

AGENDA
CHARTER TOWNSHIP OF FENTON
BOARD OF TRUSTEES REGULAR MEETING
MONDAY OCTOBER 19, 2020 - 7:30 P.M.
MEETING HELD ELECTRONICALLY VIA TELEPHONE CONFERENCE CALL
PER MICHIGAN PUBLIC ACT 228 OF 2020

CALL TO ORDER:

ROLL CALL: Mathis, Krug, Tucker, Goupil, Kesler, Lorraine, Reid

APPROVAL OF AGENDA:

MEETING MINUTES:

Regular Meeting of October 5, 2020

EXPENDITURES:

PUBLIC HEARINGS:

REPORTS:

Ordinance Enforcement - 3rd Quarter Report
Hogan Road Bridge Replacement Project

COMMUNICATIONS:

ADOPTION OF ORDINANCES:

UNFINISHED BUSINESS:

NEW BUSINESS:

Proposed Amendments - 2020 Fenton Township Budget
Proposed Hazard Pay Premium - Election Workers

BOARD COMMENT:

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

(3-minute time limit)

ADJOURN:

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF OCTOBER 5, 2020**

**MEETING HELD BY TELEPHONE CONFERENCE CALL, IN ANTICIPATION OF
LEGISLATION TO REPLACE MICHIGAN EXECUTIVE ORDER 2020-154**

Supervisor Mathis called the meeting to order at 7:30 p.m.

Present: Mathis, Tucker, Goupil, Kesler, Lorraine, Reid

Absent: Krug

Also Present: Attorney Belzer, Operations Manager Broecker, Fire Chief Volz

APPROVAL OF AGENDA:

Motion to approve the 10/5/20 Fenton Township Board Meeting agenda as presented.

Motion by: Tucker

Seconded: Lorraine

Ayes: Mathis, Tucker, Goupil, Kesler, Lorraine, Reid

Nays: None

Absent: Krug

Motion carried. The agenda is approved.

MEETING MINUTES:

Treasurer Tucker noted that the language relating to the opening prayer needed to be removed as Trustee Goupil was not in attendance at the 9/21/20 meeting. The minutes for the 9/21/20 regular meeting stand approved as corrected.

EXPENDITURES:

Treasurer Tucker questioned the payment to Huntington Bank. Operations Manager Broecker explained that it is an interest payment on the Recovery Zone bond issue from 2010 that financed street and parking lot improvements. Motion to approve invoices and expenditures for all funds totaling \$784,442.75 for payment as presented.

Motion by: Tucker

Seconded: Lorraine

Ayes: Mathis, Tucker, Goupil, Kesler, Lorraine, Reid

Nays: None

Absent: Krug

Motion carried.

PUBLIC HEARINGS:

None

REPORTS:

Fenton Township Fire Department - 3rd Quarter Report

Fire Chief Volz reviewed the third quarter statistics for the Fenton Township Fire Department.

Total alarms	181 (29 in Tyrone Twp.)
Fires	10
Rescue/EMS	83
Hazardous conditions	8
Service calls	13
Good intent calls	51
False alarms	16

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF OCTOBER 5, 2020**

The board thanked Chief Volz for his report

APM Mosquito Control - Annual Report

Supervisor Mathis reviewed the annual report from APM Mosquito Control. The final cost for 2020 was approximately \$11,000 under budget.

COMMUNICATIONS:

None

ADOPTION OF ORDINANCES:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Award of Contract - Snow Removal Services

Operations Manager Broecker reported that a Request for Proposals (RFP) was issued in September for snow removal services at Fenton Township buildings and facilities. A total of three proposals were received and, based on an analysis of those proposals, The Fenton Groundskeeper was the low bidder. Supervisor Mathis noted that The Fenton Groundskeeper has been providing snow removal services to the township for the past several years and does a fine job. She recommends awarding the contract to The Fenton Groundskeeper.

Motion to approve a 3-year snow removal services agreement with The Fenton Groundskeeper, as presented.

Motion by: Tucker

Seconded: Lorraine

Ayes: Mathis, Tucker, Goupil, Kesler, Reid, Lorraine

Nays: None

Absent: Krug

Motion carried.

Proposed Hiring - Fenton Township Fire Department

Fire Chief Volz recommended the hiring of Noah Jackson as a member of the Fenton Township Fire Department. Mr. Jackson has a military background and would be an excellent addition to the department.

Motion to approve the hiring of Noah Jackson as a member of the Fenton Township Fire Department, as recommended by Fire Chief Volz.

Motion by: Goupil

Seconded: Tucker

Ayes: Mathis, Tucker, Goupil, Kesler, Reid, Lorraine

Nays: None

Absent: Krug

Motion carried.

**CHARTER TOWNSHIP OF FENTON BOARD OF TRUSTEES
MINUTES FOR REGULAR MEETING OF OCTOBER 5, 2020**

BOARD COMMENT:

Operations Manager Broecker noted that the Election Commission needs to meet to appoint Election Inspectors for the November 3rd General Election. After a brief discussion, Tuesday October 13, 2020 at 4:00 p.m. was tentatively selected for the meeting. The meeting will be posted as required by the Open Meetings Act.

PUBLIC COMMENT – AGENDA OR NON-AGENDA ITEMS:

None

ADJOURN: Meeting adjourned at 7:47 p.m.

