lives, reduce injuries, and preserve property. The Support EOP addresses emergency issues before and after an emergency, but its primary goals are to assemble, mobilize and coordinate a team of responders that can respond to any emergency, and describe response procedures in relation to the county response procedures.

The Support EOP will use a graduated response strategy that is in proportion to the scope and severity of an emergency. The Charter Township of Fenton will plan, prepare and activate resources for local emergencies that affect the local area (or a specific site) and/or widespread disasters that affect the entire state and/or nation.

The Support EOP was developed by a Local Planning Team (LPT). The LPT consists of key departments covering emergency functions such as law enforcement, fire, public works, and public health. The team works to establish and monitor programs, reduce the potential for hazard events in the community through planning, review, and training, and assist the Genesee County Emergency Management Program in developing and maintaining the County EOP.

The Support EOP must be signed by the current CEO each time it is updated, with the exception of the following activities:

1. Minor updates e.g. changing system names, grammar, spelling or layout changes
2. Updates to the annexes

These activities may be updated in the plan without the CEO signature by the following individuals:

1. Emergency Management Liaison
2. Department head responsible for an annex

Homeland Security Presidential Directive (HSPD) 5 facilitates a standard management approach to major incidents, the National Incident Management System (NIMS). NIMS is administered as part of the National Response Framework (NRF) which integrates the federal government into a single, all discipline, and all-hazards plan. NIMS will provide a nationwide approach that enables federal, state, tribal and local government agencies to “work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity.” This Support EOP has integrated NIMS concepts, including the Incident Command System (ICS), and language to help incident management operate in accordance to the NIMS using the guidance provided by the Department of Homeland Security (DHS).

During an emergency, all response personnel will use the ICS to manage the incident and employ emergency resources at the site. The Emergency Operation Center (EOC) will coordinate additional resources when needed. This EOP will be used during community recovery after an emergency.

This plan supersedes all previous plans.

Record of Distribution

The following is a list of the individuals and facilities that have been provided a copy of the Support EOP in order to conduct the assigned tasks addressed in this plan.

Title of Recipient	Name of Recipient	Agency	Date	Number of Copies
Township Supervisor	Vince Lorraine	Fenton Township		1
Fenton Township Board of Trustees	Township Board	Fenton Township		6
Genesee County Emergency Management Coordinator	Jeff Wilson	Genesee County		1
Director Genesee County 911	Spring Tremaine	Genesee County 911		1
Genesee County Undersheriff	Michael Tocarchick	Genesee County		1
Damage Assessment Official – Fenton Twp Assessor	Julia Wilson	Fenton Township		1
Fenton Township Fire Chief	Ryan Volz	Fenton Township		1
Fenton Township Operations Manager	Thomas Broecker	Fenton Township		1

Basic plan

Purpose

The Charter Township of Fenton has elected to incorporate into the Genesee County Emergency Management Program. As partners in the five phases of emergency management: mitigation, preparedness, prevention, response and recovery, Fenton Township and the Genesee County Emergency Management Program share joint responsibilities. The Charter Township of Fenton Support EOP has been developed to identify these responsibilities. It is to be used in concurrence with the County EOP. In accordance with Section 19 of the Michigan Emergency Management Act (1976 PA 390, as amended), activation of this this plan at the beginning of a disaster or emergency also establishes eligibility to receive state assistance for disaster related expenses incurred during a State of Emergency or Disaster declared by the Governor, for which federal assistance is unavailable.

Scope

The Charter Township of Fenton Support EOP is an adaptable document that can be applied to all hazards. Due to the unique nature of emergencies, it may become necessary to deviate from the contents of the plan when responding to an incident. Agencies that have been assigned supporting roles in this plan have developed and will maintain SOPs that provide systematic instructions for accomplishing their assigned functions. The local government conducts additional activities, such as personnel training, participation in exercises, public information, land-use planning, etc., to support emergency preparedness, mitigation, and response efforts. To facilitate efficient emergency management operations, the Charter Township of Fenton continues to implement the NIMS.

Authorities and References

A. Authority of local officials during an emergency:

1. 1976 PA 390, as amended,
2. Charter Township of Fenton local Emergency Management resolution,
3. Charter Township of Fenton adoption of the Support EOP,
4. Executive Directive No. 2005-09, the state adoption of the NIMS,
5. The Robert T. Stafford Disaster Relief and Emergency Assistance Act,
6. Emergency Planning and Community Right to Know Act of 1986 (EPCRA) also known as the Superfund Amendments and Reauthorizations Act (SARA), Title III,
7. Good Samaritan Law and Know Act of 1986.

B. References used to develop the Support EOP:

1. NIMS,
2. NRF,
3. Michigan Emergency Management Plan (MEMP), Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMSHD),
4. Pub 204, MSP/EMHSD.

Plan Development and Maintenance

To ensure that this Support EOP addresses the needs of the community and is consistent with the Genesee County EOP, this document was developed in a cooperative, whole community effort between municipal

government, local community, and the County Emergency Management Program. The Support EOP is updated after every change of the municipal CEO or update to the County EOP. After the plan is adopted by resolution of the Township Board and approved by the CEO, it is forwarded to the County Emergency Management Program. The plan will be implemented, tested through exercises in concurrence with county officials, and maintained in accordance with the standards and currentness of the Genesee County EOP.

This plan has been provided to all municipal departments, local elected officials, the County Emergency Management Program and all agencies tasked within the document. It includes this Basic Plan, which provides an overview of the municipality's preparedness and response strategies, and functional annexes that describe the actions, roles and responsibilities of participating organizations.