Bonnie Mathis, Supervisor

Thomas Broecker, Deputy Clerk

Minutes Posted 10/6/20

DRAFT

CHARTER TOWNSHIP OF FENTON

12060 Mantawauka Drive
Fenton, MI 48430-8817

Bonnie K. Mathis, Supervisor
Robert E. Krug, Clerk
John R. Tucker, Treasurer
Mark A. Goupil, Trustee



Phone: (810)629-1537

Fax: (810) 629-9736

Website: www.fentontownship.org

E-mail: info@fentontownship.org

Robert C. Kesler, Trustee
Vince L. Lorraine, Trustee
Christine M. Reid, Trustee

October 14, 2020

Charter Township of Fenton Board of Trustees

Ordinance Enforcement Department 3rd Quarterly Report 2020

The 3rd quarter brought a variety of complaints. Most popular being zoning, blight, tall grass, and junk vehicles.

One (1) ticket was issued regarding junk vehicles, and it is still within the court system. All other complaints have been resolved.

Fenton Township residents welcomed the site of the Ordinance Enforcement truck being back on the road.

Due to the Covid-19 pandemic, a large number of people are still working from home, which has caused an increase in the number of public relations amongst the residents of Fenton Township.

All issues are met with an understanding that some things take longer than others depending on the type of situation. However, with the diligent effort from both the residents, as well as myself, all issues end with the result of full compliance.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patrick Shaw".

Patrick Shaw
Ordinance Enforcement Officer



2020

**Charter Township of Fenton
Ordinance Enforcement Division
Quarterly Report – 3rd Quarter**



VIOLATION	JUL	AUG	SEP	TOTALS	ACTION	JUL	AUG	SEP	TOTALS
TALL GRASS	2	3	2	7	COMPLAINTS	25	24	31	80
BLIGHT	4	2	2	8	SITE INSPECTIONS	147	150	146	443
BUILDING CODE					REPORTS				
DANGEROUS BLDG					LETTERS SENT	14	10	13	37
DOG CONTROL	1	1	3	5	SIGN REMOVAL		20	2	22
JUNK VEHICLES	2	3	2	7	STOP WORK ORDERS	1	1	1	3
LITTERING					TICKETS				
NOISE			2	2	TALL GRASS ORDERS				
NON-RIPARIAN	2	3		5					
SEWER/STORM									
SIGN REGULATIONS			3	3					
SITE LINE	2	1	1	4					
SOIL EROSION									
SOLICITATION					ADMINISTRATIVE DUTIES	28	36	32	96
WATER COURSE									
WETLANDS									
ZONING	5	5	5	15					
MISCELLANEOUS	7	6	4	17					
TOTALS	25	24	31	80		215	241	225	681



Memorandum

To: Fenton Township Board

From: Thomas Broecker, Operations Manager/Deputy Clerk

Date: October 15, 2020

Subject: Hogan Road Bridge over Shiawassee River

At the regular meeting of April 6, 2020, the Fenton Township Board authorized a letter of support to the Genesee County Road Commission (GCRC) committing \$188,400.00 in the year 2023 toward the replacement of the Hogan Road Bridge over the Shiawassee River, (copy of original GCRC letter attached).

GCRC has advised that, after previous applications submitted in 2018 and 2019 (for funding in 2021 and 2022) were unsuccessful, the Hogan Road project has been approved for funding in 2023. The Township's commitment of \$188,400 toward the \$1.57 million project will not be expended until 2023, however the Township can "set aside" a portion of its fund balance each year until then. The proposed budget amendment on Monday's agenda includes reserving \$50,000.00 of the General Fund balance toward this project.

Please let me know if you have any questions or need additional information. Thank you.



GENESEE COUNTY ROAD COMMISSION

Serving the motorists of Genesee County for more than 100 years

211 W. Oakley Street
Flint, MI 48503-3995
Website: www.gcrc.org
Board meetings: first and third Tuesdays at 10:00 A.M.

Phone: (810) 767-4920
Toll Free: (800) 249-4027
Fax (810) 767-5373 – Administration
Fax (810) 767-3634 – Maintenance

March 26, 2020

Ms. Bonnie Mathis
Fenton Charter Township
12060 Mantawauka Drive
Fenton, MI 48430

Re: Hogan Road Bridge over Shiawassee River

Dear Ms. Mathis,

The Hogan Road Bridge over the Shiawassee River is in poor condition and in need of replacement. The GCRC will be submitting an application for funding through MDOT’s Local Bridge Program, in effort to secure funding for bridge replacement in the 2023 construction season.

In accordance with standing policies for bridge funding on local roadways, 50% of the local share of the total project cost will be funded by the Genesee County Road Commission. The remaining 50% of the local share of the total project cost must be funded by Fenton Charter Township. The total project cost includes construction costs, preliminary engineering costs and construction engineering costs.

The estimated cost sharing is as follows:

MDOT Bay Region Bridge Prog. funds (95% Const.)	\$ 1,193,200.00
GCRC (50% Const. Match & 50% PE/CE)	\$ 188,400.00
Fenton Charter Twp. (50% Const. Match & 50% PE/CE)	<u>\$ 188,400.00</u>
Total Project Cost	\$ 1,570,000.00

The Genesee County Road Commission is requesting that Fenton Charter Township send us a letter of support for participating in their state share of the estimated cost at \$188,400.00 for the Fiscal Year 2023. The GCRC will know by mid-October, 2020 if this bridge project has been selected by the MDOT Local Bridge Council.