Situation Overview

- B. The Charter Township of Fenton has taken various preparedness and incident management steps to enhance capabilities in responding to incidents including:
1. The mitigation of potential hazards.
 2. Identification of emergency response agencies and mechanisms that will protect life and property before, during and after an emergency.
 3. Tasking agencies, organizations, and individuals with specific functions and responsibilities relative to emergency operations. Assigned tasks are explained in further detail under "Organization and Assignment of Responsibilities."
 4. Integration with the Genesee County EOP, Genesee County hazard mitigation plan, MEMP, etc.

C. Community profile:

The Charter Township of Fenton is located in the southernmost section of Genesee County and borders the Townships of Argentine, Mundy, Holly (Oakland County) and Tyrone (Livingston County). Additionally, the cities of Fenton and Linden are located within the Township borders. The community has a population of 15,552 residents (2010 Census). One major highway, US-23 bisects the township, connecting to I-75 and I-69 to the north, and M-59 and I-96 to the south. Fenton Township boasts 18 inland lakes and the Shiawassee River, making it Genesee County's premier residential community.

D. Hazard and threat analysis:

According to the Genesee County Hazard Mitigation Plan, communities in the county are most vulnerable to: inclement weather, tornadoes, snow and ice storms, flooding, fires, public health emergencies, infrastructure failure, civil disturbances, major transportation accidents, hazardous material incidents, and terrorism. Areas within the Charter Township of Fenton that are especially vulnerable to these hazards are: Shiawassee River, Swartz Creek, inland lakes, US-23 highway, and commercial/industrial districts.

E. Relationship between municipality and County Emergency Management Program:

Emergency management and response are primarily local responsibilities. However, disasters and emergencies might exhaust the resources and capabilities of local governments. Therefore, the Charter Township of Fenton has chosen to incorporate into the Genesee County Emergency Management Program. To coordinate emergency management related matters with the County Emergency Management Program, the Charter Township of Fenton has appointed the Township Supervisor to serve as the Emergency Management Liaison. The Emergency Management Liaison

facilitates communication and coordination between the Charter Township of Fenton and county, and is the local point of contact for the County Emergency Management Coordinator (EMC).

Planning Assumptions

- A. The proper implementation of this plan will result in saved lives, incident stabilization, and property protection in the Charter Township of Fenton.
- B. Some incidents occur with enough warning that necessary notification can be issued to ensure the appropriate level of preparation. Other incidents occur with no advanced warning.
- C. Depending upon the severity and magnitude of the situation, local resources may not be adequate to deal with an incident. It may be necessary to request assistance through volunteer organizations, the private sector, mutual aid agreements (MAAs)/memorandums of understanding (MOUs), and/or county, state and federal sources. When provided, these will supplement, not substitute for, relief provided by local jurisdictions.
- D. All emergency response agencies within Charter Township of Fenton that have been tasked in the plan are considered to be available to respond to emergency incidents. Agencies will work to save lives, protect property, relieve human suffering, sustain survivors, stabilize the incident, repair essential facilities, restore services and protect the environment.
- E. When a jurisdiction receives a request to assist another jurisdiction, reasonable actions will be taken to provide the assistance as requested.
- F. Emergency planning is a work-in-progress; the Support EOP is consistently reviewed and updated.
- G. During an emergency or disaster, parts of the plan may need to be improvised or modified, if necessary, based on the situation.

Concept of Operations

- A. Activation of the Support EOP and declaration of a local state of emergency:

When a threat is perceived, the Emergency Management Liaison activates the this Support EOP and the local Emergency Operations Center (EOC) to facilitate activities that ensure the safety of people, property and environment. Pursuant to 1976 PA 390, as amended, the Township Supervisor may declare a local state of emergency for the Charter Township of Fenton if circumstances indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property exist. In the absence of the Township Supervisor, pursuant to local legislation, the Township Supervisor is authorized to declare a local state of emergency. Upon a local declaration, PA 390 authorizes the the Township Supervisor to issue directives as to travel restrictions on local roads. To facilitate activities that ensure the safety of people, property and environment, a local declaration also activates this Support EOP and the municipal Emergency Operations Center (EOC). A local state of emergency shall not be continued or renewed for a period in excess of seven days except with the consent of the governing body of the municipality.

- B. The following procedures are conducted and coordinated with the county in response to an incident:
 - 1. The Emergency Management Liaison will perceive the threat, assess the hazard and ensure that municipal emergency response agencies, elected officials and County EMC are notified of the situation.
 - 2. Municipal agencies assess the nature and scope of the emergency or disaster.

3. If the situation can be handled locally, the following guidelines are used:
 - a. The Emergency Management Liaison advises the CEO and coordinates all local emergency response actions.
 - b. The Emergency Management Liaison activates the EOC. The EOC is located at 1101 Beach Street, #G-25, Flint, MI 48502. If this location is unavailable, the alternate EOC location is 12060 Mantawauka Drive, Fenton, MI 48430.
 - c. The CEO declares a local state of emergency. The Emergency Management Liaison notifies the County EMC and forwards the declaration to the County Emergency Management Program.
 - d. Emergency Response Agencies are notified by the Emergency Management Liaison to report to the EOC through Genesee County 911.
 - e. The CEO directs departments/agencies to respond to the emergency in accordance with the guidelines outlined in this plan and its annexes, and issues directives as to protective actions and travel restrictions on local roads.
 - f. The Emergency Management Liaison keeps the County EMC informed of the situation and actions taken.
4. If the emergency is beyond local control, municipal resources become exhausted, or special resources are needed, county assistance is requested through the County EMC.
5. If county assistance is requested, the County EMC assesses the situation and makes recommendations on the type and level of assistance. The county will also take the following steps:
 - a. Activate County EOC and EOP
 - b. Respond with county resources
 - c. Activate MAA/MOUs to supplement county resources
 - d. Notify MSP/EMSHD District Coordinator
 - e. Make available incident information to MSP/EMSHD and statewide agencies via the Michigan Critical Incident Management System (MI CIMS) online platform, by submitting and maintaining applicable MI CIMS boards and logs.
6. If county resources and capabilities are exhausted, the county requests the Governor to declare a State of Emergency or State of Disaster in accordance with procedures set forth in 1976 PA 390, as amended. If the emergency occurs solely within the confines of the municipality, the county shall not request state assistance or the Declaration of a State of Disaster or Emergency unless requested to do so by the municipal CEO.