If you have any questions, please feel free to reach me at extension 252.

Sincerely
GENESEE COUNTY ROAD COMMISSION

Alexander J. Patsy, P.E.
Programming and Development Engineer
cc: EJ, File

Our mission, as Genesee County Road Commission employees, is to collectively provide and maintain a safe, cost-efficient and quality county road system for the motorists in Genesee County, Michigan.



2020 CHARTER TOWNSHIP OF FENTON
101 General Fund Budget

Printed: 10/15/2020

Acct #	Account Title	2019 Actual	2020 Original Budget	Amended Budget 06/29/20	Proposed 10/19/20	Increase / (Decrease)	Explanation of Significant Changes
Revenues							
Dept.	000						
403.000	Current Tax Levy	551,897.29	575,000.00	575,000.00	575,000.00	0.00	
417.000	Delinquent Personal Property Tax	116.11	1,000.00	1,000.00	1,000.00	0.00	
446.000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00	
447.000	Property Tax Administration Fees	294,499.18	285,000.00	285,000.00	285,000.00	0.00	
448.000	Tax Collection Fees - Schools	13,327.00	13,600.00	13,600.00	13,600.00	0.00	
452.000	Soil Fill/Removal Permits	100.00	100.00	100.00	100.00	0.00	
453.000	Fertilizer Applicator Permits	400.00	500.00	500.00	500.00	0.00	
455.000	Dog Park Revenue	0.00	0.00	0.00	0.00	0.00	
460.000	Business License Fees	450.00	200.00	200.00	200.00	0.00	
470.000	Video Franchise Fees	286,010.16	290,000.00	290,000.00	290,000.00	0.00	
471.000	Video PEG Fees	114,404.05	116,000.00	116,000.00	116,000.00	0.00	
473.000	Sewer Contractor License Permits	1,600.00	1,000.00	1,000.00	1,000.00	0.00	
475.000	Other Licenses & Permits	0.00	0.00	0.00	0.00	0.00	
477.000	Building Permits	314,272.58	250,000.00	200,000.00	175,000.00	(25,000.00)	Reduced Building Activity
498.000	Sign Permits	0.00	500.00	500.00	500.00	0.00	
499.000	Mobile Home Fees	1,633.50	1,500.00	1,500.00	1,500.00	0.00	
506.000	Federal Grants-Law Enforcement	0.00	0.00	0.00	0.00	0.00	
528.000	Federal Grants - Other	0.00	0.00	0.00	14,200.00	14,200.00	CRLGG Grant
530.000	Community Development Projects	0.00	72,000.00	92,000.00	92,700.00	700.00	
568.000	State Revenue - CVTRS	54,369.00	53,700.00	53,700.00	46,500.00	(7,200.00)	August payment replaced w/CRLGG
569.000	State Revenue-Other	3,049.45	0.00	0.00	0.00	0.00	
572.000	State Revenue-METRO Act	8,816.72	9,000.00	9,000.00	9,000.00	0.00	
573.000	State Revenue-PRE Reimbursement	10.60	500.00	500.00	500.00	0.00	
574.000	Summer Tax Collection Fees	11,670.00	12,000.00	12,000.00	12,000.00	0.00	
575.000	State Revenue Sharing-Constitutiona	1,374,619.00	1,365,000.00	1,225,000.00	1,325,000.00	100,000.00	Current MI Treasury Projections
579.000	State Liquor License Fees	5,854.75	5,800.00	5,800.00	5,800.00	0.00	
607.000	Election Reimbursements	13,788.74	7,000.00	7,000.00	7,000.00	0.00	
608.000	Zoning Board of Appeals Fees	7,350.00	10,000.00	10,000.00	10,000.00	0.00	
612.000	Sundry Income	916.90	1,000.00	1,000.00	1,000.00	0.00	
620.000	Lot Split Fees	2,000.00	2,000.00	2,000.00	2,000.00	0.00	
623.000	Planning Commission App Fee	7,440.00	8,000.00	8,000.00	8,000.00	0.00	
630.000	Sewer Administration & Operation	160,000.00	170,000.00	170,000.00	170,000.00	0.00	
631.000	Special Revenue Fund Admin	17,500.00	17,800.00	17,800.00	17,800.00	0.00	
642.000	Tall Grass Ord Admin Fee	397.50	500.00	500.00	500.00	0.00	
643.000	Ordinance Book Sales	0.00	100.00	100.00	100.00	0.00	
644.000	Master Plan Sales	0.00	0.00	0.00	0.00	0.00	
645.000	Cemetery Plot Sales	800.00	6,000.00	6,000.00	6,000.00	0.00	
645.001	Grave Opening/Closing Fees	600.00	600.00	600.00	600.00	0.00	

2020 CHARTER TOWNSHIP OF FENTON
101 General Fund Budget

Printed: 10/15/2020

Acct #	Account Title	2019 Actual	2020 Original Budget	Amended Budget 06/29/20	Proposed 10/19/20	Increase / (Decrease)	Explanation of Significant Changes
654.000	Vehicle Impound Fee	3,175.00	4,500.00	4,500.00	4,500.00	0.00	
655.000	Forfeits, Fines & Fees	9,881.30	7,000.00	7,000.00	7,000.00	0.00	
656.000	Property Transfer Filing Penalty	0.00	0.00	0.00	0.00	0.00	
665.000	Interest on Investments	1,278.67	0.00	0.00	0.00	0.00	
667.000	Community Hall Rental	8,555.00	10,000.00	10,000.00	10,000.00	0.00	
670.000	Interest Income - SAD	937.11	1,500.00	1,500.00	1,500.00	0.00	
672.001	SAD Revenue - Dartmouth Paving	0.00	0.00	0.00	0.00	0.00	
672.002	SAD Revenue - North Shore Paving	39,544.28	7,000.00	7,000.00	7,000.00	0.00	
672.003	SAD Revenue - Eleanor Paving	86,400.60	25,000.00	25,000.00	25,000.00	0.00	
672.004	SAD Revenue - Audubon Meadows	0.00	0.00	0.00	7,000.00	7,000.00	New SAD
673.000	Proceeds from Sale of Assets	100.00	0.00	0.00	0.00	0.00	
674.000	Property Held for Resale	8,447.88	42,000.00	42,000.00	42,000.00	0.00	
675.000	Other Grant Revenue	0.00	0.00	0.00	0.00	0.00	
698.000	Proceeds from Bonds/Notes	0.00	0.00	0.00	0.00	0.00	
699.000	Operating Transfers In	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		3,406,212.37	3,372,400.00	3,202,400.00	3,292,100.00	3,292,100	89,700.00

Expenses

Dept. 101-Township Board

702.025	Salary-Trustee Goupil	4,224.00	4,500.00	4,500.00	4,500.00	0.00	
702.029	Salary-Trustee Kesler	4,620.00	4,500.00	4,500.00	4,500.00	0.00	
702.032	Salary-Trustee Lorraine	2,574.00	4,500.00	4,500.00	4,500.00	0.00	
702.034	Salary-Trustee Reid	3,509.00	4,500.00	4,500.00	4,500.00	0.00	
715.000	FICA-Employer	1,141.93	1,400.00	1,400.00	1,400.00	0.00	
826.000	Legal Fees	24,016.25	40,000.00	40,000.00	40,000.00	0.00	
826.001	Legal Fees-Prosecution	20,243.75	22,000.00	22,000.00	22,000.00	0.00	
861.000	Staff Mileage	0.00	500.00	500.00	500.00	0.00	
863.000	Travel Expense	0.00	1,000.00	1,000.00	1,000.00	0.00	
880.000	Community Promotions	0.00	0.00	0.00	0.00	0.00	
883.000	CDBG Projects	0.00	0.00	0.00	0.00	0.00	
884.000	Meeting Broadcast Expense	2,400.00	3,000.00	3,000.00	3,000.00	0.00	
885.000	PEG Administration Services	6,289.26	6,300.00	6,300.00	6,300.00	0.00	
900.000	Printing & Publishing	0.00	2,000.00	2,000.00	2,000.00	0.00	
955.000	Sundry	148.03	2,000.00	2,000.00	2,000.00	0.00	
958.000	Dues & Subscriptions	8,643.08	8,800.00	8,800.00	8,800.00	0.00	
960.000	Education & Training	0.00	1,000.00	1,000.00	1,000.00	0.00	

Total Township Board 77,809.30 106,000.00 106,000.00 106,000.00 106,000 0.00

2020 CHARTER TOWNSHIP OF FENTON
101 General Fund Budget

Printed: 10/15/2020

Acct #	Account Title	2019 Actual	2020 Original Budget	Amended Budget 06/29/20	Proposed 10/19/20	Increase / (Decrease)	Explanation of Significant Changes
Dept.	171-Supervisor						
702.019	Salary-Supervisor Mathis	33,333.12	33,400.00	33,400.00	33,400.00	0.00	
715.000	FICA-Employer	2,964.24	3,000.00	3,000.00	3,000.00	0.00	
860.000	Vehicle Use	5,414.40	5,400.00	5,400.00	5,400.00	0.00	
861.000	Staff Mileage	0.00	100.00	100.00	100.00	0.00	
863.000	Travel Expense	0.00	500.00	500.00	500.00	0.00	
955.000	Sundry	0.00	100.00	100.00	100.00	0.00	
958.000	Dues & Subscriptions	0.00	100.00	100.00	100.00	0.00	
959.000	Deed Recordings	0.00	0.00	0.00	0.00	0.00	
960.000	Education & Training	0.00	100.00	100.00	100.00	0.00	
	Total Supervisor	41,711.76	42,700.00	42,700.00	42,700.00	42,700	0.00
Dept.	215-Clerk & General Admin.						
702.020	Salary-Clerk Krug	12,100.08	12,100.00	12,100.00	12,100.00	0.00	
702.002	Salaries-Office Staff	416,839.19	430,000.00	430,000.00	430,000.00	0.00	
702.003	Salary Reimbursements	(2,800.00)	(1,200.00)	(1,200.00)	(1,200.00)	0.00	
702.004	Salary-Temporary Services	0.00	1,000.00	1,000.00	1,000.00	0.00	
715.000	FICA-Employer	30,902.74	35,000.00	35,000.00	35,000.00	0.00	
720.000	Unemployment	0.00	0.00	0.00	0.00	0.00	
726.000	Supplies	5,301.45	11,000.00	11,000.00	11,000.00	0.00	
799.000	Overtime	2,498.68	6,500.00	6,500.00	6,500.00	0.00	
807.000	Audit	28,590.00	30,000.00	34,700.00	34,700.00	0.00	
818.000	Contracted Services	43,359.39	50,000.00	50,000.00	50,000.00	0.00	
818.019	Contracted Serv-Web Development	5,600.00	4,000.00	4,000.00	4,000.00	0.00	
860.000	Vehicle Use	1,452.00	1,500.00	1,500.00	1,500.00	0.00	
861.000	Staff Mileage	1,165.81	2,000.00	2,000.00	2,000.00	0.00	
863.000	Travel Expense	703.47	2,000.00	2,000.00	2,000.00	0.00	
900.000	Printing & Publishing	10,003.53	12,000.00	12,000.00	12,000.00	0.00	
928.000	Postage	2,400.56	7,000.00	7,000.00	7,000.00	0.00	
930.000	Equipment Repair/Maint/Replace	280.50	1,500.00	1,500.00	1,500.00	0.00	
955.000	Sundry	386.67	800.00	800.00	800.00	0.00	
958.000	Dues & Memberships	200.00	600.00	600.00	600.00	0.00	
960.000	Education & Training	1,339.90	2,000.00	2,000.00	2,000.00	0.00	
977.001	Computer Equipment	1,257.46	15,000.00	35,000.00	35,000.00	0.00	
	Total Clerk & General Admin.	561,581.43	622,800.00	647,500.00	647,500.00	647,500	0.00
Dept.	247-Board of Review						