Organization and Assignment of Responsibilities

A. Emergency Management Organization:

1. The Charter Township of Fenton emergency management organization is comprised of six agencies and departments that are responsible for conducting activities in response to emergencies within the community. To facilitate an effective emergency response, these departments have been assigned to nine specific emergency functions. All agencies are responsible for implementing pre-disaster activities to prevent, mitigate and prepare for the various hazards that the community is vulnerable to. These activities include awareness training and public education, exercising, preparing Standard Operating Procedures (SOPs) and job aides, hygienic practices to prevent spreading of infectious diseases, stockpiling equipment, regulating land-use, etc.
2. The following table lists the established emergency support functions, assigned agencies, primary points of contact, and phone numbers.

Function	Agency	Primary Contact	Phone
Direction, Control , and Coordination	Township Supervisor	Vince Lorraine	810-629-1537
Communications and Warning	Genesee County 911	Spring Tremaine	810-732-4720
Damage Assessment	Fenton Township Assessor	Julia Wilson	810-629-3445
Fire Services	Fenton Township Fire Department	Ryan Volz - Fire Chief	810-629-1911
Public Information	Township Supervisor	Vince Lorraine	810-629-1537
Public Safety-Law Enforcment	Genesee County Sheriff Department	Michael Tocarchick - Undersheriff	810-257-3438

3. The following table lists the alternates designated to represent the emergency functions.

Agency	1 st Alternate	2 nd Alternate

4. The Charter Township of Fenton maintains a paid-on-call fire department that contributes to the safety and welfare of the community. The fire department employs qualified emergency personnel and maintains equipment that can be used in emergency response. A list of resources available for utilization during incidents can be requested through the Emergency Management Liaison. If resource needs exceed the capabilities of the community, the CEO may activate MAA/MOUs and pre-disaster contracts, or it may become necessary to request county assistance.

B. Responsibilities:

1. The following responsibilities have been assigned to each organization that has been assigned responsibility in this plan:
 - a. Assist in the development, review and maintenance of Support EOP and County EOP.
 - b. Report to the local EOC when activated for scheduled exercises or emergencies.
 - c. Build capabilities and develop/maintain SOPs for specific functions or actions identified in the plan. Continuously review and update procedures.
 - d. Maintain a list of resources available through the departments.
 - e. Establish MAA/MOUs and contracts with other jurisdictions and organizations to supplement municipal resources.
 - f. Activate MAA/MOUs and contracts with other organizations to supplement response activities when local resources become exhausted.
 - g. Train personnel in emergency management functions and NIMS/ICS concepts.
 - h. Protect vital records and other resources deemed essential for continuing government functions and each agency’s emergency operations in accordance to procedures and policies.
 - i. Ensure compliance with this plan and the County EOP, and any pertinent procedures and documents that impact the provision of emergency services in the municipality.

2. The annexes attached to this plan further describe nine emergency support functions and their associated responsibilities in mitigation, preparedness, prevention, response and recovery. Annexes include the organizations that are responsible for carrying out the emergency functions, and assign tasks associated with each function.

ANNEXES

The annexes attached to the Basic Plan describe all-hazard functions and include the roles and responsibilities that each responsible agency should consider during an emergency for which the Support EOP has been activated. Each annex contains: the agencies responsible for carrying out a function, their assigned tasks, and the concept of operations.

The annexes attached to this plan include the following functions:

Annex A, Direction, Control, and Coordination

Annex B, Damage Assessment

Annex C, Communications and Warning

Annex D, Fire Services

Annex E, Public Information

Annex F, Public Safety

ANNEX A

DIRECTION, CONTROL, AND COORDINATION

The Direction, Control, and Coordination function is responsible for the activation, organization and operation of the local EOC, the facilitation of incident management, response, and recovery efforts, and coordination with the County Emergency Management Program.

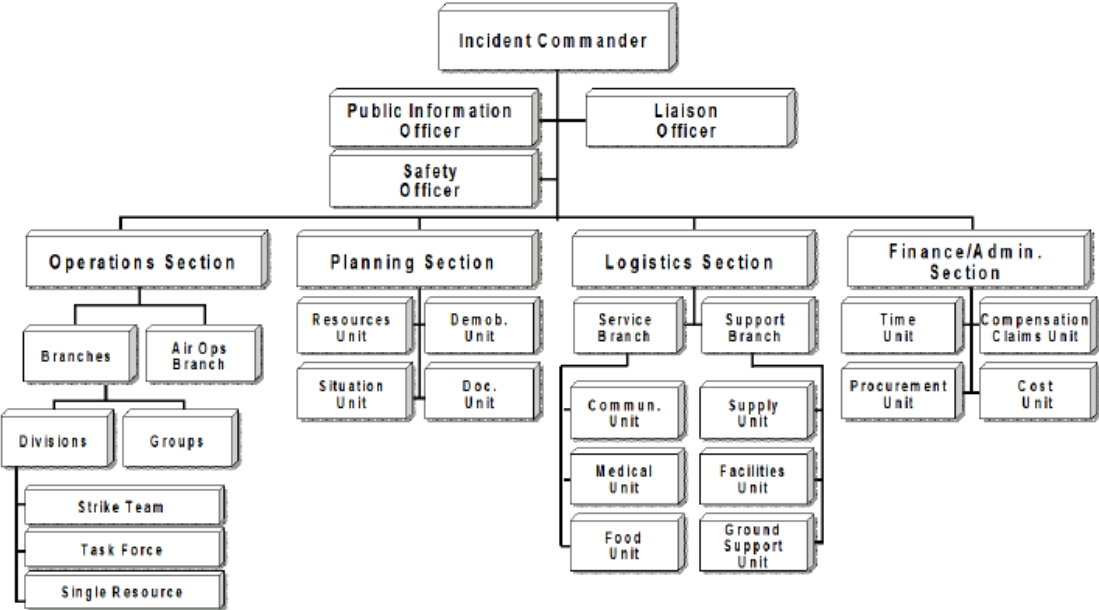
Direction, Control, and Coordination officials will maintain liaison and coordinate emergency management and response activities with the Direction, Control and Coordination function at the county level. This annex relates to the following annex(es) in the Genesee County EOP/EAG.

Responsible Agency: Fenton Township Supervisor

Direction, Control, and Coordination Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	EOC operations
	Activate the EOC and ensure that appropriate staff is notified.
	Establish a system of coordination, such as ICS (see Figure 1), within the EOC. (Field operations at the ICP are required to utilize ICS.)
	Maintain administrative materials for the EOC, i.e., pencils, paper, maps, and status boards.
	Ensure copies of the Support EOP and EOC SOPs are available to EOC staff.
	Coordinate with law enforcement officials for EOC security.
	Local authority
	Direct and coordinate response activities in accordance with this plan, including prioritizing allocation of scarce resources.
	Relieve jurisdiction employees of normal duties and temporarily reassign them to emergency duties, and employ temporary workers, as necessary.
	Declare a local state of emergency.
	Issue directives as to travel restrictions on municipal roads.
	Recommend appropriate protective measures to ensure the health and safety of people and property.
	Assistance to other agencies
	Advise the County Emergency Management Coordinator of the situation and maintain liaison with the County Emergency Management Program.
	Establish communications with and provide support to the Incident Command Post (ICP).
	Provide frequent staff briefings and ensure all groups function as planned.
	Inform legislative body of measures taken.
	Review and authorize the release of information to the public through the Public Information Officer (PIO).
	Logistics
	Ensure all resources are made available for response.
	Formulate specific assistance requests to adjacent jurisdictions and the county.
	Activate MAA/MOUs and contracts with other jurisdictions and organizations.
	Provide aid to other communities as provided for in MAA/MOUs.
	Ensure staff maintains logs of actions taken and financial records.

Figure 1. ICS Incident Management Structure



DIRECTION, CONTROL, AND COORDINATION

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Charter Township of Fenton	Township Supervisor

The line of succession for the CEO for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Fire Chief	Charter Township of Fenton
Township Clerk	Charter Township of Fenton

The line of succession for the Emergency Management Liaison for representing the Direction, Control, and Coordination function during a response to an emergency or disaster situation is:

TITLE	AGENCY

The CEO and Emergency Management Liaison are responsible for reporting or delegating an individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Direction, Control, and Coordination function.

SIGNATURE OF CHIEF EXECUTIVE OFFICIAL	DATE

SIGNATURE OF EMERGENCY MANAGEMENT LIAISON	DATE

ANNEX B

COMMUNICATIONS AND WARNING

The Communications and Warning function is responsible for alerting and notification of key officials, receiving and disseminating warning and critical emergency information to the public, and the establishment, maintenance, and coordination of communication protocols and links between the EOC and other incident facilities.

The Communications and Warning Official will maintain liaison and coordinate emergency management and response activities with the Communications and Warning functions at the county level. This annex relates to the following annex(es) in the Genesee County EOP/EAG.

Responsible Agency: Genesee County 911

Communications and Warning Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Communication links
	Ensure lines of communication have been established between all agencies represented in the local EOC, their department offices and their staff at the incident site. Available channels for establishing communications includes 800 MHz radios, land line phones, and cellular mobile phones.
	Coordinate communications between municipal and county EOC. Available channels for establishing communications include 800 MHz radios, land line phones, and cellular mobile phones.
	Establish communications links with the adjacent communities and higher levels of government.
	Coordinate warning frequencies and procedures with adjacent communities and other government agencies.
	Disaster warning and information
	Activate public warning systems when instructed to do so by the CEO or Emergency Management Liaison. Warning methods include warning methods, e.g., sirens, door-to-door notification, reverse 911, etc.
	Ensure that warning messages received through the Law Enforcement Information Network (LEIN), National Warning System (NAWAS), Emergency Alert System (EAS), local weather spotters, or other verifiable means are issued in a timely manner.
	Determine which facilities are endangered by the incident and contact those facilities. Ensure they are contacted when protective actions are rescinded.
	Notify special locations (e.g., schools, hospitals, nursing homes, major industries, institutions, and places of public assembly).
	Ensure that public warning systems provide notification to residents with Access and Functional Needs, such as the elderly, hearing impaired, non-English speakers, individuals with mobility limitations, etc.
	Official notification
	Ensure that all necessary officials have been notified and/or updated about the incident.
	Notify neighboring jurisdictions of impending hazard or hazardous situations when instructed to do so by the Chief Executive Official or Emergency Management Liaison.

COMMUNICATIONS AND WARNING

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Genesee County 911	Director

The line of succession for representing the Communications and Warning function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Genesee County 911	Deputy Director

The 911 Director is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Communications and Warning function.