2020 CHARTER TOWNSHIP OF FENTON
101 General Fund Budget

Printed: 10/15/2020

Acct #	Account Title	2019 Actual	2020 Original Budget	Amended Budget 06/29/20	Proposed 10/19/20	Increase / (Decrease)	Explanation of Significant Changes
702.000	Salary	2,310.00	3,500.00	3,500.00	3,500.00	0.00	
715.000	FICA-Employer	176.72	300.00	300.00	300.00	0.00	
900.000	Printing & Publishing	658.14	700.00	700.00	700.00	0.00	
955.000	Sundry	0.00	200.00	200.00	200.00	0.00	
960.000	Education & Training	0.00	400.00	400.00	400.00	0.00	
	Total Board of Review	3,144.86	5,100.00	5,100.00	5,100.00	0.00	
Dept.	253-Treasurer						
702.023	Salary-Treasurer	12,100.08	12,100.00	12,100.00	12,100.00	0.00	
715.000	FICA-Employer	1,072.15	1,100.00	1,100.00	1,100.00	0.00	
726.000	Supplies	160.86	1,000.00	1,000.00	1,000.00	0.00	
803.000	Tax Roll Statement Preparation	1,116.01	1,000.00	1,000.00	2,500.00	1,500.00	
818.000	Contracted Services	4,381.00	6,000.00	6,000.00	6,000.00	0.00	
860.000	Vehicle Use	1,452.00	1,500.00	1,500.00	1,500.00	0.00	
861.000	Staff Mileage	19.14	200.00	200.00	200.00	0.00	
863.000	Travel Expense	0.00	500.00	500.00	500.00	0.00	
900.000	Printing & Publishing	0.00	100.00	100.00	100.00	0.00	
928.000	Postage	4,703.55	7,800.00	7,800.00	6,000.00	(1,800.00)	
955.000	Sundry	0.00	400.00	400.00	400.00	0.00	
958.000	Dues & Subscriptions	83.00	100.00	100.00	100.00	0.00	
960.000	Education & Training	0.00	500.00	500.00	500.00	0.00	
977.001	Computer Equipment	0.00	0.00	0.00	0.00	0.00	
	Total Treasurer	25,087.79	32,300.00	32,300.00	32,000.00	32,000	(300.00)
Dept.	257-Assessor						
702.000	Salary	148,921.02	161,000.00	161,000.00	161,000.00	0.00	
715.000	FICA-Employer	10,863.96	12,700.00	12,700.00	12,700.00	0.00	
726.000	Supplies	2,161.91	1,500.00	1,500.00	1,500.00	0.00	
799.000	Overtime	2,160.28	3,500.00	3,500.00	3,500.00	0.00	
802.000	Assessment Stmt Preparation	0.00	500.00	500.00	500.00	0.00	
818.000	Contracted Services	5,208.78	6,000.00	6,000.00	6,000.00	0.00	
861.000	Staff Mileage	0.00	400.00	400.00	400.00	0.00	
862.000	Gas & Oil	379.22	700.00	700.00	700.00	0.00	
863.000	Travel Expense	0.00	1,500.00	1,500.00	1,500.00	0.00	
900.000	Printing & Publishing	0.00	800.00	800.00	800.00	0.00	
928.000	Postage	4,256.50	4,300.00	4,300.00	4,300.00	0.00	
930.000	Equipment Repair/Maint/Replace	598.97	1,000.00	3,000.00	3,000.00	0.00	