SIGNATURE OF COMMUNICATIONS AND WARNING OFFICIAL	DATE

ANNEX C

DAMAGE ASSESSMENT

The Damage Assessment (DA) function is concerned with the process of documenting damage from emergencies in the community. Information gathered may be used to determine the extent of damage and impact on the community resulting from an incident to justify future federal funding, declarations of emergency, and disaster proclamations. An accurate damage assessment is a necessary part of the recovery phase and determines qualification for state and federal disaster aid.

The Damage Assessment Official will maintain liaison and coordinate emergency management and response activities with the DA function at the county level. This annex relates to the following annex(es) in the in the Genesee County EOP/EAG.

Responsible Agency: Charter Township of Fenton Assessing Office and Building Department.

Damage Assessment Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Damage assessment
	Maintain current list of DA field team members.
	Maintain damage assessment field team supplies for contingency purposes, i.e., MSP/EMSHD Pub 901 Michigan Damage Assessment Handbook, blank forms, flashlights, cameras, pencils, paper, maps, etc.
	Activate DA field teams.
	Collect both public and private damage assessment information.
	Record initial information on damages from first responders.
	Augment DA field teams, as the situation dictates.
	Dissemination of DA information
	Provide an initial DA to EOC staff.
	Provide and verify DA information to the CEO and, if necessary, assist in preparation of a local state of emergency declaration.
	Prominently display DA information in the EOC, including maps, situation updates and assessment data.
	Provide the PIO with current DA information for release to the public.
	Provide DA data to the Emergency Management Liaison. The Emergency Management Liaison will forward information to the County Emergency Management Program for submission in MI CIMS.
	Logistics
	Maintain a status list of requested resources.
	Compile and maintain a record of expenditures for personnel, equipment, supplies, etc.

DAMAGE ASSESSMENT

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Fenton Township Assessor's Office	Assessor

The line of succession for representing the DA function during a response to an emergency or disaster situation is:

TITLE	AGENCY

The Director of the Building Department and Assessing Department is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the DA function.

SIGNATURE OF DAMAGE ASSESSMENT OFFICIAL	DATE

ANNEX D

FIRE SERVICES

The Fire Services function is concerned with detecting and suppressing wild land, rural, and urban fires and any of these that result from, or occur coincidentally with, an incident response.

The Fire Services Official will maintain liaison and coordinate emergency management and response activities with the Fire Services function at the county level. This annex relates to the following annex(es) in the in the Genesee County EOP/EAG.

Responsible Agency: Fenton Township Fire Department

Fire Services Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another representative from the agency to staff the EOC and implement the plan.
	Response activities
	Coordinate fire response and search and rescue activities with appropriate personnel at the County Emergency Management Program, including assistance to regional special teams such as Regional Response Teams, Michigan Urban Search and Rescue (MUSAR), bomb squads, etc.
	Respond to hazardous materials spills.
	Coordinate with the County EMC and the State of Michigan in the decontamination of affected citizens and emergency workers after exposure to CBRNE hazards.
	Assist in searching for bombs and explosive devices in connection with terrorism or weapons of mass destruction (WMD) events.
	Assistance to other agencies
	Advise EOC staff about fire and rescue activities.
	Provide communications and other logistical supplies, as needed.
	Assist with evacuations.
	Assist in damage assessment operations.
	Assist in warning the population. Loud speakers on fire vehicles or door-to-door warning may be utilized.
	Assist in salvage operations and debris clearance.

FIRE SERVICES

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Fenton Township Fire Department	Fire Chief

The line of succession for representing the Fire Services function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Fire Department Captain or Deputy Fire Chief	Fenton Township Fire Department

The Fire Chief is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Fire Services Functions.

SIGNATURE OF FIRE SERVICES OFFICIAL	DATE

ANNEX E

PUBLIC INFORMATION

The Public Information function ensures accurate, coordinated, timely, and accessible information is disseminated to governments, media, the general public, and the private sector throughout the prevention, preparedness, mitigation, response, and recovery phases of disasters and emergencies.

The Public Information Official will maintain liaison and coordinate emergency management and response activities with the Public Information function at the county level. This annex relates to the following annex(es) in the in the Genesee County EOP/EAG.

Responsible Agency: Charter Township of Fenton Supervisor’s Office

Public Information Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Pre-disaster public education
	Assist the Emergency Management Liaison in developing educational materials on the hazards facing the community and explaining what people can do to protect themselves to recover from incidents.
	Ensure that written materials are developed for non-English speaking individuals or others who require FNSS.
	Disaster warning and information
	Develop and release updated EAS messages based on incoming information.
	Document which EAS messages have been delivered over radio and television.
	Ensure that accurate information is disseminated describing such items as the locations of shelters, missing persons information hotline, volunteer hotline, rumor control hotline, etc.
	Distribute prepared public educational materials.
	Media coordination
	Establish and maintain contact with the EOC and/or the ICP.
	Prepare press releases and ensure that all press releases and official information is reviewed by the Chief of Police and Fire Chief.
	Verify that information is accurate before releasing it to the media.
	Schedule media briefings.
	Establish a Public Information Center as the central point from which municipal news releases are issued at the Township Hall, 1490 S. Dye Road.
	Assist the county in establishing a Joint Information Center (JIC; the JIC can be used by agency representatives for releasing information to the news media).
	Coordinate public information activities with the County PIO and the JIC.
	Schedule interviews between the CEO and media agencies.
	Monitor all forms of media, both traditional and social, for rumors, and address rumors as soon as possible

PUBLIC INFORMATION

The following agency is responsible for this annex:

AGENCY	TITLE OF CONTACT
Charter Township of Fenton	Township Supervisor

The line of succession for representing the Public Information function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Operations Manager	Fenton Township Office
Fire Chief	Fenton Township Fire Department

The Township Supervisor is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Information function.

SIGNATURE OF PUBLIC INFORMATION OFFICIAL	DATE

ANNEX F

PUBLIC SAFETY

The Public Safety function is concerned to ensuring the safety of all citizens, maintaining law and order, protecting public and private property and providing protection for essential industries, supplies and facilities.

The Public Safety Official will maintain liaison and coordinate emergency management and response activities with the Public Safety function at the county level. This annex relates to the following annex(es) in the in the Genesee County EOP/EAG.

Responsible Agency: Fenton Township Police Department

Public Safety Checklist

	Report to the EOC, when activated, for scheduled exercises and disasters, or delegate another from the agency to staff the EOC and implement the plan.
	Response activities
	Provide security and access control at critical facilities and incident sites.
	Implement any curfews ordered by the governor or CEO.
	Enforce evacuation orders and assist in evacuations.
	Ensure prisons and jails are notified of potential threat and determine whether proper safety and security precautions are being taken.
	Implement urban search and rescue capabilities, including animals.
	Investigate incident and provide intelligence information to county, state and federal officials.
	Transportation
	Secure unusable roads. (Use Fire Services and Public Works for support, if necessary).
	Identify routes that need barricades and signs. Request necessary assistance from Public Works.
	Ensure vehicles on evacuation routes are removed. If necessary, request that Public Works agencies move vehicles off the road. Maintain record of where vehicles are being taken.
	Coordinate with the Road Commission or Public Works in rerouting traffic and putting the appropriate signs in place.
	Assistance to other agencies
	Assist Warning function in warning the public, when necessary.
	Assist the medical examiner with mortuary services.
	Assist families isolated by the effects of the disaster.

PUBLIC SAFETY

The following agencies are responsible for this annex:

AGENCY	TITLE OF CONTACT
Genesee County Sheriff Department	Sheriff

The line of succession for representing the Public Safety function during a response to an emergency or disaster situation is:

TITLE	AGENCY
Undersheriff	Genesee County Sheriff Department
Detective	Genesee County Sheriff Department

The Chief of Police is responsible for reporting or delegating another individual from their agency to report to the EOC during scheduled exercises or emergencies to coordinate and represent the Public Safety function.

SIGNATURE OF PUBLIC SAFETY OFFICIAL	DATE

**Charter Township of Fenton
Resolution No. 2021-15
Emergency Management Resolution**

A resolution to provide for the mitigation, preparedness, response and recovery from natural and human-made disasters within the Charter Township of Fenton by being part of the Genesee County emergency management program; to appoint the county emergency management coordinator as the Charter Township of Fenton emergency management coordinator; to provide for a means for coordinating the resources of the municipality with those of the county; and to provide a means through which the Township Board may exercise the authority and discharge the responsibilities vested in them by this resolution and Act No. 390 of the Public Acts of 1976, as amended.

Article 1 - Short Title

Section 101. This resolution shall be known as the “Emergency Management Resolution”.

Article 2 – Definitions

Section 201. For the purpose of this resolution, certain words used herein are defined as follows:

- (a) “Act” means the Michigan Emergency Management Act, Act No. 390 of the Public Acts of 1976, as amended.
- (b) “Disaster” means an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from a natural or human-made cause, including but not limited to, fire, flood, snowstorm, ices storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.
- (c) “Disaster relief force” means all agencies of county and municipal government, private and volunteer personnel, public officers and employees, and all other persons or groups of persons identified in the Genesee County Emergency Operations Plan as having duties to perform or those called into duty or working at the direction of a party identified in the plan to perform a specific disaster or emergency related task during a local state of emergency.
- (d) “District Coordinator” means the Michigan Department of State Police District Emergency Management Coordinator. The District Coordinator serves as liaison between local emergency management programs and the Michigan State Police, Emergency Management Division in all matters pertaining to the mitigation, preparedness, response and recovery of emergency and disaster situations.
- (e) “Emergency management coordinator” means the person appointed to coordinate all matters pertaining to emergency management within the municipality. The emergency management coordinator for the Charter Township of Fenton is the Genesee County emergency management coordinator.
- (f) “Emergency management program” means a program established to coordinate mitigation, preparedness, response and recovery activities for all emergency or disaster situations within a given geographic area made up of one or several political subdivisions. Such a program has an appointed emergency management coordinator and meets the program standards and requirements established by the Department of State Police, Emergency Management Division. The Charter Township of Fenton has elected to be part of the Genesee County emergency management program.
- (g) “Emergency operations plan” means the plan developed and maintained by county and political subdivisions included in the emergency management program area for the

purpose of responding to all emergency or disaster situations by identifying and organizing the disaster relief force.

- (h) "Governor's state of disaster" means an executive order or proclamation by the Governor that implements the disaster response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (i) "Governor's state of emergency" means an executive order or proclamation by the Governor that implements the emergency response and recovery aspects of the Michigan Emergency Management Plan and applicable local plans of the county or municipal programs affected.
- (j) "Local state of emergency" means a declaration by the Township Supervisor pursuant to the act and this resolution that implements the response and recovery aspects of the Genesee County Emergency Operations Plan and authorizes certain actions as described in this resolution.
- (k) "Vital records" means those records that contain information needed to continue the effective functioning of a government entity, the Charter Township of Fenton, and for the protection of the rights and interests of persons under emergency conditions in the event of an emergency or disaster situation.