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955.000	Sundry	298.96	700.00	700.00	700.00	0.00	
958.000	Dues & Subscriptions	700.00	1,000.00	1,000.00	1,000.00	0.00	
960.000	Education & Training	210.00	1,400.00	1,400.00	1,400.00	0.00	
977.000	Equipment	0.00	500.00	500.00	500.00	0.00	
977.001	Computer Equipment	2,093.21	3,000.00	3,000.00	3,000.00	0.00	
977.008	New Vehicles	0.00	0.00	0.00	0.00	0.00	
	Total Assessor	177,852.81	200,500.00	202,500.00	202,500.00	202,500	0.00
Dept.	262-Elections						
702.000	Salary	7,700.00	24,000.00	24,000.00	24,000.00	0.00	
726.000	Supplies	1,554.78	4,000.00	12,000.00	12,000.00	0.00	
900.000	Printing & Publishing	0.00	0.00	0.00	0.00	0.00	
928.000	Postage	2,177.45	5,000.00	10,000.00	12,000.00	2,000.00	
930.000	Equipment Repair/Maint/Replace	0.00	0.00	10,000.00	10,000.00	0.00	
955.000	Sundry	942.77	3,500.00	3,500.00	5,000.00	1,500.00	
977.000	New Equipment	0.00	1,500.00	4,500.00	7,000.00	2,500.00	
	Total Elections	12,375.00	38,000.00	64,000.00	70,000.00	70,000	6,000.00
Dept.	265- Building & Grounds						
726.006	Janitorial Supplies	1,410.14	2,500.00	2,500.00	2,500.00	0.00	
818.000	Contracted Services	7,365.13	12,000.00	12,000.00	12,000.00	0.00	
818.003	Contracted Services-Alarm System	3,570.33	3,600.00	3,600.00	3,600.00	0.00	
821.000	Cleaning-Upper Level	7,769.15	9,000.00	9,000.00	9,000.00	0.00	
822.000	Grounds Maintenance	8,867.79	9,000.00	9,000.00	9,000.00	0.00	
823.000	Snow Removal	5,455.00	5,500.00	5,500.00	5,500.00	0.00	
851.000	Telephone-Township Office	6,120.95	10,000.00	10,000.00	10,000.00	0.00	
853.000	Internet/Data Line Service	3,175.20	5,500.00	5,500.00	5,500.00	0.00	
921.000	Utilities/Electric-Civic Center	20,324.40	28,000.00	28,000.00	28,000.00	0.00	
921.001	Utilities/Electric - Other	315.50	2,000.00	2,000.00	2,000.00	0.00	
923.000	Utilities/Gas-Civic Center	3,006.22	5,500.00	5,500.00	5,500.00	0.00	
923.001	Utilities/Gas - Other	0.00	2,000.00	2,000.00	2,000.00	0.00	
930.000	Equipment Repair/Maint/Replace	3,691.49	5,000.00	5,000.00	5,000.00	0.00	
955.000	Sundry	2,267.06	3,500.00	3,500.00	5,000.00	1,500.00	Tax-Reverted Property Taxes
974.000	Land Purchase	0.00	0.00	0.00	0.00	0.00	
975.000	Building Addition/Improvement	0.00	10,000.00	10,000.00	10,000.00	0.00	
975.001	Community Development	0.00	0.00	0.00	0.00	0.00	
975.002	Civic Center Repairs & Maint.	4,768.11	6,700.00	6,700.00	6,700.00	0.00	
977.000	New Equipment	2,046.50	5,000.00	5,000.00	5,000.00	0.00	

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980.000	Office Equipment & Furniture	4,416.74	5,000.00	5,000.00	5,000.00	0.00	
991.000	Loan Principal Payments	10,500.00	11,300.00	11,300.00	11,300.00	0.00	
995.000	Loan Interest Payments	2,799.48	3,000.00	3,000.00	3,000.00	0.00	
	Total Building & Grounds	97,869.19	144,100.00	144,100.00	145,600.00	145,600	1,500.00
Dept.	301-Law Enforcement						
818.000	Contracted Services	679,822.27	730,000.00	730,000.00	730,000.00	0.00	
821.002	Cleaning - GCSD	420.00	500.00	500.00	500.00	0.00	
851.002	Telephone - GCSD	962.95	1,000.00	1,000.00	1,000.00	0.00	
862.000	Gas & Oil	0.00	1,000.00	1,000.00	1,000.00	0.00	
882.000	Disaster Relief	0.00	1,000.00	1,000.00	1,000.00	0.00	
930.000	Equipment Repair/Maint/Replace	0.00	3,000.00	3,000.00	3,000.00	0.00	
977.000	New Equipment	0.00	2,000.00	2,000.00	2,000.00	0.00	
	Total Law Enforcement	681,205.22	738,500.00	738,500.00	738,500.00	738,500	0.00
Dept.	336-Fire Department						
999.000	Appropriation Transfers Out	0.00	0.00	0.00	0.00	0.00	
	Total Fire Department	0.00	0.00	0.00	0.00	0	0.00
Dept.	371-Inspection/Ord Enforcement						
702.000	Salary	35,238.41	38,500.00	38,500.00	38,500.00	0.00	
702.030	Salary-DB Hearing Officer	0.00	0.00	0.00	0.00	0.00	
715.000	FICA-Employer	2,859.56	3,000.00	3,000.00	3,000.00	0.00	
726.000	Supplies	107.72	1,000.00	1,000.00	1,000.00	0.00	
799.000	Overtime	600.51	1,200.00	1,200.00	1,200.00	0.00	
817.000	Engineering Services	0.00	0.00	0.00	0.00	0.00	
818.000	Contracted Services	88,842.19	85,000.00	85,000.00	85,000.00	0.00	
861.000	Staff Mileage	43.50	200.00	200.00	200.00	0.00	
862.000	Gas & Oil	822.43	1,000.00	1,000.00	1,000.00	0.00	
863.000	Travel Expense	0.00	500.00	500.00	500.00	0.00	
930.000	Equipment Repair/Maint/Replace	3,316.34	1,000.00	1,000.00	1,000.00	0.00	
955.000	Sundry	5.00	500.00	500.00	500.00	0.00	
958.000	Dues & Subscriptions	135.00	500.00	500.00	500.00	0.00	
960.000	Education & Training	0.00	700.00	700.00	700.00	0.00	
977.000	New Equipment	0.00	1,000.00	1,000.00	1,000.00	0.00	

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977.001	Computer Equipment	0.00	0.00	0.00	0.00	0.00	
977.008	New Vehicles	0.00	0.00	0.00	0.00	0.00	
	Total Inspection/Ord Enforcement	131,970.66	134,100.00	134,100.00	134,100.00	134,100	0.00
Dept.	445-Drains at Large						
817.000	Engineering Services	15,220.00	25,000.00	25,000.00	25,000.00	0.00	
932.000	Drain Repair & Maint.	9,659.65	10,000.00	10,000.00	10,000.00	0.00	
933.000	Storm Water Management	8,606.96	10,000.00	10,000.00	10,000.00	0.00	
934.000	Drain Data Line	0.00	100.00	100.00	100.00	0.00	
	Total Drains at Large	33,486.61	45,100.00	45,100.00	45,100.00	45,100	0.00
Dept.	446-Highways, Roads & Bridges						
817.000	Engineering Services	49,120.00	45,000.00	45,000.00	45,000.00	0.00	
818.000	Contracted Services	213,929.96	350,000.00	200,000.00	200,000.00	0.00	
818.001	Chloride Contract	9,712.94	13,000.00	13,000.00	13,000.00	0.00	
818.020	Paving Projects	0.00	0.00	0.00	0.00	0.00	
824.000	Paving-Community Development	0.00	72,000.00	92,000.00	92,700.00	700.00	
825.000	Paving Special Assessment	0.00	0.00	0.00	0.00	0.00	
825.001	Dartmouth Paving SAD	0.00	0.00	0.00	0.00	0.00	
825.002	North Shore Drive Paving SAD	104,153.65	0.00	0.00	0.00	0.00	
825.003	Eleanor Street Paving SAD	135,633.84	0.00	0.00	0.00	0.00	
925.000	Street Lights	20,038.12	25,000.00	25,000.00	25,000.00	0.00	
926.000	Traffic Lights	933.83	1,200.00	1,200.00	1,200.00	0.00	
955.000	Sundry	0.00	3,000.00	3,000.00	3,000.00	0.00	
991.000	Loan/Bond Principal Payments	59,500.00	63,800.00	63,800.00	63,800.00	0.00	
995.000	Loan/Bond Interest Payments	15,863.67	14,000.00	14,000.00	14,000.00	0.00	
	Total Highways, Roads & Bridges	608,886.01	587,000.00	457,000.00	457,700.00	457,700	700.00
Dept.	567-Cemetery						
818.000	Contracted Services	550.00	1,000.00	7,000.00	7,000.00	0.00	
822.000	Grounds Maintenance	4,064.13	4,500.00	4,500.00	4,500.00	0.00	
823.000	Snow Removal	0.00	300.00	300.00	300.00	0.00	
	Total Cemetery	4,614.13	5,800.00	11,800.00	11,800.00	11,800	0.00
Dept.	701-Planning & Zoning Admin						

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702.000	Salary	4,122.00	5,000.00	5,000.00	5,000.00	0.00	
715.000	FICA-Employer	279.99	400.00	400.00	400.00	0.00	
817.000	Engineering Services	8,885.00	10,000.00	10,000.00	10,000.00	0.00	
818.000	Contracted Services	3,067.06	5,000.00	5,000.00	5,000.00	0.00	
863.000	Travel Expense	960.47	800.00	800.00	800.00	0.00	
900.000	Printing & Publishing	1,603.14	2,000.00	2,000.00	2,000.00	0.00	
955.000	Sundry	47.00	300.00	300.00	300.00	0.00	
958.000	Dues & Subscriptions	980.00	800.00	800.00	800.00	0.00	
960.000	Education & Training	799.00	500.00	500.00	500.00	0.00	
968.000	GIS Consulting Services	12,560.00	16,000.00	16,000.00	16,000.00	0.00	
	Total Planning & Zoning Admin	33,303.66	40,800.00	40,800.00	40,800.00	40,800	0.00
Dept.	702-Zoning Board of Appeals						
702.000	Salary	3,816.00	7,600.00	7,600.00	7,600.00	0.00	
715.000	FICA-Employer	291.93	600.00	600.00	600.00	0.00	
863.000	Travel Expense	0.00	200.00	200.00	200.00	0.00	
900.000	Printing & Publishing	2,413.14	3,000.00	3,000.00	3,000.00	0.00	
958.000	Dues & Subscriptions	0.00	400.00	400.00	400.00	0.00	
960.000	Education & Training	0.00	1,000.00	1,000.00	1,000.00	0.00	
	Total Zoning Board of Appeals	6,521.07	12,800.00	12,800.00	12,800.00	12,800	0.00
Dept.	756-Parks & Recreation						
818.000	Contracted Services	0.00	0.00	0.00	0.00	0.00	
	Total Parks & Recreation	0.00	0.00	0.00	0.00	0	0.00
Dept.	756.001-Dog Park						
818.000	Contracted Services	0.00	0.00	0.00	0.00	0.00	
822.000	Grounds Maintenance	0.00	0.00	0.00	0.00	0.00	
955.000	Sundry	0.00	0.00	0.00	0.00	0.00	
	Total Dog Park	0.00	0.00	0.00	0.00	0	0.00
Dept.	801-PEG Programming						
881.000	PEG Grants/Expenditures	19,381.07	116,000.00	116,000.00	116,000.00	0.00	