Article 3 - Emergency Management Coordinator; Appointment

Section 301. By the authority of this resolution, the Township Board hereby appoints the Genesee County Emergency Management Coordinator as the emergency management coordinator for Charter Township of Fenton. In addition to acting for, and at the direction of, the Genesee County Board of Commissioners, the Emergency Management Coordinator will also act for, and at the direction of, the Fenton Township Supervisor.

Section 302. A line of succession for the Genesee County Emergency Management Coordinator has been established and is listed in the Charter Township of Fenton Emergency Operations Plan.

Article 4 - Emergency Management Coordinator; Duties

Section 401. The Emergency Management Coordinator shall comply with standards and requirements established by the Department of State Police, Emergency Management Division, under the authority of the act, in accomplishing the following¹:

- (a) Direct and coordinate the development of the Genesee County Emergency Operations Plan, which shall be consistent in content with the Michigan Emergency Management Plan.
- (b) Specify departments or agencies that must provide an annex to the plan or otherwise cooperate in its development.
- (c) Identify departments and agencies to be included in the Emergency Operations Plan as disaster relief force.
- (d) Develop and maintain a county Resource Manual.

¹ Act 390, as amended, sec. 7a (4) gives the Emergency Management Division the authority to promulgate several standards and requirements.

- (e) Coordinate the recruitment, appointment, and utilization of volunteer personnel.
- (f) Assure the emergency management program meets eligibility requirements for state and federal aid.
- (g) Coordinate and/or conduct training and exercise programs for the disaster relief force within the county to test the adequacy of the Emergency Operations Plan.
- (h) Through public information programs, educate the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (i) Assist in the development of mutual aid agreements.
- (j) Assist the Charter Township of Fenton municipal liaison with the development of municipal standard operating procedures that are consistent with the county Emergency Operations Plan.
- (k) Oversee the implementation of all functions necessary during an emergency or disaster in accordance with the Emergency Operations Plan.
- (l) Coordinate county emergency management activities with those municipalities included in the county emergency management program, other municipalities, the state, and adjacent counties.
- (m) Coordinate all preparedness activities, including maintaining primary and alternate Emergency Operations Centers.
- (n) Identify mitigation opportunities within the county and encourage departments/agencies to implement mitigation measures.

Article 5 - Emergency Management Liaison; Duties

Section 501. By the authority of this resolution, the Township Supervisor has appointed a liaison for the purpose of assisting the county Emergency Management Coordinator in coordinating the emergency management activities within the municipality. The duties of the liaison are as follows:

- (a) Coordinate municipal emergency management activities with those of the county jurisdictions.
- (b) Assist the county Emergency Management Coordinator with the development of the county Emergency Operations Plan and the incorporation of municipal resources into the plan.
- (c) Identify municipal departments and agencies to be included in the Emergency Operations Plan as part of the disaster relief force.
- (d) Identify municipal resources and forward information to the county Emergency Management Coordinator for inclusion in the county Resource Manual.
- (e) Coordinate the recruitment, appointment, and utilization of volunteer resources.
- (f) Assist the county Emergency Management Coordinator with administering training programs.
- (g) Coordinate municipal participation in exercises conducted by the county.
- (h) Assist in the development of mutual aid agreements.
- (i) Assist in educating the population as to actions necessary for the protection of life and property in an emergency or disaster.
- (j) Encourage departments/agencies within the municipality to identify and implement procedures to mitigate the effects of potential disasters.

- (k) Assist in the assessment of the nature and scope of the emergency or disaster and collect damage assessment information and forward to the county.
- (l) Coordinate the vital records protection program.
- (m) Develop municipal standard operating procedures for disaster response that are consistent with the county Emergency Operations Plan.

Section 502. The Township Supervisor shall appoint a minimum of two persons as successors to the position of the municipal liaison. The line of succession shall be supplied to the county Emergency Management Coordinator.

Article 6 - Township Supervisor; Powers; Duties

Section 601. On an annual basis, the Township Supervisor shall review the eligibility and performance of the Emergency Management Coordinator and make recommendations to the Township Board.⁴

Section 602. The Township Supervisor shall, review the effectiveness of the Genesee County Emergency Operations Plan as the plan relates to the municipality once every two years. With the assistance of the municipal liaison, he/she shall make recommendations to the county Emergency Management Coordinator of any changes that may be needed. After this review and incorporation of necessary changes, the Township Supervisor shall certify the plan to be current and adequate for the Charter Township of Fenton the ensuing two years.²

Section 603. When circumstances within the Township indicate that the occurrence or threat of occurrence of widespread or severe damage, injury or loss of life or property from natural or human-made cause exists the Township Supervisor may declare a local state of emergency.¹ Such a declaration shall be promptly filed with the Genesee County Emergency Management Office, who shall forward it to the Department of State Police, Emergency Management Division. This declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the Township Board.³

Section 604. If the Township Supervisor invokes such power and authority, he/she shall, as soon as reasonably expedient, convene the Township Board for one or more emergency meetings in accordance with the Open Meetings Act to perform its normal legislative and administrative duties as the situation demands, and will report to that body relative to emergency activities. Nothing in this resolution shall be construed as abridging or curtailing the powers of the Township Board unless specifically provided herein.

² Rule 4 (c) (d-q) of the administrative rules promulgated for Act 390, sec. 19 states that the plan shall be considered official upon bearing the signature of the chief executive official of the municipality. The plan must be current and adequate (see rule) within two years.

³ Act 390, as amended, sec. 10 (1) (b) provides for the 7 day limit and disposition of the declaration.