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	Total PEG Programming	19,381.07	116,000.00	116,000.00	116,000.00	116,000	0.00
Dept.	804-Museums						
818.000	Contracted Services	140.00	1,000.00	1,000.00	1,000.00		0.00
822.000	Grounds Maintenance	1,812.00	3,000.00	3,000.00	3,000.00		0.00
823.000	Snow Removal	0.00	200.00	200.00	200.00		0.00
920.000	Utilities	442.12	2,000.00	2,000.00	2,000.00		0.00
975.004	Building Repairs/Maintenance	385.00	2,000.00	2,000.00	6,000.00	4,000.00	Concrete work - Podunk House
	Total Museum	2,779.12	8,200.00	8,200.00	12,200.00	12,200	4,000.00
Dept.	805-Auditorium-Civic Center						
726.000	Supplies	0.00	200.00	200.00	200.00		0.00
827.000	Cleaning-Lower Level	7,775.00	9,000.00	9,000.00	9,000.00		0.00
930.000	Equipment Repairs & Maint.	1,272.18	1,500.00	1,500.00	1,500.00		0.00
931.000	Building Repairs	0.00	1,000.00	1,000.00	1,000.00		0.00
955.000	Sundry	907.22	1,000.00	1,000.00	1,000.00		0.00
977.000	New Equipment	0.00	2,000.00	2,000.00	2,000.00		0.00
	Total Auditorium-Civic Center	9,954.40	14,700.00	14,700.00	14,700.00	14,700	0.00
Dept.	865-Insurance						
723.000	Claims & Settlements	0.00	0.00	0.00	0.00		0.00
724.000	General Liability Insurance	15,720.63	20,000.00	20,000.00	20,000.00		0.00
725.000	Health Care Savings Plan	8,593.16	9,000.00	9,000.00	9,000.00		0.00
834.000	Master Medical	179,123.52	180,000.00	180,000.00	180,000.00		0.00
835.000	OPEB Expense Allocation	50,000.00	50,000.00	50,000.00	50,000.00		0.00
871.000	Workmen Compensation	3,821.88	5,500.00	5,500.00	5,500.00		0.00
874.000	Pension/Retirement	57,425.26	61,000.00	61,000.00	61,000.00		0.00
875.000	Life Insurance	4,764.97	5,500.00	5,500.00	5,500.00		0.00
876.000	Disability Insurance	17,126.50	17,200.00	17,200.00	17,200.00		0.00
	Total Insurance	336,575.92	348,200.00	348,200.00	348,200.00	348,200	0.00
Dept.	965-Transfers Out						
999.000	Operating Transfers Out	2,000.00	0.00	0.00	0.00	0	0.00

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	TOTAL EXPENDITURES	2,868,110.01	3,242,700.00	3,171,400.00	3,183,300.00	3,183,300	11,900.00
	Increase/(Decrease) to Fund Balance - Current Year	538,102.36	129,700.00	31,000.00	108,800.00		77,800.00
	Fund Balance - Prior Year	2,102,259.99	2,640,362.35	2,640,362.35	2,640,362.35		
	Fund Balance - Current Year	2,640,362.35	2,770,062.35	2,671,362.35	2,749,162.35		
	Restricted Fund Balance - PEG Fees	696,315.54	696,315.54	696,315.54	696,315.54		
	Reserved Fund Balance - Hogan Rd Bridge Replacement				50,000.00		
	Unrestricted Fund Balance - Current Year	1,944,046.81	2,073,746.81	1,975,046.81	2,002,846.81		



Memorandum

To: Fenton Township Board

From: Robert Krug, Township Clerk

Date: October 16, 2020

Subject: Hazard Pay Premium for Election Workers

Fenton Township recently applied for grant funding from the Center for Tech and Civic Life (CTCL), an organization that has allocated \$250 million for election related expenses resulting from the COVID-19 pandemic. The Township has been advised that our application has been approved and Fenton Township has been awarded a grant of \$5,000.00.

With that in mind, I would like to recommend that the Township Board approve a hazard pay premium for Fenton Township election workers for the upcoming election. Even with all of the safety measures in place, I believe election workers spending 15-16 hours at the polls or even longer in absent voter counting boards constitutes "being on the front lines" of the pandemic.

My recommendation is to increase election worker pay by \$50.00. Election Inspectors, Help Desk and support workers would receive \$200.00 and precinct chairpersons would be paid \$250.00. The increase would apply only to the November 3, 2020 General Election. The total cost increase would be approximately \$2,500.00, or about half of the grant amount. I respectfully request that the Fenton Township Board approve this hazard pay premium for election workers. Thank you.