Section 605. The Township Supervisor may do one or more of the following under a local state of emergency:

- (a) Direct the Emergency Management Coordinator to implement the Emergency Operations Plan.
- (b) Issue directives as to travel restrictions on local roads within the municipality.
- (c) Relieve Charter Township of Fenton employees of normal duties and temporarily reassign them to other duties.
- (d) Activate mutual aid agreements.
- (e) Direct the municipal disaster relief effort in accordance with the county Emergency Operations Plan and municipal standard operating procedures.
- (f) Notify the public and recommend in-place or evacuation or other protective measures.
- (g) Request a state of disaster or emergency declaration from the Governor as described in Article 7.
- (h) When obtaining normal approvals would result in further injury or damage, the Township Supervisor may, until the Township Board convenes, waive procedures and formalities otherwise required pertaining to the following:
 - (1) For a period of up to 7 days, send the disaster relief force and resources to the aid of other communities as provided by mutual aid agreements.
 - (2) For a period of up to 7 days, make contracts, obtain and distribute equipment, materials, and supplies for disaster purposed.
 - (3) Employ temporary workers.
 - (4) Purchase and distribute supplies, materials, and equipment.
 - (5) Make, amend, or rescind ordinances or rules necessary for emergency management purposes that supplement a rule, order, or directive issued by the Governor or a state agency. Such an ordinance or rule shall be temporary and, upon the Governor's declaration that a state of disaster or state of emergency is terminated, shall no long be in effect.⁴

Section 606. If a state of disaster or emergency is declared by the Governor, assign and make available for duty the employees, property, or equipment of the Township within or without the physical limits of the Township as ordered by the Governor or the Director of the Department of State Police in accordance with the act.⁵

Article 7 - Governor Declaration Request

Section 701. If a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the Governor, and the Township Supervisor determines that the situation is beyond control of the municipality, he/she may request the Governor to declare that a state of disaster or state of emergency exists in the municipality in accordance with the act. This shall be done by immediately contacting the Genesee County Emergency Management Coordinator. The Emergency Management Coordinator shall immediately contact the District Coordinator. The District Coordinator, in conjunction with the Emergency Management Coordinator, shall assess the nature and scope of the

⁴ Act 390, as amended, sec.12 (2) provides this authority.

⁵ Act 390, as amended, sec. 10 (1) (h) provides this authority.

disaster or emergency, and they shall recommend the state personnel, services, and equipment that will be required for its prevention, mitigation, or relief.⁶

Article 8- Volunteers; Appointment; Reimbursement

Section 801. Each municipal department, commission, board, or other agency of municipal government is authorized to appoint volunteers to augment its personnel in time of emergency to implement emergency functions assigned in the county Emergency Operations Plan. Such individuals are part of the disaster relief force and shall be subject to the rules and operational control set forth by the respective department, commission, board, or agency through which the appointment was made, and shall be reimbursed for all actual and necessary travel and subsistence expenses.⁷

Article 9 - Rights of Disaster Relief Force

Section 1001. In accordance with the act, personnel of the disaster relief force while on duty shall have the following rights:

- (a) If they are employees of the municipality, or other governmental agency regardless of where serving, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment.
- (b) If they are not employees of the municipality, or other governmental agency be entitled to the same rights and immunities as are provided for by law.¹⁰

Article 10 - Temporary Seat of Government

Section 1201. The Township Board shall provide for the temporary movement and reestablishment of essential government offices in the event that existing facilities cannot be use.

Article 11 - Liability

Section 1301. As provided for in the act and this resolution, the municipality, or the agents or representatives of the municipality, shall not be liable for personal injury or property damage sustained by the disaster relief force. In addition, any member of the disaster relief force engaged in disaster relief activity shall not be liable in a civil action for damages resulting from an act of omission arising out of and in the course of the person's good faith rendering of that activity, unless the person's act or omission was the result of that person's gross negligence or willful misconduct. The right of a person to receive benefits or compensation to which he or she may otherwise be entitled to under the worker's compensation law, any pension law, or act of congress will not be effected as a result of said activity.⁸

Section 1302. As provided for in the act, any person owning or controlling real estate or other premises who voluntarily and without compensation grants the municipality the right to inspect, designate and use the whole or any part of such real estate or premises for the purpose of sheltering persons or for any other disaster related function during a declared local state of emergency or during an authorized practice disaster exercise, shall not be civilly liable for the death of, or injury to, any person on or about

⁶ Act 390, as amended, sec.12 states that the "chief executive official" (see definitions in act) of a county or any municipality may make this request. However, he/she must do this utilizing the procedures set forth in sec. 14 of the Act, which states that the appointed emergency management coordinator and the district coordinator must jointly assess the situation and make recommendations.

⁷ Act 390, as amended, sec. 11 (1) (a-c) discusses disaster relief force rights and duties.

⁸ Act 390, as amended, sec. 11 (2-8) discusses liability.

such real estate or premises under such license, privilege or other permission, or for loss of, or damage to, the property of such person.¹¹

Article 12 - Sovereignty

Section 1401. Should any section, clause, or provision of this resolution be declared by the courts invalid for any reason, such declaration shall not affect the validity of this resolution as a whole or any part thereof, other than the section, clause, or provision so declared to be invalid.

Article 13 - Repeals

Section 1501. All resolutions or parts of resolutions inconsistent herewith are hereby repealed.

Article 14 - Annual Review

Section 1601. This resolution shall be reviewed annually by the Township Board and changes shall be made if necessary.

Article 15 - Effective Date

Section 1701. This resolution shall have immediate effect.

Motion to adopt Resolution No. 2021-15 and the Support Emergency Operations Plan as presented:

- Motion by:
- Seconded:
- Ayes:
- Nays:

STATE OF MICHIGAN)
) SS:
 COUNTY OF GENESEE)

I HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Fenton, County of Genesee, State of Michigan, at a regular meeting held on July 19, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Thomas Broecker, Deputy Clerk